



## MEETING NOTES

<b>PROJECT NAME</b>	Wake Forest Comprehensive Transportation Plan Update
<b>PROJECT NUMBER</b>	188672-05
<b>DATE</b>	23 January 2019
<b>TIME</b>	3:00 – 5:00 PM
<b>VENUE</b>	Wake Forest Town Hall – Ground Floor Meeting Room
<b>SUBJECT</b>	Kick-Off Meeting/Visioning Exercise/Status Update/Overview of Initial Findings from Research
<b>CLIENT</b>	Town of Wake Forest
<b>DISTRIBUTION</b>	Project File, Website

### Meeting Participants:

<b>NAME</b>	<b>ORGANIZATION</b>	<b>E-MAIL</b>
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## MEETING NOTES

### MEETING SYNOBRAD WALKERPSIS

#### STATUS UPDATE

- W. Letchworth opened with introductions and the purpose of the meeting
- W. Letchworth reviewed the agenda for the meeting and provided an overview of the project timeline

#### VISION/OBJECTIVES

- W. Letchworth reviewed the draft Vision Statement
- W. Letchworth asked Committee members for their feedback on the draft vision statement. Key discussion topics and notes are summarized below:
  - *General Observations*
    - Timeframe extending out to year 2045 seemed long (consider a 10-15 year timeframe or no set timeline)
    - Ensure CTP maintains small-town charm and character
    - Promote business and industrial uses
    - Work towards safe, efficient, and inclusive goals
  - *What does "Safe" mean to you?*
    - Work towards "Vision Zero" strategy
    - Explore expansions to sidewalks and bike lanes to address pedestrian safety concerns; research new options and technology and provide regulatory direction or updates to existing policies
    - Address old and outdated regulations
    - Open to innovative policies
    - Explore electric scooter regulations in designated bike lanes
    - Make sure policies are supported across the various adopted plans
  - *What does "Efficient" mean to you?*
    - Open to new opportunities
    - Expansion and use of new technologies to become more efficient (i.e. signal systems)
    - Need to look both locally and regionally to address efficiencies
    - If outside agency's responses are slow or inadequate, explore a more proactive action by the Town (Cary signal system example)
    - Be mindful of the surroundings, impacts, and tradeoffs
    - Ensure coordination is done at a regional level and engage all key stakeholders with an interest
    - Explore benefits and operations associated with a commuter rail service and bus rapid transit (BRT) service
    - Encourage increased density policies
    - Take advantage of "land banking" opportunities emphasizing a need over the next 5-10 years
    - Ensure coordination with Wake Transit Plan and initiatives
    - Be mindful of expenditures, what is the best use of limited funds
  - *What does "Small-Town Charm" mean to you?*
    - Continuing to provide Town sponsored events and activities; community involvement at a local level
    - Preserving the Town's rich history
    - Working together to accomplish a shared goal and vision
    - Incorporation of previous Focus Group efforts and input from approximately 10 years ago
    - Expressed the need for continued uniform signage and branding initiatives to address accident prevention and provide wayfinding and directional support throughout Town
    - Encourage alternative modes of transportation and provide educational support on the various modes to the community
    - Attract visitors passing through Town
    - Focus planning efforts and initiatives throughout Town
    - Include "vibrant business community" language in the vision statement
    - Be responsive to the community's needs
    - Create a plan "that is flexible" and not rigid

#### WHAT'S BEEN DONE SO FAR

- Evaluation of Plans
  - M. Hetrick provided a brief overview and evaluation of existing Plans adopted by the Town of Wake Forest in addition to Plans adopted by other agencies affecting the Town

## MEETING NOTES

- Committee members expressed the need and importance for the Wake Transit Plan to be included and evaluated within the list of adopted Plans
- M. Hetrick reviewed key goals from the Community Plan (2009), Bicycle & Pedestrian Plans (2006 & 2008), Unified Development Ordinance (2013), and Open Space & Greenway Plan (2009)
- W. Letchworth reviewed Traffic Analysis Zone (TAZ) edits made to the 2045 data for the Triangle Regional Model (TRM); edits were based on new developments and land availability
- W. Letchworth provided Demographics Updates on the following items (Committee discussion points, comments, or requests for information have been provided below each item):
  - Updated population and employment data based on the updated 2045 TAZ data
  - Updated land use percentage data (residential, commercial, recreation, school, unassigned)
    - Committee discussed/requested: statistics on remaining undeveloped land uses throughout Town
  - New developments (active and under review)
  - Workplace locations for Wake Forest residents
    - Committee discussed/requested: percentage of traffic along US1, regional connectivity and associated impacts, amount and percentage of individuals that telecommute (where can the group find such information?)
  - Communities of concern – equity analysis
    - Committee discussed/requested: definition for “Communities of Concern” (i.e. low-income, seniors), how many individuals commute to Wake Forest; who is traveling through the Town (pass-through traffic); what are the impacts on the Town from regionally traffic; mobility discussion on the impact of traffic in addition to the conveniences it also brings (local services, restaurants, grocery stores, etc.); how can we better connect our neighborhoods to services/centers; make sure paths are safe along high foot traffic areas; focus on the impacts schools have on the transportation network (pedestrian and vehicular traffic, infrastructure requirements/timing/legislation, look at WCPSS 7-year plan)
  - Roadways – safety scores and crash analysis
    - Committee discussed/requested: how has recent roadway improvements reduced the need for or delayed transportation improvements based on the model updates
  - Volume to capacity (V/C) ratio 2013
  - Network changes between 2013 and 2045 for new roads and road widenings
    - Committee discussed/requested: time horizons of improvements, impacts on existing roadways based on recent developments/changes, maintain scenic character of the community (ex. grass medians over monolithic concrete islands, some maintenance associated but preferred by the Town), “how will enhancements improve my way of life” (interim timeframes needed)
  - Volume to capacity (V/C) ratio 2045
    - Committee discussed/requested: add or consider service roads’ impact on the model (how do we address them, may need a public meeting), review model data for US1 just south of Falls of the Neuse/S. Main Street (loading?), add known design builds to model
  - Roadways – plans and commitments: 2018-2027 STIP, CAMPO MTP 2045, CTP 2010 recommendations
  - Hot spots – Heritage Lake Drive/Forestville Road & Rogers Road; Retail Drive/Hampton Way & Durham Road; Burlington Mills Road & Ligon Mill Road; S. Main Street & NC 98 Business; S. Main Street & Rogers Road; S. Main Street (US 1A) & NC 98 Calvin Jones Highway
  - Transit networks – existing services and future considerations
    - Committee discussed/requested: future considerations at apartment complexes or commercial shopping centers; how do existing policies address improvements or fee-in-lieu of improvements
  - Pedestrian level of service (LOS), crashes, and plans
  - Bicycle level of service (LOS), crashes, and plans
  - Emphasis on Complete Streets guidance

### WRAP-UP

- W. Letchworth provided closing remarks, discussed next steps (development of draft recommendations), and asked for any additional questions or comments
- Following the meeting, a Committee member provided a hard copy of the “Wake Forest Historic Preservation Plan” dated September 2012. The member requested that the Plan also be evaluated as part of the CTP project update.

### NEXT MEETING

The next Wake Forest Technical Steering Committee meeting is scheduled for March 6<sup>th</sup> at 3:00 PM in Town Hall