

The [Wake Forest Board of Commissioners](#) met Tuesday, Dec. 20, 2022. Mayor Vivian Jones and four of the five commissioners were present. Commissioner Chad Sary was unable to attend. An overview of the Board's actions is provided below. To access the complete agenda or view the meeting video, visit the [Public Meetings Portal](#) on the Town of Wake Forest website.

Board of Commissioners meeting summaries are issued from the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled at 6 p.m. on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for [E-Notifier](#).

Please note: This summary should not be viewed as official minutes. To request the official meeting minutes, contact Town Clerk [Terry Savary](#).

Presentations

- Introduction and Appointment of Candidates for the Board of Adjustment – Ken Christie was elected to the Board of Adjustment
- Presentation of fiscal year ended June 30, 2022, Annual Comprehensive Financial Report

Consent Agenda

- Approval of Appointments to Citizen Advisory Boards
- Approval of a resolution to schedule the public hearing and certify the sufficiency for a petition requesting non-contiguous annexation submitted by PNB Homes, LLC and Gail B Moody for properties located on Averette Road
- Upper Neuse River Basin Association (UNRBA) Representative Approval Letter
- Approval of Budget Ordinance Amendment # 1 - FY 2022-2023
- Approval of the 2023 Board of Commissioners Meeting Schedule
- Approval of an Amendment to the FY2023 Pay & Classification Plan

South White Street Townhomes

The Board approved a request that [Quasi-Judicial Case SD-21-06](#) for a Major Subdivision and Site Master Plan for South White Street Townhomes filed by The Nau Company be remanded back to Planning Department staff for further review and revisions intended to address comments made at the October 4 quasi-judicial hearing.

Land Purchase

The Board returned from closed session and voted to purchase land located at 610 Brooks St.

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Board of Commissioners meetings can be viewed both live and on demand by visiting our [Public Meetings Portal](#). Meetings are currently available in streaming video for several years after their original air date and featured in a convenient scroll-down menu. Meeting agendas, including links to specific agenda items, are provided with each video offering easy viewing access to specific items of interest. The service is free and works best with DSL or higher Internet speeds.

Board of Commissioners meetings are also shown live on [Wake Forest TV 10](#) - the Town of Wake Forest's government access channel. WFTV 10 is available to Wake Forest residents and businesses that subscribe to Spectrum Cable TV service. For more information, visit [WFTV 10](#).

PLEASE NOTE: WFTV 10 is off the air - **except during live meeting broadcasts** - due to malfunctioning equipment that controls scheduled video playback. We have ordered the replacement equipment and expect it to be delivered and installed in early 2023. Until then, Channel 10 broadcasts will continue to be limited to live meetings. In the meantime, please visit our [Public Meetings Portal](#) to watch replays of Town meetings.