

The [Wake Forest Board of Commissioners](#) met Tuesday, Nov. 16, 2021. Mayor Vivian Jones and the five commissioners were present.

An overview of the Board's actions is provided below. To access the complete agenda or view the meeting video, visit the [Public Meetings Portal](#) on the Town of Wake Forest website.

Board of Commissioners meeting summaries are issued from the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled at 6 p.m. on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for [E-Notifier](#).

Please note: This summary should not be viewed as official minutes. To request the official meeting minutes, contact Interim Town Clerk [Sherry Scoggins](#).

Presentations

- A. Special Presentation - NC Insurance Commissioner Mike Causey appeared before the Board of Commissioners Tuesday to announce that the Wake Forest Fire Department has earned a Class 1 Public Protection Classification rating by the Insurance Services Office (ISO).
- B. Proclamation recognizing November 26, 2021 as "Plaid Friday" and November 27, 2021 as "Small Business Saturday"

Public Hearings/Public Comment

- A. Consideration of and Public Hearing on Legislative Case RZ-21-07 to Clarify and Reaffirm the Town of Wake Forest Zoning and Overlay District Maps. The Board approved.
- B. Public hearing on and consideration of a petition requesting contiguous annexation submitted by WF-GCA Holding Village, LLC for property associated with Holding Village Subdivision located at 0 South Franklin Street, a small portion of lot 5 being approximately 0.08 acres and being Wake County PIN 1840-54-5435. The Board approved.

Consent Agenda

- A. Approval of the 2022 Board of Commissioners Meeting Schedule;
- B. Approval of a resolution to schedule the public hearing and certify the sufficiency for a petition requesting contiguous annexation submitted by Hawthorne at Traditions Apartments, LLC for property located at 601 Gilcrest Farm Rd, being Wake County Tax PIN 1851-24-2248 and adjacent right-of-way;
- C. Approval of resolution amending check and purchase order signing procedures;

- D. Approval of Renaissance Area Noise Ordinance Waiver Extension;
- E. Approval of Advisory Board Ordinance Amendments;
- F. Approval of Resolution Authorizing the Town Manager to Execute, on Behalf of the Town of Wake Forest, the Professional Design and Engineering Services Contract for Dunn Creek Phase 4.

2022 Friday Night on White - Waiver of Public Consumption & Possession of Alcohol

During the six Friday Night on White events (2022 Series – April through September), The Town of Wake Forest, Downtown Development Department, requested a waiver of the alcohol ordinance to allow the event sponsor to sell or serve alcohol to customers in an approved, clear container. It would further allow event visitors to carry and consume said beverages within the contained event area. The Board approved the waiver.

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Board of Commissioners meetings are also shown live on [Wake Forest TV 10](#) - the Town of Wake Forest's government access channel - then re-broadcast daily throughout the remainder of the month at 9 a.m., 3 p.m., and 9 p.m.

WFTV 10 is available to Wake Forest residents and businesses that subscribe to Spectrum Cable TV service. WFTV 10 is also provided online in real-time streaming video. For more information, visit [WFTV 10](#).