The Wake Forest Board of Commissioners met Tuesday, Nov. 17, 2026. Mayor Ben Clapsaddle and the five commissioners were present.

Watch the Meeting
The **November 17 meeting** is available to view on demand. The meeting agenda, including links to specific agenda items, is provided with the video offering easy viewing access to particular items of interest.

Meeting Summary
An overview of the Board's actions is provided below.

Please note: This summary should not be viewed as official minutes. To view the meeting minutes, visit the BOC page on the Town website or contact Town Clerk Evelyn Wright.

Presentations

- Recognizing the 50th anniversary of the Wake County Public School System
- Proclamation Recognizing Plaid Friday and Small Business Saturday
- Presentation of fiscal year ended June 30, 2026, audited financial results

Public Hearings/Public Comment

- Public Comment - the following people spoke (topic(s) provided on sign-up form shown in parentheses):
    - Lilly Gilbertson (Wake Forest Youth Leadership Advisory Board)
    - Parker Drake (Addressing the board in support of Youth Leadership Advisory Board)
    - Holly Gilbertson (support of the Town of Wake Forest Youth Leadership Advisory Board)
    - Johnny Orr (Junior advisory board with Lilly Gilbertson)
    - Akil Vinodh (Expressing support for the proposed youth leadership advisory board)
    - Erinn Gilbertson (support of the Youth Leadership Advisory Board)
    - Margaret Watkins (Strategic plan & feedback on plans & UDO)

Consent Agenda

- Resolution 2027 TOWF Board of Commissioners Meeting Schedule
- Approval of Appointment to Planning Board, Advisory Boards and Commissions
- Approval of Interlocal Agreement with the Town of Youngsville for Information Technology Services

Ordinance Amendment – Motorized Scooters, etc.
The Board unanimously approved an Ordinance Amending the Code of Ordinances Chapter 30, Article III, Section 30-90 Thru 30-93 Motorized Scooters, Electric Bicycles,

Electric Assisted Bicycles, and Electric Skateboards, Pedestrian Right-of-Way On Bicycle, Electric Bicycle, Electric Assisted Bicycle, and Scooter Facilities, and Electric Skateboard, Requirements for Helmets, and Penalty. The current Motorized Scooter Ordinance was adopted June 16, 2026. Updates were presented to Chapter 30, Article III, Section 30-90 thru 30-93 – Motorized Scooters, Electric Bicycles, Electric Assisted Bicycles, and Pedestrian Right-of-way on Bicycles, Electric Bicycle, Electric Assisted Bicycles, and Scooter Facilities, and Electric Skateboard, Requirements for Helmets, and Penalty of the Code of Ordinances for the Town of Wake Forest, NC edited the previous ordinance to conform the Town's regulations concerning electric assisted bicycles to NC law, provide clear classifications and operating requirements, establish consistent safety requirements, and facilitate enforcement by law enforcement officers and repeal Ordinance 2026-09.

Update on Land Swap Between WCPSS and Wake County
Planning Director Jennifer Currin provided update and responded to questions from the mayor and board.

Discussion of a Youth Leadership Advisory Board
Following discussion, the Board directed Town staff to provide options for creating a Youth Council of some kind.

WFTV 10
Board of Commissioners meetings are shown live on **Wake Forest TV 10** - the Town of Wake Forest's government access channel - then re-broadcast daily throughout the remainder of the month at 9 a.m., 3 p.m., and 9 p.m.

WFTV 10 is available to Wake Forest residents and businesses that subscribe to Spectrum Cable TV service.

BOC Meeting Summaries
Board of Commissioners Meeting Summaries are issued by the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled at 6 p.m. on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for **E-Notifier**.