

The Wake Forest Board of Commissioners met Tuesday, Dec. 15, 2020. Mayor Vivian Jones and Commissioners Jim Dyer, Chad Sary, Liz Simperts and Adam Wright were present. Commissioner Bridget Wall-Lennon was unable to attend.

An overview of the Board's actions is provided below. To access the complete agenda or view the meeting video, visit the [Public Meetings Portal](#) on the Town of Wake Forest website.

Board of Commissioners meeting summaries are issued from the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for [E-Notifier](#).

**Please note: This summary should not be viewed as official minutes. To request the official meeting minutes, contact Town Clerk [Deeda Harris](#).**

### **Presentations**

- Resolution recognizing James L. Brantley on his retirement

### **Public Hearings/Public Comment**

The Board continued until the January 19 meeting the public hearing on a petition requesting contiguous annexation submitted by Calvin Ray, Jr. and Mary Ann Hughes and Site Investments, LLC for property located at 27 Spring Lane, 1167 N. Main St., 0 Stephen Taylor Road, 1248 N. Main St., and 0 Youngsville Blvd.

### **Public Comment**

- No one spoke

### **Consent Agenda**

- Approval of Budget Ordinance Amendment # 2 for FY 2020-21
- Resolution for the Approval and Adoption of the Town of Wake Forest Emergency Paid Sick Leave Policy

### **[Character Preservation Overlay District and Standards](#)**

The Board approved a text amendment to the Unified Development Ordinance for the purpose of amending Chapters 2, 9 and 17 to create a character preservation overlay district and standards.

### **[Rezone property located within the Glen Royall Mill Village Historic District](#)**

The Board approved a request filed by the Town to rezone property located within the Glen Royall Mill Village Historic District, generally north of East Cedar Street, west of the railroad, south of Hill Street, and east of North Main Street to Glen Royall Mill Village Character Preservation Overlay District (MVCP-O) and from Urban Residential (UR) to General Residential 5 (GR5). The Urban Residential (UR) zoned parcels are also rezoned to General Residential 5 (GR5) and the identified parcels within the Glen Royall Mill Village are rezoned with the Glen Royall Mill Village Character Preservation Overlay (MVCP-O).

### **[Kitchin Farms, Phase 2B](#)**

The Board approved a request filed by Calyx Engineers & Consultants to amend the existing General Residential 10 Conditional District (GR10-CD) zoning and associated master plan for 22.95± acres located at 0 Ligon Mill Road.

### [Text Amendment to UDO](#)

The Board approved a text amendment to the UDO for the purpose of amending Chapters 2, 3, 5, 10, 14 and 15 to incorporate NCGS 160D Legislative Changes pertaining to Historic Preservation

### [Averette Road Speed Limit Reduction](#)

The Board approved an ordinance amending the Code of Ordinances Chapter 30 - Traffic and Vehicles; Article VI. - Traffic Schedules; Sec. 30-263. - Schedule XVII, Speed Limits (sections along Averette Road). In an effort to increase safety in an existing blind reverse curve, the speed limit on Averette Road (SR 1945) will be reduced from 45 mph to 35 mph. Additionally, a new development, "Rosedale," will realign Averette Road (SR 1945) to increase safety of an existing blind reverse curve.

### [Converting Portion of East Wait Avenue to One-Way Street](#)

The Board approved converting from two-way to one-way traffic the portion of East Wait Avenue from South Brooks Street to East Roosevelt Avenue. Diagonal parking will also be installed along this section of road.

### **Advisory Board Appointments**

The Board voted on members to Town advisory boards and commissions (see pages 3-4).

### **2021 Municipal Elections**

The Board voted to continue the current filing fee of \$50 for Mayor and \$15 for Commissioners and not offer early voting due to the cost.

### [Joint-use Agreement at WF Middle School with Wake County Public School System](#)

The Board approved the termination of a joint-use agreement between the Town and Wake County Public Schools for the use of Wake Forest-Rolesville Middle (now Wake Forest Middle) School/Park. The Town and WCPSS entered into the agreement in August 1990 for the use of Wake Forest-Rolesville Middle (now Wake Forest Middle) School/Park. As part of the agreement, the Wake County Parks, Recreation & Open Space Department agreed to provide maintenance services for the park. In the fall of 2019, the Wake County Parks, Recreation & Open Space Department informed the Town that effective June 30, 2020, the County would cease performing maintenance services provided on behalf of the Town at the park. Due to the withdrawal of maintenance services by the County, staff determined that it would be cost prohibitive for the Town to continue providing the maintenance services previously provided by the County.

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Board of Commissioners meetings are also shown live on [Wake Forest TV 10](#) - the Town of Wake Forest's government access channel - then re-broadcast daily throughout the remainder of the month at 9 a.m., 3 p.m., and 9 p.m. WFTV 10 is available only to Wake Forest residents and businesses that subscribe to Spectrum Cable TV service. However, WFTV 10 is also provided online in real-time streaming video. For more information, visit [WFTV 10](#).

## 2020 Advisory Board Appointments

### **Board of Adjustment**

*(one Alt-ETJ seat open)*

- Mark Williams

### **Planning Board**

- Michael Hickey
- Michael Siderio
- Demetrios (Jim) Stephanadis

### **Historic Preservation Commission**

*(one ETJ seat open)*

- Paige Bivens
- Nancy Ginger
- Cathy Jamison (partial term)
- Olivia Wilkerson (Youth Rep-ex-officio)

### **Human Relations Council**

- Monique Brown (partial term)
- Natalia Love
- Deeqa Omar
- Kiwanda Stansbury
- Reagan Blalock (Youth Rep)
- Grace Gilmore (Youth Rep)
- Zahra Walker (Youth Rep)

### **Parks, Recreation & Cultural Resources**

- Alex Druar
- Dana Leach
- Diane Laws
- Tonya Peele
- Mary Petretich
- Mary Jo Delaere
- Anil Makhija
- Erin Quinlan
- Gary Hartong
- Janet Lowe
- Christi Spencer
- Stewart Sill
- Christine Stanczak
- Ian Foley
- Adrian Schaller
- Erica Bing
- Daniel Hupp
- Ashton Beckom (Youth Rep-Cultural Resources)

- Campbell Murphy (Youth Rep-Greenways)
- Aileen Ayala (Youth Rep-Recreation)
- Lydia Valentino (Youth Rep-Recreation)

**Public Art Commission**

*(3 seats open)*

- Lisabeth McGinnis
- Yasmine Abdel-Rahman (Youth Rep)

**Technology Board**

- Samuel Cameron
- Mike Infinger
- Andrew Kotynski
- Charles Couch (Youth Rep)
- Riley O'Quinn (Youth Rep)

**Urban Forestry Board**

*(3 seats open)*

- Peggi Pearson
- Ira Richman
- Trey Mumma (Youth Rep)
- Preston Spencer (Youth Rep)