

The Wake Forest Board of Commissioners met on Tuesday, April 16, 2019. Mayor Vivian Jones and four of the five Town Commissioners were present. Commissioner Liz Simperts was unable to attend.

An overview of the Board's actions is provided below. To access the complete agenda, visit the [Town's website](#).

Board of Commissioners meeting summaries are issued from the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for [E-Notifier](#).

Please note: This summary should not be viewed as official minutes. To request the official meeting minutes, contact Town Clerk [Deeda Harris](#).

Presentations

1. Discussion of Waiver of Rental Fee to hold Rocket & Stem Day at Joyner Park (Board voted to waive rental fee).
2. Comprehensive Transportation Plan Update Presentation
3. Proclamation Recognizing the Month of May as "Physical Fitness and Active Lifestyle Month" in the Town of Wake Forest.
4. Proclamation Recognizing May 2019 as "Building Safety Month."
5. Proclamation Recognizing May 2 as "National Day of Prayer."
6. Proclamation Recognizing "Peace Officer's Memorial Day and National Police Week" May 12-18, 2019.
7. Proclamation Recognizing "National Public Works Week" May 19-25, 2019.

Public Hearings/Public Comment

A public hearing was held on the Amendment of Annexation Agreement with the City of Raleigh which expired in 2017. A new annexation agreement was drafted and reviewed by staff and attorneys. Planning Director Chip Russell provided an overview of the new agreement. The Board voted to approve the new agreement.

Consent Agenda

1. Approval of the Greenway Art Master Plan.
2. Approval of a resolution authorizing the Town Manager to execute Ailey-Young Dam Restoration contract with Fluvial Solutions, Inc.
3. Appointment of Candidates to the Cultural Resources Advisory Board. The Board appointed Alex Druar, Dana Leach and Tonya Peele.
4. Appointing Mayor Jones as the Voting Delegate for the NCLM City Vision Conference.

Parking along West Sycamore Avenue

The Board was presented with two options designed to mitigate a residential parking issue along West Sycamore Avenue. Option one was to leave the parking the same and not implement residential parking. Option two was to designate two parking spaces per resident and leave the remaining spaces open to the public. As part of the second option, the Town would issue at least one more parking permit per resident based on "demonstrated need" (for example, car insurance, lease agreements, and/or proof of residency). The Board voted to approve option two.

Second Reading - Ordinance for Speed Zone Enactment for 40 mph Speed Zone on Durham Road/NC 98

The Board voted to approve a request to reduce the speed limit along a portion of Durham Road/NC 98 Business. NCDOT performed a speed study and requested the speed reduction on the town's section of the highway. This marked the second reading of the ordinance, which takes effect immediately.

Waiver Request Submitted by McAdams

At its Dec. 18, 2018, meeting, the Board voted 4-0 to deny a proposed text amendment (TA-18-05) to allow preliminary FIRM maps to be used to establish the Flood Hazard Area. UDO Section 15.14.6.B allows the Board of Commissioners to waive the six-month waiting period (three-fourths vote required) if the Board determines that there have been substantial changes in conditions or circumstances related to the request. Staff prepared a draft resolution for the Board to consider if it finds that McAdams has demonstrated that there have been substantial changes in conditions or circumstances related to the request since the December 2018 meeting. The Board approved the proposed text amendment.

Rezoning Request - 13000 block of Capital Boulevard

The Board approved a request filed by Tony Tate Landscape Architecture to rezone approximately 67.65± acres located in the 13000 block of Capital Boulevard from Conditional Use Highway Business (CU HB) to Highway Business Conditional District (HB CD) and Residential Mixed-Use Conditional District (RMX CD).

Rezoning Request – Wall Road

The Board approved a request filed by Tom Anhut to rezone approximately 32.93 acres located at 0 Wall Road from Conditional Use General Residential 5 (CU GR5, RZ-96-06) and Rural Holding District (RD) to General Residential 10 Conditional District (GR10-CD) and Rural Holding District (RD) and approval of the associated Soule Property Master Plan.

Irrevocable Trust for Other Post-Employment Benefits & Law Enforcement Officer Special Separation Allowance

The Board voted to proceed with creating such a trust which sets aside monies for future obligations to retirees for post-employment benefits (\$134,300) along with special separation allowance for law enforcement (\$50,000). Currently, the Town allocates funds on an annual basis in the operating budget. While the Town will continue to fund retirees and special separation allowance on a pay-go basis, irrevocable trusts will enable the Town to meet its future obligations.

ABC Permit for Friday Night on White

The Board approved allowing the Town to secure a special one-time permit from NCABCC that would allow the Town to sell alcoholic beverages during Friday Night on White. The Town will only obtain the permit in the event a second provider is not secured in time for the May 10 concert.

Town of Wake Forest Emergency Operations Plan

The Board approved the plan presented during the Feb. 5, 2019, work session.

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are provided with each video offering easy viewing access to specific items of interest. The service is free and works best with DSL or higher Internet speeds.

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