



**REGULAR MEETING AGENDA  
TUESDAY, SEPTEMBER 22, 2026, 6:30 PM  
BOARD OF COMMISSIONERS CHAMBERS**

**2<sup>nd</sup> Floor, Town Hall, 301 S. Brooks Street, Wake Forest, NC 27587**

Contact Historic Preservation Staff at [mmichael@wakeforestnc.gov](mailto:mmichael@wakeforestnc.gov) or 919-435-9516  
for information or visit the Historic Preservation webpage under "Meetings" at  
<https://www.wakeforestnc.gov/planning/historic-preservation>

**6:30 Regular Business**

1. Call to Order/Roll Call
2. Approval of the Agenda
3. Approval of the Minutes of the August 25, 2026, Regular Meeting
4. Public Comment (limited to 3 minutes per person). The HPC is interested in hearing your concerns. However, speakers should not expect HPC action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda.
5. Treasurer's Report
6. Old Items
7. New Items
  - A. Quasi-Judicial Training
  - B. Staff Updates
  - C. Member Updates
8. Adjourn



## Wake Forest Historic Preservation Commission Minutes

The Wake Forest Historic Preservation Commission met on **25 August 2026**, at **6:30 p.m.** in the Board Room at Wake Forest Town Hall, 301 S. Brooks Street.

**Historic Preservation Commission Members present:** Elizabeth Miller (Chair), Joni Falvey (Vice-Chair), David Bennett, Jason Mobraten, Allen Jenkins, Cooper Bolton, Sarah Soleim, Pamala Jeffries, Kiki Farish.

**Historic Preservation Commission Members absent:** None.

**Staff Members present:** Michelle Michael (HPC Staff Liaison/Senior Planner- Historic Preservation), Paige Regna (Planner I- Historic Preservation), Kari Grace (Projects and Programs Manager), Brad West (Long Range Planning Manager).

**Visitors:** None.

### 1. Call to Order

Chair Miller called the meeting to order at 6:31 p.m. A quorum was established.

### 2. Adoption of Agenda

**ACTION:** Approval of the agenda for Regular Meeting held 25 August 2026.

**Mover:** David Bennett moved to adopt the agenda with the change.

**Second:** Sarah Soleim

**Vote:** Motion carried 9-0

### 3. Approval of Minutes

**ACTION:** Approve July 2026 minutes as presented.

**Mover:** Allen Jenkins moved to approve the July 2026 minutes as presented.

**Second:** Cooper Bolton

**Vote:** Motion carried 9-0

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| <b>4. Public Comment (limited to 3 minutes per person)</b> |
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No public comment.

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| <b>5. Treasurer's Report</b> |
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Paige Regna presented the Treasurer's Report and stated the only change to the balance is the accrued interest.

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| <b>6. Old Items</b> |
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**A. Sustainability Plan Update**

Kari Grace (Projects and Programs Manager) presented an update on the Sustainability Plan and provided a few examples of the goals and action items that will be included in the plan. She informed the HPC that there will be two open house sessions for the Sustainability Plan on August 27.

Kiki Farish asked if there will be information on the S-Line at the open house. Kari Grace responded that Brad West would know more about the S-Line project.

Joni Falvey asked if the open house is a good time to discuss ideas. Kari Grace responded yes or she can email Kari to set up a meeting to discuss her ideas in greater detail.

**B. CTP Amendments & Downtown Traffic Study Update**

Brad West (Long Range Planning Manager) presented an overview of the amendments to the Comprehensive Transportation Plan that will go to the Board of Commissioners for approval.

Kiki Farish asked for clarification on what a grade separation on Ligon Mill Road would entail. Brad West responded that with high-speed rail, there cannot be at-grade crossings, so they have to build overpasses. Kiki Farish asked if the S-Line is considered a high priority. Brad West stated that the project was delayed due to issues with the funding being distributed, but NCDOT is still saying passenger rail will be functional by 2031.

Kiki Farish asked if the Town is in the process of constructing multi-use paths. Brad West responded that the Town continues to prioritize funding for greenways and relies on private development to construct multi-use paths.

Brad West informed the HPC that the Town is kicking off a Downtown Traffic Study that started last month. There will be more information to come and open houses and stakeholder meetings as the project progresses.

### **C. East End Historic District Update**

Paige Regna informed the HPC that the East End Historic District in the Northeast Community was added to the North Carolina Study List on June 11<sup>th</sup>. She stated the 39 property owners within the district boundaries were notified of the study list historic district and informed that the Town will be seeking public input to see if the property owners are interested in the Town completing a nomination to list the historic district in the National Register of Historic Places. She informed the HPC that staff attended the Northeast Community Coalition meeting on August 17<sup>th</sup> to tell them about the historic district, and the attendees were excited that it has been added to the study list. Only one property owner has reached out to say that she does not want to be included in the historic district, so her property will be left out. The next step will be to hold public information meetings to make sure the community and property owners want to pursue designation and to make sure all questions are answered. Paige Regna stated that the Demolition of Historic Structures ordinance will apply to buildings within the boundaries of the historic district now that it is on the study list.

## **7. New Items**

### **A. Staff Updates**

- Paige Regna reminded the HPC that attendance is required at meetings- especially when there is a public hearing.
- The Oakforest event was cancelled due to the Town's insurance and legal requirements. The Town is exploring other avenues for funding for the HPC that does not involve a fundraiser.
- SHPO awarded a Certified Local Government grant to the Town to write the additional documentation and boundary expansion for the Wake Forest National Register Historic District.
- Staff are applying for a North Carolina Humanities Grant to create an interactive and accessible tour of the Ailey Young House.
- The Preservation North Carolina conference conflicts with the October 27<sup>th</sup> meeting, so staff have made the decision not to attend the conference this year.

- Each HPC member needs to watch two videos for CLG credits and complete the form and send it to Kristi Brantley. So far four members have submitted their forms.
- The Town of Wake Forest will host a regional CLG training on April 16, 2027, at the Wake Forest Historical Museum. HPC members will need to attend this training since we are not attending the PNC conference in October.

**B. Member Updates**

- No member updates.

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| <b>8. Adjournment</b> |
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**ACTION:** Adjourn meeting.

**Mover:** Cooper Bolton moved to adjourn the meeting.

**Second:** David Bennett

**Vote:** Motion carried 9-0

**The meeting closed at 7:52 p.m.**

Duly approved in open session this day 22 September 2026.

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Board Secretary

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Board Chair