

The Wake Forest Board of Commissioners met on Tuesday, March 19, 2019. Mayor Vivian Jones and four of the five Town Commissioners were present. Commissioner Bridget Wall-Lennon was unable to attend due to illness.

An overview of the Board's actions is provided below. To access the complete agenda, visit the [Town's website](#).

Board of Commissioners meeting summaries are issued from the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for [E-Notifier](#).

Please note: This summary should not be viewed as official minutes. To request the official meeting minutes, contact Town Clerk [Deeda Harris](#).

Presentations

1. Proclamation Recognizing April as National Volunteer Month (April 7-13, 2019 - designated week).
2. Proclamation Recognizing the Wake Forest High Football Team on Their Third Championship Achievement

Public Comment

A public hearing was held to receive input on the financing of Downtown Streetscape Improvements. No one spoke.

Consent Agenda

1. Call for Public Hearing on the amended and modified annexation agreement with the City of Raleigh.
2. Approval of a Resolution in Appreciation of Service to Advisory Board Members
3. Approval of a Resolution Authorizing the Town Manager to rename North Brooks Street to Old Branch Lane and officially name South Brooks Street/Brooks Street as South Brooks Street
4. Approval of Budget Ordinance Amendment # 3 for fiscal year 2018-19
5. Appointment of Rand Mathews to the Urban Forestry Advisory Board and Jennifer Smart to the Historic Preservation Commission

Appointment of Members to the Planning Board & Board of Adjustment

The BOC appointed Chris Joyner to the Planning Board and Mark Williams to the Board of Adjustment.

Ordinance Prohibiting Use of Motorized Scooters

During the March 4 BOC Work Session, staff gave a presentation on the status of the Town's bike-sharing program. The bike-sharing pilot program with Lime, formerly known as LimeBike, concluded on March 15, 2019, due to Lime's decision to focus on motorized scooters, which are at the front end of micro-mobility trends. The Board voted to define motorized scooters as "any two-wheeled device that has handlebars, has a floorboard that is designed to be stood upon when riding, and is powered by an electric motor or other power source. The device may also have a seat that does not interfere with the ability of the rider to stand and ride." The Board also voted to ban motorized scooters from operating on sidewalks, greenways, parks, city streets, and all other public areas.

Rezoning Request

The Board approved a request filed by Stiles Corporation to rezone approximately 77.09± acres located at the 500 block of Dr. Calvin Jones Highway from Conditional Use Highway Business (CU HB) and Neighborhood Business (NB) to Planned Unit Development (PUD), being Wake County Tax PINs 1830-86-5681 and 1830-85-0298.

Ordinance for Speed Zone Enactment for 40 mph Speed Zone on Durham Road/NC 98

The Board concurred with a NCDOT and citizen's request to reduce the speed limit along a portion of Durham Road/NC 98 Business. NCDOT performed a speed study and requested the speed reduction on the town's section of the highway. There will be a second reading of the ordinance at the April 16 meeting.

Installment Purchase Contract with PNC Public Finance - Downtown Streetscape Improvements

Design for the Downtown Streetscape Project is complete and the contract for construction was awarded at the Jan. 15, 2019, Board meeting. It was determined to finance this project utilizing an installment purchase agreement as authorized by NC General Statute 160A-20. Staff received four proposals with rates ranging from 2.74% - 3.39% for seven years. Staff awarded the bid to PNC Public Finance which submitted a proposal with an interest rate of 2.74%. The total interest paid out over the term, along with the fees quoted, result in the lowest pay out for the town. The Board approved the contract.

2019-2024 Capital Improvements Plan Update

The Board approved the 2019-2024 CIP Update, thereby providing staff with direction to put a "financing plan" in place with the preparation of the FY 2019-20 operating budget.

Maintenance of Mangum Cemetery

The Board approved designating and appropriating the maintenance of Mangum Cemetery in accordance with N.C.G.S. 160A-344.

Watch Board of Commissioners Meetings Live & On Demand

Board of Commissioners meetings can be viewed both live and on demand by visiting our [Streaming Media Archive](#). Meetings are available in streaming video for one year after their original air date and featured in a convenient scroll-down menu. Meeting agendas, including links to specific agenda items, are provided with each video offering easy viewing access to specific items of interest. The service is free and works best with DSL or higher Internet speeds.

Board of Commissioners meetings are also shown live on [Wake Forest TV 10](#) - the Town of Wake Forest's government access channel - then re-broadcast daily throughout the remainder of the month at 9 a.m., 3 p.m., and 9 p.m. WFTV 10 is available only to Wake Forest residents and businesses that subscribe to Spectrum Cable TV service. However, WFTV 10 is also provided online in real-time streaming video. For more information, visit [WFTV 10](#).