

The [Wake Forest Board of Commissioners](#) met Tuesday, April 19, 2022. Mayor Vivian Jones and four of the five commissioners were present. Commissioner Chad Sary was unable to attend.

An overview of the Board's actions is provided below. To access the complete agenda or view the meeting video, visit the [Public Meetings Portal](#) on the Town of Wake Forest website.

Board of Commissioners meeting summaries are issued from the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled at 6 p.m. on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for [E-Notifier](#).

**Please note: This summary should not be viewed as official minutes. To request the official meeting minutes, contact Deputy Town Clerk [Terry Savary](#).**

### **Presentations**

- A. Resolution Recognizing Virginia H. Jones on her Retirement
- B. Proclamation Recognizing May as "Building Safety Month"
- C. Proclamation Recognizing May 1, 2022, as "Global Love Day" in the Town of Wake Forest, NC
- D. Proclamation Recognizing May 5, 2022, as "National Day of Prayer"
- E. Proclamation Recognizing May 2022 as "Mental Health Month"
- F. Proclamation Recognizing May 14, 2022, as "St. Baldrick's Day"
- G. Proclamation Recognizing May 1-7, 2022, as the "53rd Annual Professional Municipal Clerks Week"
- H. Proclamation Recognizing "National Public Works Week" May 15-21, 2022
- I. Proclamation Recognizing Mother Rebecca Stallworth Inge
- J. Proclamation Recognizing April 22, 2022, as "Earth Day" in the Town of Wake Forest
- K. Proclamation Recognizing the 90th Birthday of Pidie Forte Lucas Green

### **Public Hearings/Public Comment**

- A. Public Hearing on CPA-22-01, Revised Draft [Town of Wake Forest Community Plan and Land Use Map](#) (March 2, 2022 version). Several residents spoke.
- B. Public hearing on an annexation petition submitted by George C. Mackie Jr. and Martha Mackie for property associated with Hamlet at Quail Crossing located at 1423 Deerfield Crossing Drive, being Wake County Tax PIN 1850-26-8976 (portion) and adjacent rights-of-way. No one spoke
- C. Public Hearing on a petition requesting contiguous annexation submitted by Ammons Property Two LLC for property associated with Traditions Townhomes located at 0 Traditions Grande Boulevard being Wake County PIN 1851-12-8142 and adjacent rights-of-way being approximately 7.5617 acres. No one spoke.

## **Consent Agenda**

- A. Updates to the Town of Wake Forest Record Retention Policy to incorporate Program Records.
- B. Approval of Appointments to Citizen Advisory Boards
- C. Approval of Acceptance of Grant - North Carolina Department of Environmental Quality 2022 Community Waste Reduction and Recycling Grant
- D. Approval to Amend the FY22 Pay Plan to Add a Full-Time Paralegal

## **Wake Forest Community Plan & Land Use Map**

The Board approved the revised Draft Community Plan and Land Use Map (March 2, 2022, version) with a minor wording amendment.

## **Hamlet at Quail Crossing**

The Board approved a petition requesting annexation submitted by George C. Mackie Jr. and Martha Mackie for property associated with Hamlet at Quail Crossing, 1423 Deerfield Crossing Dr., and adjacent rights-of-way.

## **Traditions Townhomes**

The Board approved a petition requesting contiguous annexation submitted by Ammons Property Two LLC for property associated with Traditions Townhomes located at 0 Traditions Grande Boulevard and adjacent rights-of-way being approximately 7.5617 acres.

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Board of Commissioners meetings are also shown live on [Wake Forest TV 10](#) - the Town of Wake Forest's government access channel - then re-broadcast daily throughout the remainder of the month at 9 a.m., 3 p.m., and 9 p.m.

WFTV 10 is available to Wake Forest residents and businesses that subscribe to Spectrum Cable TV service. WFTV 10 is also provided online in real-time streaming video and as a function of the Town app. For more information, visit [WFTV 10](#).