



# Wake Forest Affordable Housing Plan-RFQ # 21-0001

## Addendum #1

March 15, 2021

### Pre-Submittal Questions:

1. Should a Certificate of Insurance be included as part of the submittal or provided upon contract award?
  - a. The Certificate of Insurance is due when the contract is awarded.
2. Can more than three recent work samples be included in the response?
  - a. No, include only three recent work samples in RFQ response.
3. Does the Town of Wake Forest have a proposed timeline for project completion?
  - a. The Town is asking respondents to propose an efficient timeline that moves briskly. Any timeline exceeding a year is not considered efficient and brisk.
4. Does the Town of Wake Forest have a proposed budget for this project?
  - a. This is a fully funded project. Due the fact this is a qualification based process, the Planning Department is not disclosing the budget at this time.
5. What is the preferred timeline (# of months) for this project?
  - a. The Town is asking respondents to propose an efficient timeline that moves briskly. There is not a preferred timeline; however, any timeline exceeding 12 months is not considered efficient and brisk.
6. Has a budget been allocated for this project? If so, in what amount?
  - a. This is a fully funded project. Due the fact this is a qualification based process, the Planning Department is not disclosing the budget at this time.
7. Will the Town of Wake Forest provide data to support demographic and economic projections?
  - a. The Town will provide any datasets we have saved on our servers. The consultant is responsible for obtaining all other data sets needed to make demographic and economic projections.
8. To what extent is the Town of Wake Forest interested in understanding how their current and future housing needs align with the town's capacity for implementation of new housing initiatives?
  - a. The Town is interested in understanding how current and future housing needs align with the Town's capacity for implementation of new housing initiatives.
9. What role would the town like to play in implementation of the plan's findings and recommendations?
  - a. The Town will play an active role in implementing the plan's findings and recommendations.