

The Wake Forest Board of Commissioners met Tuesday, April 21, 2020. Mayor Vivian Jones and the five Town Commissioners were present during the virtual meeting. Due to COVID-19, Town Hall was not open to anyone other than Town staff and elected officials. Citizens wishing to comment on a public hearing item or during the general public comment period had the option of calling in during the meeting or submitting written comments in advance. The names of everyone who submitted comments in advance were read into the record and the comments were made part of the permanent official record.

An overview of the Board's actions is provided below. To access the complete agenda, visit the [Public Meeting Portal](#) on the Town of Wake Forest website.

Board of Commissioners meeting summaries are issued from the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for [E-Notifier](#).

Please note: This summary should not be viewed as official minutes. To request the official meeting minutes, contact Town Clerk [Deeda Harris](#).

Presentations

- Proclamation Recognizing March 29, 2020 as "Vietnam War Veteran's Day"
- Proclamation naming April 19, 2020 as "Paige Merial Day"
- Proclamation Recognizing May 2020 as "Building Safety Month"
- Proclamation Recognizing the Month of May as Physical Fitness and Active Lifestyle Month in the Town of Wake Forest
- Proclamation Recognizing May 7, 2020 as "National Day of Prayer"
- Proclamation Recognizing Peace Officer's Memorial Day and National Police Week May 10-16, 2020
- Proclamation Recognizing May 17-23, 2020 as "National Public Works Week"
- Review the Master Plan for Crenshaw Trace submitted by Triangle Site Design, LLC for a 68-unit multi-family development located at 0 Durham Road

Public Hearings/Public Comment

Public hearing on a petition requesting contiguous annexation submitted by Lennar Carolinas, LLC and Pleasants Family, LLC for property located at 13130 Capital Blvd., 13148 Capital Blvd., and 13216 Capital Blvd. No one spoke and the Board approved.

Public hearing on a petition requesting contiguous annexation submitted by Wake Forest Hospitality, LLC for property located at 0 Wake Union Church Road. No one spoke, and the Board approved.

Public Hearing on the petition requesting contiguous annexation submitted by Tryon Investment Partners II, LLC; Pearce Heirs Farm, LLC; Herman Pearce Jr., Eva Lillie Pearce Clontz, Floyd Joseph Clontz Jr.; Martha M. Neville Harris; Martha M. Neville and Ronnie C. Harris; and Pensco Trust Company Custodian FBO Richard Linder for property near the 1700 block of Averette Road. Several residents called in and submitted written comments. The Board approved the annexation 4-1.

Public Comment

No one called in to speak or submitted written comments.

Consent Agenda

- Approval of a Resolution of support for NCDOT to formally accept realignment of Rogers Branch Road (SR 5114) at Rogers Road.
- Approval of a Resolution declaring a portion of Rogers Road as abandoned roadway.
- Approval of a Resolution Amending Resolution 2020-11: Board of Commissioner Committee Appointments.
- Approval of Budget Ordinance Amendment # 3 for FY 2019 -2020.
- Approval of a resolution to accept a petition requesting contiguous annexation submitted by Jason and Stacey Morrow for property located at 5216 Jeanne St. and adjacent right-of-way.
- Consideration of a resolution to schedule the public hearing and certify the certification of sufficiency for a petition requesting contiguous annexation submitted by the Town of Wake Forest for property located at 0 Burlington Mills Road.

Serving Alcohol on Public Sidewalks in Downtown Area

The Board voted on and passed the first reading of Chapter 20 of the Code of Ordinances to allow businesses to serve alcohol on public sidewalks in the downtown area. However, due to not having a super majority vote, the Board will have a second reading at the May 19, 2020 meeting.

Wake Forest Lake

The Board approved amendments to Chapter 22: Article V – “Wake Forest Lake” to match state and federal regulations which require that a personal flotation device in good condition and of appropriate size be accessible for each person onboard a recreational vessel, including canoes, kayaks, rowboats and other nonmotorized craft.

Outdoor Seating on Sidewalks

The Board approved text amendment to Sections 2.3.3; 3.5; 17.3; and 17.4 of the UDO to allow on-site, outdoor seating areas as an accessory use for a restaurant, bar/tavern, or other uses where food or beverages are served for consumption.

Averette Road Planned Unit Development

The Board approved Legislative Case RZ-18-13, Averette Road Planned Unit Development (PUD): Request filed by Priest, Craven and Associates to rezone approximately 275.15 acres located near the 1700 block of Averette Road from Conditional Use General Residential-10 (CU GR-10), Residential-30 Wake County (R-30 WC) and Residential-40 Watershed Wake County (R-40 W WC) to Planned Unit Development Conditional District (PUD CD).

Durham Road Improvements

The Board approved a resolution authorizing the deprogramming and defunding of Durham Road Improvements (U-5118 BB) and defer design, right-of-way and construction to future years.

Fiber Infrastructure

The Board approved a resolution authorizing the filing of an application for approval of a financing agreement authorized by NC General Statute 160 A-20 for Fiber Infrastructure Installation Project.

Updated Personnel Policy

The Board adopted the updated Personnel Policy Manual which takes effect July 1, 2020.

Watch Board of Commissioners Meetings Live & On Demand

Board of Commissioners meetings can be viewed both live and on demand by visiting our [Streaming Media Archive](#). Meetings are available in streaming video for one year after their original air date and featured in a convenient scroll-down menu. Meeting agendas, including links to specific agenda items, are provided with each video offering easy viewing access to specific items of interest. The service is free and works best with DSL or higher Internet speeds.

Board of Commissioners meetings are also shown live on [Wake Forest TV 10](#) - the Town of Wake Forest's government access channel - then re-broadcast daily throughout the remainder of the month at 9 a.m., 3 p.m., and 9 p.m. WFTV 10 is available only to Wake Forest residents and businesses that subscribe to Spectrum Cable TV service. However, WFTV 10 is also provided online in real-time streaming video. For more information, visit [WFTV 10](#).