

The [Wake Forest Board of Commissioners](#) met Tuesday, Dec. 21, 2021. Mayor Vivian Jones and the five commissioners were present.

An overview of the Board's actions is provided below. To access the complete agenda or view the meeting video, visit the [Public Meetings Portal](#) on the Town of Wake Forest website.

Board of Commissioners meeting summaries are issued from the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled at 6 p.m. on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for [E-Notifier](#).

**Please note: This summary should not be viewed as official minutes. To request the official meeting minutes, contact Interim Town Clerk [Sherry Scoggins](#).**

### **Presentations**

- A. Presentation of Proclamation Recognizing School Choice Week
- B. Presentation of fiscal year ended June 30, 2021 Comprehensive Annual Finance Report

### **Public Hearings/Public Comment**

- A. Public hearing on and consideration of a petition requesting contiguous annexation submitted by Hawthorne at Traditions Apartments, LLC for property located at 601 Gilcrest Farm Rd, being Wake County Tax PIN 1851-24-2248 and adjacent right-of-way totaling approximately 13.197 acres. No one spoke, and the Board approved.
- B. Several people spoke during Public Comment.

### **Consent Agenda**

- A. Approval of Ordinance Update Amending Chapter 26, Solid Waste, of the Town of Wake Forest Code of Ordinances
- B. Resolution Recognizing the Retirement of Christopher M. Bass
- C. Updates to the Town of Wake Forest Record Retention Policy.
- D. Updates to the Town of Wake Forest Board of Commissioners Rules of Procedure.
- E. Updates to the Code of Ethics
- F. Approval of Appointments to Citizen Advisory Boards.

### **Star Road PUD: Request filed by Site Property Development, LLC**

The Board denied a request by Site Property Development, LLC to rezone from the existing Highway Business (HB) to Planned Unit Development District (PUD) for 33.9± acres located at 0 Star Road being Wake County Tax PINs: 1739653709, 1739750868, and 1739558441 and adjacent right-of-way to centerline.

### **Wireless Research Center Funding Proposal for Digital Workforce Hub**

The Board approved modifications proposed by the Wireless Research Center to the Digital Workforce Hub contract approved (but not ratified) on August 17, 2021.

Significant modifications to the \$1.2 million contract include removal of the requirement to enter into a written agreement with Wake County for project funding, changes to the funding disbursement schedule, audit compliance requirements, and the addition of term extensions.

### **Resolutions of Appreciation for Outgoing Commissioners**

Outgoing Commissioners Simperts and Wall-Lennon were recognized for their service and presented with a resolution and plaque.

### **Oaths of Office for Mayor & Commissioners-elect**

Mayor Vivian Jones was sworn in by NC Representative Joe John. Commissioner-elect Keith Shackelford was sworn in by James Warren, while Commissioner-elect Nick Sliwinski was sworn in by Nicholas Karr. Both took their respective seats on the dais.

### **Election of Mayor Pro Tem**

The Board voted to appoint Commissioner Jim Dyer as Mayor Pro Tem. Commissioner Dyer shall perform the duties of the mayor in the mayor's absence. Former Commissioner Liz Simperts served as the previous Mayor Pro-Tem.

### **Watch Board of Commissioners Meetings Live & On Demand**

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Board of Commissioners meetings are also shown live on [Wake Forest TV 10](#) - the Town of Wake Forest's government access channel - then re-broadcast daily throughout the remainder of the month at 9 a.m., 3 p.m., and 9 p.m.

WFTV 10 is available to Wake Forest residents and businesses that subscribe to Spectrum Cable TV service. WFTV 10 is also provided online in real-time streaming video. For more information, visit [WFTV 10](#).