The Wake Forest Board of Commissioners met Tuesday, Feb. 18, 2020. Mayor Vivian Jones and four of the five Town Commissioners were present. Commissioner Liz Simpers was unable to attend.

An overview of the Board's actions is provided below. To access the complete agenda, visit the Town's website.

Board of Commissioners meeting summaries are issued from the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for E-Notifier.

**Please note: This summary should not be viewed as official minutes. To request the official meeting minutes, contact Town Clerk Deeda Harris.**

### Presentations

- Special Presentation – Chuck Hoover, representing the Quilts of Valor Foundation, presented a Quilt of Valor to Commissioner Jim Dyer;
- Proclamation recognizing the Franklin Academy soccer team and cross-country runner Aaron Rovnak;
- Wake Transit Community Funding Areas Program - Rolesville-Wake Forest Bus Study Presentation;
- Proclamation Recognizing March 14, 2020, as St. Baldrick's Day in the Town of Wake Forest, NC.

### Public Hearings/Public Comment

- Public Hearing on Proposed Wake Forest Loop Route Change. No one spoke.
- Public hearing on a petition requesting contiguous annexation submitted by Greg and Sheri Costa and Jordan Costa for properties located at 5901 and 5909 Costa Lane. No one spoke and the annexation was approved.
- Public hearing on a petition requesting contiguous annexation submitted by Puryear Investments, LLC for property near the 5200 block of Unicon Dr. No one spoke and the annexation was approved.
- Public Hearing to receive public input for the FY 2020-2021 Budget. No one spoke.
- Public Hearing and Approving Resolution - Thales Academy Educational Facilities Revenue Bonds. No one spoke.

**Public Comment**

No one spoke during public comment.

### Consent Agenda

- Approval of a resolution to accept a petition requesting contiguous annexation submitted by Tryon Investment Partners II, LLC; Pearce Heirs Farm, LLC; Herman Pearce Jr., Eva Lillie Pearce Clontz, Floyd Joseph Clontz Jr.; Martha M. Neville Harris; Martha M. Neville and Ronnie C. Harris; and Pensco Trust Company Custodian FBO Richard Linder for property near the 1700 block of Averette Road;
- Approval of a resolution to accept a petition requesting contiguous annexation submitted by Capital Companies Group, LLC for property located at 19 Pine View Dr.
- Approval of a resolution to accept a petition requesting contiguous annexation submitted by Wake Forest Hospitality, LLC for property 0 Wake Union Church Road

- Approval of a Resolution Awarding the EL-5118BA: Ligon Mill Operational Improvements Construction Contract to Fred Smith Company
- Approval of a resolution to accept a petition requesting contiguous annexation submitted by Lennar Carolinas, LLC and Pleasants Family, LLC for property located at 13130 Capital Blvd., 13148 Capital Blvd., and 13216 Capital Blvd.

**Legislative Case RZ-20-01, Costa Lane**
The Board approved a request filed by Greg and Sheri Costa and Jordan Costa to Rezone 2.387± Acres located at 5901 and 5909 Costa Lane from Wake County's Residential-30 District (R-30) to General Residential 5 District (GR5).

**Wake Forest Business & Industry Partnership**
The Board approved a resolution to appropriate funding to the Wake Forest Business & Industry Partnership to catalyze local entrepreneurial growth and development. The resolution appropriates $65,000 in funding to the WFBIP to enter into a prepaid lease with the selected co-working firm, Loading Dock. Funding has been secured within WFBIP accounts and does not include funding from The Futures Fund. This pre-payment will advance the funding necessary for the initial financial obligations of Loading Dock's long-term lease to be met and allow the development process to commence. The WFBIP Board of Directors unanimously approved a proposed agreement with Loading Dock and will negotiate a formal lease upon approval of this funding request.

**2020-2025 Capital Improvements Plan Update**
The Board approved the 2020-2025 Capital Improvements Plan Update. The document provides staff with direction to put in place a "financing plan" with the preparation of the FY 2020-2021 Annual Operating Budget. The BOC reviewed the updated CIP document during the Feb. 4 work session.

**Wake Forest Cemetery Fees**
The Board approved amending the Town of Wake Forest fee schedule as it pertains to cemetery fees. Effective immediately, the cost of a cemetery plot for Wake Forest residents is $600 and $1,800 for non-Wake Forest residents. Also, niches are now priced at $900 for Wake Forest residents and $2,000 for non-Wake Forest residents.

**Wake Forest Loop Route Change with GoRaleigh**
The Board approved a proposed route change to Wake Forest Loop Routes A & B which was presented at the Feb. 4, 2020, work session. The change involves removing three existing stops in order to add new stops and increase accessibility of the existing route.

**Release of Easement Radius & Rights to Soil Path/Access Easement**
The Board approved a Private Road Maintenance Agreement and Release of Easement Radius and Rights to Soil Path/Access Easement related to property located at 4154 Shearon Farms Ave.

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Board of Commissioners meetings are also shown live on Wake Forest TV 10 - the Town of Wake Forest's government access channel - then re-broadcast daily throughout the remainder of the month at 9 a.m., 3 p.m., and 9 p.m. WFTV 10 is available only to Wake Forest residents and businesses that subscribe to Spectrum Cable TV service. However, WFTV 10 is also provided online in real-time streaming video. For more information, visit WFTV 10.