

The [Wake Forest Board of Commissioners](#) met Tuesday, July 15, 2025. Mayor Vivian Jones and the five commissioners were present. An overview of the Board's actions is provided below.

Please note: This summary should not be viewed as official minutes. To view the meeting minutes, visit the [BOC page](#) on the Town website or contact Town Clerk [Evelyn Wright](#).

Presentations

- A. Resolution to Endorse the Blueprint for Safety Plan.
- B. Proclamation recognizing July as Park and Recreation Month

Public Hearings/Public Comment

- A. Public Hearing on a contiguous annexation submitted by the property owners Wait Ave 98 LLC, located at 0 Wait Avenue, being Wake County PIN 1850-08- 1417 being approximately 2.58 acres - no one spoke.
- B. Public Comment – several people spoke

Consent Agenda

- A. Approval of Appointment to Citizen Advisory Board
- B. Approval of Wake Forest code of ordinance. Final step in recodification.
- C. Approval of the Amended Personnel Policies & Procedures

[Annexation](#)

The Board unanimously approved a contiguous annexation submitted by the property owners Wait Ave 98 LLC, located at 0 Wait Avenue, being Wake County PIN 1850-08- 1417 being approximately 2.58 acres. The property proposed for annexation is contiguous to the corporate limits of the Town of Wake Forest. The proposed annexation is associated with SP-22-29, Wait Avenue Medical Office. On June 17, 2025, the Board accepted the petition, certified the sufficiency of the annexation petition, and adopted the resolution to investigate the annexation petition thus, setting the public hearing date for the annexation petition.

[Land Exchange](#)

The Board unanimously approved the exchange of Town-owned 0.8 acres (PIN 1841318743) valued at \$670,000 for 1.0081 acres (portion of PINs 184111585 and 1841319403, PINs 1841318377 and 1841318341) valued at \$790,000 currently owned by Southeastern Baptist Theological Seminary as outlined in 160A-271.

BOC Meeting Summaries

Board of Commissioners Meeting Summaries are issued by the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled at 6 p.m. on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for [E-Notifier](#).