

The Wake Forest Board of Commissioners met Tuesday, Aug. 18, 2020. Mayor Vivian Jones and Commissioners Jim Dyer, Liz Simperts and Adam Wright were present during the meeting. Commissioners Chad Sary and Bridget Wall-Lennon were unable to attend.

An overview of the Board's actions is provided below. To access the complete agenda, visit the [Public Meeting Portal](#) on the Town of Wake Forest website.

A [complete video](#) of Tuesday's BOC meeting is also available online.

Board of Commissioners meeting summaries are issued from the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for [E-Notifier](#).

**Please note: This summary should not be viewed as official minutes. To request the official meeting minutes, contact Town Clerk [Deeda Harris](#).**

#### **Presentations**

Proclamation recognizing August 31, 2020, as "International Overdose Awareness Day"  
Proclamation recognizing Constitution Week - September 17-23, 2020

#### **Public Hearings/Public Comment**

Public hearing on a petition requesting contiguous annexation submitted by Legacy Heritage Lake Road LLC for property located at 0 Friendship Chapel Road and adjacent right-of-way.  
Public hearing on a petition requesting contiguous annexation submitted ALF Holding Village, LLC; Town of Wake Forest; and Holding Village Owners Association Inc for properties located at 0 Friendship Chapel Road, 1323 S. Franklin St., 0 Dr. Calvin Jones Highway, and 0 S. Franklin St., and adjacent right-of-way.

#### **Consent Agenda**

Approval of Resolution in Appreciation of Services of Outgoing Youth In Government Advisory Board Members;  
Approval of resolution authorizing installment purchase agreement;  
Resolution to surplus the badge and service weapon carried by Lt. Trent Coleman;  
Approval of a Resolution of Intent to close a portion of Seventh Street.

#### **Text Amendment to UDO Section 9.4**

The Board approved the proposed text amendment that includes a reduction of up to 50% in vehicular parking for non-residential uses in the Renaissance Area and up to a 10% reduction in vehicular parking for residential uses in the Renaissance Area. The text amendment further clarifies the requirements for shared and satellite parking requirements, when on-street parking may count toward off-street parking requirements and how to calculate parking requirements for vehicular and bicycle parking. A joint public hearing was held on this text amendment at the August 4, 2020, Planning Board meeting. The Planning Board voted

unanimously to recommend approval of the proposed text amendments. No one spoke at the public hearing, and no additional comments were received following the public hearing.

**Amending Fee Schedule for PRCR Department - Instructor/Virtual Programs Option**

The Board amended the PRCR fee schedule to include a new fee for virtual programs. In response to challenges posed by the COVID-19 pandemic, PRCR staff proposed adding this fee to encourage more participation in virtual programs. The board also amended the non-residents flat fee (\$150) to a percentage-based fee (25%). The change is intended to provide a consistent and equitable fee structure for Wake Forest residents and non-residents interested in participating in the PRCR Department’s programs both in person and virtual.

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Board of Commissioners meetings are also shown live on [Wake Forest TV 10](#) - the Town of Wake Forest's government access channel - then re-broadcast daily throughout the remainder of the month at 9 a.m., 3 p.m., and 9 p.m. WFTV 10 is available only to Wake Forest residents and businesses that subscribe to Spectrum Cable TV service. However, WFTV 10 is also provided online in real-time streaming video. For more information, visit [WFTV 10](#).