

The Wake Forest Board of Commissioners met Tuesday, June 16, 2020. Mayor Vivian Jones and the five Town Commissioners were present during the meeting.

An overview of the Board's actions is provided below. To access the complete agenda, visit the [Public Meeting Portal](#) on the Town of Wake Forest website.

A complete video of Tuesday's BOC meeting is also available online.

Board of Commissioners meeting summaries are issued from the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for [E-Notifier](#).

Please note: This summary should not be viewed as official minutes. To request the official meeting minutes, contact Town Clerk [Deeda Harris](#).

Presentations

Proclamation Recognizing the 100th Anniversary of the 19th Amendment

Public Hearings/Public Comment

Public hearing on a petition requesting contiguous annexation submitted by Town of Wake Forest for a portion of the Rogers Branch Road right-of-way

Public hearing on a petition requesting contiguous annexation submitted by the Town of Wake Forest for property located at 0 Old Crawford Road

Consent Agenda

Approval of a resolution to accept a petition requesting contiguous annexation submitted by Franklin Village, LLC for property located at 0 & 1891 S. Franklin Street and 717 Forestville Road;

Acceptance of Streets into the Town of Wake Forest System for Maintenance;

Approval of a Resolution authorizing the Town Manager to execute a contract with AECOM for CEI SA #2 for the Priority Pedestrian Corridors Project;

Approval of Budget Ordinance Amendment # 5 for fiscal year 2019-2020;

Approval of a Resolution to Name a Review Officer in Wake County for the Town of Wake Forest;

Approval of resolution authorizing Wake County Tax Administrator to Levy and Collect Property Taxes for FY 2020-2021 for the Town of Wake Forest;

Approval of resolution authorizing Franklin County Tax Administrator to Levy and Collect Property Taxes for FY 2020-2021 for the Town of Wake Forest;

Approval of Acceptance of Grant Award from National Endowment For The Arts – Downtown Mural Project;

Approval of a resolution to accept a petition requesting contiguous annexation submitted by Merritt-WF 1, LLC for property located at 0 Ligon Mill Road;

Approval of a resolution to accept a petition requesting contiguous annexation submitted by Crenshaw Trace LLC for property located at 987 Durham Road.

Amendment to Chapter 20-Offenses & Miscellaneous Provisions

The Board approved amending the definition of "juvenile" in the Town's Code of Ordinances to coincide with the state's definition. In December 2019, North Carolina changed its definition of a juvenile to, "a person who has not reached the person's eighteenth birthday and is not married, emancipated, or a member of the Armed Forces of the United States." The Town's curfew violation formerly referred to a

minor as, "a person who has not reached his 16th birthday and is not married, emancipated or a member of the U.S. Armed Services." Moving forward, the wording in the Town ordinance will coincide with state law.

Rogers Branch Road Extension Reimbursement Agreement and authorization for the Town Manager to enter into a contract with Sassom, LLC

The Town's 2020-2025 Capital Improvements Plan (CIP) includes the Rogers Branch Road Extension (Exhibit D) as a high priority project that will provide better connectivity for faster emergency personnel response times as well as an alternative route to Heritage High School. This extension will provide connectivity to the existing signalized intersection at Forestville Road and Foundation Drive, providing better routes for the Bridgeport Subdivision residents and the Meridian at Rogers Branch Road apartment project set to begin construction this summer. Rogers Branch Road extending to Forestville Road should alleviate some of the congestion that occurs at the Forestville Road/Heritage Lake Road and Rogers Road intersection, especially during peak hours. The property at 1009 Forestville is being developed for the Wheat Field shopping center and is building a road from the signalized intersection along their property to provide site access. At the end of the new road would be approximately a 200-foot gap between the new road and the existing Rogers Branch Road. Staff has worked with the developer of the shopping center, Sassom LLC, to have plans created to build this small section of road at the same time as their portion of the road. The Town has determined that the cost to the Town in reimbursing the Developer for the design and construction of the Rogers Branch Road Extension would cost less than if the Town were to design and construct the Rogers Branch Road Extension through a contract pursuant to N.C.G.S. § 143-128. Pursuant to N.C.G.S. § 160A-499, the Town may enter into reimbursement agreements with private developers for the design and construction of municipal infrastructure included on the Town's CIP and serving the developer, including, without limitation, water mains, sanitary sewer lines, lift stations, stormwater lines, streets, curb and gutter, sidewalks, traffic control devices, and other associated facilities. Based on contractor bids for the road project, it is estimated that the cost to the town will be \$757,597.04, which is within the \$800,00 threshold set in the CIP. The Town will also enter into a reimbursement agreement with the City of Raleigh to have the waterline installation costs reimbursed to reduce the total cost of the project. It is expected that the road will be completed by the end of 2020. Reimbursement payments will occur over a three-year period, which is one additional year than listed in the CIP to help spread the cost throughout multiple fiscal years. The Board will vote on this item during its July 7 work session.

FY 2020-21 Budget Ordinance

The Board approved the FY 2020-21 budget as recommended by Town Manager Kip Padgett.

Police Promotions

Police Chief Jeff Leonard announced the following promotions:

Lieutenant J. Jefferson promoted to Captain.

Sergeants L. Godfrey and P. Misko promoted to Lieutenant.

Corporal J. Horton promoted to Sergeant.

Officers B. Newsom and M. Riddle promoted to Corporal.

Detective C. Perry promoted to Corporal.

Watch Board of Commissioners Meetings Live & On Demand

Board of Commissioners meetings can be viewed both live and on demand by visiting our [Public Meeting Portal](#). Meetings are available in streaming video for one year after their original air date and featured in a convenient scroll-down menu. Meeting agendas, including links to specific agenda items, are provided

with each video offering easy viewing access to specific items of interest. The service is free and works best with DSL or higher Internet speeds.

Board of Commissioners meetings are also shown live on [Wake Forest TV 10](#) - the Town of Wake Forest's government access channel - then re-broadcast daily throughout the remainder of the month at 9 a.m., 3 p.m., and 9 p.m. WFTV 10 is available only to Wake Forest residents and businesses that subscribe to Spectrum Cable TV service. However, WFTV 10 is also provided online in real-time streaming video. For more information, visit [WFTV 10](#).