

The Wake Forest Board of Commissioners met Tuesday, Nov. 18, 2025. Mayor Vivian Jones and the five commissioners were present.

### **Watch the Meeting**

The [November 18 meeting](#) is available to view on demand. The meeting agenda, including links to specific agenda items, is provided with the video offering easy viewing access to particular items of interest.

### **Meeting Summary**

An overview of the Board's actions is provided below.

**Please note: This summary should not be viewed as official minutes. To view the meeting minutes, visit the [BOC page](#) on the Town website or contact Town Clerk [Evelyn Wright](#).**

### **Presentations**

- A. Wake Forest Social District Review
- B. Proclamation Recognizing Friday, Nov. 28, 2025, as Plaid Friday and Saturday, Nov. 29, 2025, as Small Business Saturday.

### **Public Hearings/Public Comment**

- A. Public hearing for a request by Elizabeth B. and Robert N. Ford to designate their property, the William Royall Powell House at 546 N. Main Street, as a Wake Forest Local Historic Landmark. HPC Case Number LL 25-01.
  - No one spoke
- B. Public Comment – the following people spoke (topic(s) provided on sign-up form shown in parentheses):
  - Libby Lightner-Kemp (The appointment of the commission filling the vacancy)
  - Will Arterburn (Wake Forest strategic plan)
  - Tripp Black
  - Abby Black
  - Jasmine Zavala

### **Consent Agenda**

- A. Waiver of the Code of Ordinances Sec. 20-2. Public Consumption, Possession, etc., of Alcohol for Friday Night on White for the 2026 Series dates from 5-9 pm. The FNOW 2026 series dates are April 10, May 8, June 12, July 10, August 14, and September 11.
- B. Approval of the 2026 Board of Commissioners Meeting Schedule
- C. Approval of Appointment to Planning Board

### **Planning Board Appointments**

The Board appointed Mark Moore to a full term on the Planning Board.

**Local Historic Landmark**

The Board approved a request by Elizabeth B. and Robert N. Ford to designate their building and lot, known as the William Royall Powell House, 546 N. Main Street, Wake Forest, NC, as a Wake Forest Local Historic Landmark.

**[Amended Personnel Policies & Procedures](#)**

The Board approved an update to the Town's Personnel Policies & Procedures.

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After their original air date, meetings are made available in streaming video and featured in a convenient scroll-down menu.

Meeting agendas, including links to specific agenda items, are provided with each video offering easy viewing access to particular items of interest.

Board of Commissioners meetings are also shown live on **[Wake Forest TV 10](#)** - the Town of Wake Forest's government access channel - then re-broadcast daily throughout the remainder of the month at 9 a.m., 3 p.m., and 9 p.m.

Available to Wake Forest residents and businesses that subscribe to Spectrum Cable TV service, **[WFTV 10](#)** is also provided on the Town website in real-time streaming video.

**BOC Meeting Summaries**

Board of Commissioners Meeting Summaries are issued by the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled at 6 p.m. on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for **[E-Notifier](#)**.