



TOWN *of*
WAKE FOREST

Comprehensive Plan & UDO Amendment Submittal Checklist

The Comprehensive Plan Amendment process enables an applicant to request staff to consider a modification to the Town's Comprehensive Plan and is subject to [Section 15.17](#) of the UDO. The UDO Amendment process enables an applicant to request staff to consider a modification to the Town's Unified Development Ordinance and is subject to [Section 15.14](#) of the UDO.

A	General Requirements
1	A Pre-Application Meeting is required prior to the submittal of the application.
2	Written description of the nature and purpose of the amendment.
3	Include any other relevant information to demonstrate the reasoning of the proposed amendment.