

The Wake Forest Board of Commissioners met Tuesday, Aug. 17, 2021. Four of the five commissioners were present. Mayor Vivian Jones and Commissioner Chad Sary were unable to attend.

An overview of the Board's actions is provided below. To access the complete agenda or view the meeting video, visit the [Public Meetings Portal](#) on the Town of Wake Forest website.

Board of Commissioners meeting summaries are issued from the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for [E-Notifier](#).

Please note: This summary should not be viewed as official minutes. To request the official meeting minutes, contact Town Clerk [Deeda Harris](#).

Presentations

- Proclamation recognizing August 31, 2021 as "International Overdose Awareness Day"
- Proclamation recognizing September 7, 2021 as "Wake Forest Woman's Club Day" and the 60th Anniversary of the Wake Forest Women's Club
- Proclamation recognizing Constitution Week - September 17-23, 2021
- Proclamation recognizing September 20-24 as "Fall Prevention Week" and September 22 as "Fall Prevention Awareness Day"
- Wireless Research Center Funding Proposal for Digital Workforce HUB. The Board approved the \$1.2 million funding proposal subject to any contract modifications.

Public Hearings/Public Comment

- A. Public hearing on and consideration of a petition requesting contiguous annexation submitted by Casa Esperanza Holding, LLC for property located at 10510 Star Road. No one spoke and the Board approved;
- B. Public hearing on and consideration of a petition requesting contiguous annexation submitted by WW Properties & Rentals, LLC for property located at 0 S. Franklin St., associated with proposed Forest on Franklin Townhomes. No one spoke and the Board approved;
- C. Consideration of Amendments to Chapter 24 of the Code of Ordinances. No one spoke and the Board approved.
- D. Jim Stephanadis spoke about the Planning Board.

Consent Agenda

- A. Approval of a resolution to schedule the public hearing and certify the sufficiency for a petition requesting contiguous annexation submitted Greenpointe, LLC for property associated with proposed Mason Oaks Subdivision Phase 3
- B. Approval of installment authorizing installment purchase agreement (police vehicles and dump truck)

C. Consideration of Resolution to Approve the Town of Wake Forest Historic Marker Policy

Irish Fest in the Forest - Waiver of Public Consumption & Possession of Alcohol

The Board voted to approve a waiver of the alcohol ordinance for the Irish Festival on September 25, 2021. The waiver will allow the event sponsor to sell or serve alcohol to customers in an approved, clear container. It will further allow event visitors to carry and consume said beverages within the contained event area.

Local Government Grant Award from the State Historic Preservation Office for the Town of Wake Forest Historic Preservation Plan Update

The Board approved a Certified Local Government Grant Award from the State Historic Preservation Office for the Historic Preservation Plan Update. The Town of Wake Forest and Historic Preservation Commission have been awarded a Certified Local Government Grant from the State Historic Preservation Office to complete an update of the Historic Preservation Plan. The State Historic Preservation Office awarded a \$15,000 grant for the project. The Historic Preservation Planning budget for FY 21-22 includes funding for the match (\$25,000) for a total project cost of \$40,000. The Project will begin in Fall/Winter of 2021 and completed in Summer of 2022.

TA-21-08 Process & Standards UDO Text Amendment

As a follow up to a series of UDO text amendments that have occurred over the past year, the Board approved an amendment to clarify processes, standards, and definitions, correct typos and references, and adjust formatting.

Memorandum of Agreement on Potential National Opioid Settlement

This item was moved from the consent agenda. The Board approved a Memorandum of Agreement between the State of North Carolina and Local Governments on proceeds relating to the settlement of opioid litigation.

Reimbursement Agreement - Town of Wake Forest & Endeavor Charter School Foundation, Inc

The Board approved a Reimbursement Agreement between the Town of Wake Forest and Endeavor Charter School Foundation, Inc and authorized the Town Manager to execute the Reimbursement Agreement with Endeavor Charter School Foundation. The Town is required to reimburse schools for the cost of any improvements to the municipal street system per NCGS 160A-307.1. Staff has worked with the Endeavor Charter School to include this section within the approved Construction Drawings for the project site. Endeavor Charter School Team has also provided cost estimates and data for staff to review. Staff determined the cost for this work to be performed to be a reasonable estimate. The reimbursement agreement outlines that the Town's Transportation Engineer and the Town's Chief Financial Officer will need to approve any changes to the estimate. Based on the estimate, the total cost for the improvements is not to exceed \$954,133. Payment will begin after final acceptance by NCDOT has occurred over the course of five installments with the first reimbursement installment occurring one year after the final approval. This work is expected to begin by end of August of

2021, with reimbursement, beginning one year after completion of the improvements, or formal acceptance, whichever occurs last.

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