

The [Wake Forest Board of Commissioners](#) met Tuesday, Oct. 17, 2023. Mayor Vivian Jones and the five commissioners were present. An overview of the Board's actions is provided below.

Please note: This summary should not be viewed as official minutes. To view the meeting minutes, visit the [BOC page](#) on the Town website or contact Town Clerk [Terry Savary](#).

Presentations

- A. Proclamation Recognizing November 2023 as "Native American Heritage Month."
- B. Consideration of Approval of a Resolution Authorizing an Increase in Funds for Enhancements at Flaherty Park Field #2.
- C. Introduction of Candidates for the Board of Adjustments and Planning Board.
- D. Presentation of Annual Reports from the Town's Advisory Boards.

Public Hearings/Public Comment

- A. Public Hearing on LEGISLATIVE CASE RZ-20-05-01, Fuller Capital Boulevard Property, a rezoning map amendment filed by Red Line Engineering to rezone 29.367 acres located at 4925 Unicon Drive, 4975 Unicon Drive, and 10200 Capital Blvd.
- B. Public Hearing on LEGISLATIVE CASE RZ-23-05, 2117 Averette Road, a rezoning map amendment filed by Douglas and Sarah Machado to rezone 2.822 acres located at 2117 Averette Road.
- C. Public Hearing on LEGISLATIVE CASE RZ-21-08, Joyner Property, a rezoning filed by McAdams Company to rezone 124.68 acres located at 1180 and 1200 (portion) Club Villas Dr., being Wake County Tax PINs 1841091336 and 1831895139 (portion) from General Residential 3 Planned Unit Development* (GR3 PUD*); Falls Lake Watershed Protection Overlay (FL-WMA); and Special Highway Overlay (SH1-O) to General Residential 10 Conditional District (GR10-CD); Falls Lake Watershed Protection Overlay (FL-WMA); and Special Highway Overlay (SH1-O).
- D. Public Hearing to receive public comment on the Installment Financing (160A-20) of Street Resurfacing project.
- E. Public Hearing to receive public input on capital needs for inclusion in the five-year Capital Improvements Plan (CIP) update for FY 2024-2029.
- F. Public Hearing on Fire Impact Fee Update.
- G. Public hearing on a petition requesting annexation submitted by Douglas and Sarah Machado for property associated with the rezoning request RZ-23-03, located at 2117 Averette Road being Wake County PIN 1851-90-8235 being approximately 2.822 acres.

Consent Agenda

- A. Town Approval of the UNRBA Consensus Principles.
- B. Approval of Resolution Authorizing Primary and Secondary Agents for NC Department of Public Safety (FEMA) relative to Smith Creek Reservoir Dam Mitigation Project (LPDM-PF-04-NC-2022-001).
- C. Approval of municipal infrastructure improvements at the U-turns on Hwy. 98 near South Franklin intersection.
- D. Approval of municipal infrastructure improvements along South Franklin.
- E. Approval of a resolution for the Town Manager to enter into an agreement for the FY24 Streets Resurfacing Project.
- F. Approval of a Resolution Accepting a Downtown Revitalization Grant from ElectriCities of North Carolina.
- G. Approval of a Resolution to Enact an Ordinance Prohibiting Smoking and the Use of Tobacco Products and Vapor Products in Town Buildings, in Town Vehicles, and on Town Grounds.
- H. Approval to authorizing execution on the behalf of the Town of Wake Forest, a contract with A. Morton Thomas and Associates, Inc. for the warrant analysis, future planning options, design, and survey for the future signal, listed as a CIP project, at the intersection of Forestville Road (State Road 2049) and Coach Lantern Ave/Green Drake Drive.

Appointment of Candidates for the Board of Adjustment & Planning Board

The Board appointed Rick Porter to the Board of Adjustment and Matt Davis and Elaine Sheppard to the Planning Board.

Annexation Request – Douglas & Sarah Machado

The Board approved a petition requesting annexation submitted by Douglas and Sarah Machado for property associated with the rezoning request [RZ-23-03](#), located at 2117 Averette Road.

Rezoning Map Amendment – Fuller Capital Boulevard Property

The Board approved [LEGISLATIVE CASE RZ-20-05-01](#), Fuller Capital Boulevard Property, a rezoning map amendment filed by Red Line Engineering to rezone 29.367 acres located at 4925 Unicon Drive, 4975 Unicon Drive, and 10200 Capital Blvd.

Rezoning Map Amendment – Douglas & Sarah Machado

The Board approved [LEGISLATIVE CASE RZ-23-05](#), 2117 Averette Road, a rezoning map amendment filed by Douglas and Sarah Machado to rezone 2.822 acres located at 2117 Averette Road.

Rezoning – McAdams Company

The Board tabled until the November 9 work session [LEGISLATIVE CASE RZ-21-08](#), Joyner Property, a rezoning filed by McAdams Company to rezone 124.68 acres located at 1180 and 1200 (portion) Club Villas Dr., from General Residential 3 Planned Unit Development* (GR3 PUD*); Falls Lake Watershed Protection Overlay (FL-WMA); and Special Highway Overlay (SH1-O) to General Residential 10 Conditional District (GR10-CD); Falls Lake Watershed Protection Overlay (FL-WMA); and Special Highway Overlay (SH1-O).

Consideration of a Resolution amending Fire Impact Fee Update

The Board approved an update to the Fire Impact Fee.

Power Sales Agreement

The Board approved an ordinance to approve and authorize the execution and delivery of the Amended and Restated Full Requirements Power Sales Agreement (FRPSA).

BOC Meeting Summaries

Board of Commissioners meeting summaries are issued from the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled at 6 p.m. on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for [E-Notifier](#).