

The [Wake Forest Board of Commissioners](#) met Tuesday, March 15, 2022. Mayor Vivian Jones and the five commissioners were present.

An overview of the Board's actions is provided below. To access the complete agenda or view the meeting video, visit the [Public Meetings Portal](#) on the Town of Wake Forest website.

Board of Commissioners meeting summaries are issued from the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled at 6 p.m. on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for [E-Notifier](#).

**Please note: This summary should not be viewed as official minutes. To request the official meeting minutes, contact Deputy Town Clerk [Terry Savary](#).**

### **Presentations**

- A. Consideration of a Resolution of Appreciation for the Service of Beverly "Bev" Whisnant on the Historic Preservation Commission
- B. Presentation of Proclamation Proclaiming [Mayor's Monarch Pledge Month](#)
- C. Presentation regarding Litter Reduction efforts from February 2021-February 2022

### **Public Hearings/Public Comment**

- A. Public Hearing to receive input for the [FY 2022-2023 Budget](#). No one spoke.
- B. Public Hearing on Legislative Item TA-22-01 Text Amendment to the Unified Development Ordinance. No one spoke.
- C. During Public Comment, Jennifer Amyx spoke about the Mayor's Monarch Pledge Month.

### **Consent Agenda**

- A. Approval of Budget Ordinance Amendment # 3 for FY 2021-2022
- B. Approval of a [resolution](#) to schedule the public hearing and certify the sufficiency for a petition requesting contiguous annexation submitted by Ammons Property Two LLC for property associated with Traditions Townhomes located at 0 Traditions Grande Boulevard being Wake County PIN 1851-12-8142 and adjacent rights-of-way being approximately 7.5617 acres.
- C. Approval of [resolution](#) authorizing installment purchase agreement (FY 22 Police vehicles)
- D. Approval of a [resolution](#) to schedule the public hearing and certify the sufficiency for a petition requesting annexation submitted by George C. Mackie Jr. and Martha Mackie for property associated with Hamlet at Quail Crossing located at 1423 Deerfield Crossing Drive, being Wake County Tax PIN 1850-26-8976 (portion) and adjacent rights-of-way.

### [UDO Text Amendment](#)

The Board approved Legislative Item TA-22-01 Text Amendment to the Unified Development Ordinance.

### [Contract with Houseal Lavigne Associates for Comprehensive Update of the UDO & MSSD](#)

The Board approved a resolution to allow the Town Manger to enter a contract with Houseal Lavigne Associates for the Comprehensive Update of the UDO and MSSD scope of work and fee.

### [Purchasing Policy Amendment](#)

The Board approved an amendment to the Purchasing Policy that allows the Town Manager and/or his designee (Purchasing Manager or Chief Financial Officer) to authorize any purchase of apparatus, supplies, materials, or equipment up to \$1,000,000.

### [Strategic Plan Update 2022](#)

The Board approved an update to the Strategic Plan (last updated in 2019). The updated Strategic Plan was compiled over six months with input from the Board of Commissioners, Town staff, and community stakeholders. The updated plan will be effective with the new fiscal year, July 1, 2022.

### **Closed Session**

The Board came out of closed session and voted to condemn a .46 acre tract at 2004 Old Crawford Road.

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Board of Commissioners meetings are also shown live on [Wake Forest TV 10](#) - the Town of Wake Forest's government access channel - then re-broadcast daily throughout the remainder of the month at 9 a.m., 3 p.m., and 9 p.m.

WFTV 10 is available to Wake Forest residents and businesses that subscribe to Spectrum Cable TV service. WFTV 10 is also provided online in real-time streaming video and as a function of the Town app. For more information, visit [WFTV 10](#).