



**REGULAR MEETING AGENDA
TUESDAY, OCTOBER 27, 2026, 6:30 PM
BOARD OF COMMISSIONERS CHAMBERS**

2nd Floor, Town Hall, 301 S. Brooks Street, Wake Forest, NC 27587

Contact Historic Preservation Staff at mmichael@wakeforestnc.gov or 919-435-9516
for information or visit the Historic Preservation webpage under "Meetings" at
<https://www.wakeforestnc.gov/planning/historic-preservation>

6:30 Regular Business

1. Call to Order/Roll Call
2. Approval of the Agenda
3. Approval of the Minutes of the September 22, 2026, Regular Meeting
4. Public Comment (limited to 3 minutes per person). The HPC is interested in hearing your concerns. However, speakers should not expect HPC action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda.
5. Treasurer's Report
6. Old Items
 - A. Unified Development Ordinance Updates
7. New Items
 - A. Staff Updates
 - B. Member Updates
8. Adjourn



Wake Forest Historic Preservation Commission Minutes

The Wake Forest Historic Preservation Commission met on **22 September 2026**, at **6:30 p.m.** in the Board Room at Wake Forest Town Hall, 301 S. Brooks Street.

Historic Preservation Commission Members present: Elizabeth Miller (Chair), Joni Falvey (Vice-Chair), David Bennett, Jason Moberaten, Allen Jenkins, Sarah Soleim, Pamala Jeffries

Historic Preservation Commission Members absent: Kiki Farish, Cooper Bolton

Staff Members present: Michelle Michael (HPC Staff Liaison/Senior Planner- Historic Preservation), Paige Regna (Planner I- Historic Preservation)

Visitors: Jennifer Gawf (228 N. Main Street), Ed Gawf, Mrs. Gawf

1. Call to Order

Chair Miller called the meeting to order at 6:31 p.m. A quorum was established.

2. Adoption of Agenda

ACTION: Approval of the agenda for regular meeting held 22 September 2026.

Mover: Allen Jenkins moved to adopt the agenda.

Second: Joni Falvey

Vote: Motion carried 7-0

3. Approval of Minutes

ACTION: Approve July 2026 minutes as presented.

Mover: David Bennett moved to approve the August 2026 minutes as presented.

Second: Sarah Soleim

Vote: Motion carried 7-0

4. Public Comment (limited to 3 minutes per person)
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No public comment.

5. Treasurer's Report

Paige Regna presented the Treasurer's Report and stated the only change to the balance is the accrued interest.

6. Old Items

No Old Items.

7. New Items

A. Quasi-Judicial Training

Paige Regna presented a training on quasi-judicial decisions and public hearing procedures. Paige Regna said she would email the HPC additional resources from the UNC School of Government on quasi-judicial procedures and decisions.

B. Staff Updates

- The updates to Section 106 of the NHPA are on the Advisory Council for Historic Preservation's October agenda.
- SHPO awarded a CLG grant to the Town to write the additional documentation and boundary expansion for the Wake Forest National Register Historic District.
- Staff applied for a North Carolina Humanities Grant to create an interactive and accessible tour of the Ailey Young House.
- The Town of Wake Forest will host a regional CLG training on April 16, 2027, at the Wake Forest Historical Museum. HPC members will need to attend this training since we are not attending the PNC conference in October.

C. Member Updates

- Elizabeth Miller and Jason Mabraten said the Community Arts Day Celebration on September 12th went well and they think the HPC should continue to have a table each year.

8. Adjournment

ACTION: Adjourn meeting.

Mover: David Bennett moved to adjourn the meeting.

Second: Allen Jenkins

Vote: Motion carried 7-0

The meeting closed at 7:25 p.m.

Duly approved in open session this day 27 October 2026.

Board Secretary

Board Chair