



**REGULAR MEETING AGENDA
TUESDAY, MAY 26, 2026, 6:30 PM**

BOARD OF COMMISSIONERS CHAMBERS

2nd Floor, Town Hall, 301 S. Brooks Street, Wake Forest, NC 27587

Contact Historic Preservation Staff at mmichael@wakeforestnc.gov or 919-435-9516
for information or visit the Historic Preservation webpage under “Meetings” at
<https://www.wakeforestnc.gov/planning/historic-preservation>

6:30 Regular Business

1. Call to Order/Roll Call
2. Approval of the Agenda
3. Approval of the Minutes of March 24, 2026, Regular Meeting
4. Public Comment (limited to 3 minutes per person). The HPC is interested in hearing your concerns. However, speakers should not expect HPC action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda.
5. Treasurer’s Report
6. Old Items
 - A. 2026-2027 Budget Update
 - B. Juneteenth Update
7. New Items
 - A. Staff Updates
 - B. Member Updates
8. Adjourn



Wake Forest Historic Preservation Commission Minutes

The Wake Forest Historic Preservation Commission met on **24 March 2026**, at **6:30 p.m.** in the Board Room at Wake Forest Town Hall, 301 S. Brooks Street.

Historic Preservation Commission Members present: Elizabeth Miller, Chair, Joni Falvey, Vice-Chair, Jason Mobraten, Pamala Jeffries, Sarah Soleim, Cooper Bolton, Kiki Farish.

Historic Preservation Commission Members absent: David Bennett, Allen Jenkins.

Staff Members present: Michelle Michael (HPC Staff Liaison), Paige Regna (Planner I- HP).

Visitors: Edward Gawf, Jennifer Gawf.

1. Call to Order

Elizabeth Miller called the meeting to order at 6:35 p.m. A quorum was established.

2. Adoption of Agenda

ACTION: Approval of agenda for Regular Meeting held 24 March 2026.

Mover: Joni Falvey moved to adopt the agenda as presented.

Second: Cooper Bolton

Vote: Motion carried 7-0

3. Approval of Minutes

ACTION: Approve February 2026 minutes as presented.

Mover: Sarah Soleim moved to approve the February 2026 minutes as presented.

Second: Joni Falvey

Vote: Motion carried 7-0

4. Public Comment (limited to 3 minutes per person)

No public comment.

5. Treasurer's Report

Paige Regna presented the Treasurer's Report for March 2026.

6. Old Items

A. Event Calendar & Planning

Paige Regna informed the HPC that Juneteenth will be held on Friday, June 19 and Saturday, June 20 this year. The HPC will need to help table the event at Dubois and assist with tours at the Ailey Young House. The Dubois Campus historic markers will be unveiled on Juneteenth as well. Beth Miller said she would like to have an updated poster and new trivia questions for Juneteenth. Paige Regna informed the HPC that they have been approved to move forward with a scaled-back version of the fundraiser at Oakforest they had started planning in 2025. Paige said she would coordinate with Kiki Farish regarding the details, but the event will essentially be an open house.

8. New Items

A. Staff Updates

- There is an invitation-only Women's History Month event on March 26th from 6-8pm at the Wake Forest Historical Museum where former Mayor Vivian Jones will be speaking with Aileen Staples. The HPC is invited to attend.
- The Town of Wake Forest is under contract with consultants to write the National Register nominations of Olive Branch Baptist Church and Friendship Chapel Baptist Church.
- Northeast Community historic markers unveiled. Spring Street Christian Church hosted the event due to the weather. Paige Regna explained that the church unexpectedly provided refreshments for the fifty attendees and it could be a nice gesture to make a donation to the church.

ACTION: Make a donation to Spring Street Christian Church.

Mover: Cooper Bolton moved for the HPC to make a \$75 donation to Spring Street Christian Church.

Second: Joni Falvey

Vote: 7-0

- Local Landmark plaque for the William Royall Powell House given to Bob and Liz Ford.
- Michelle and Paige are resubmitting last year's CLG grant application to SHPO to update the survey and amend the Wake Forest National Register Historic District according to the expansions recommended in the 2020 architectural survey.
- There is no business for the April 28th meeting. Beth Miller wanted to discuss Juneteenth more at this meeting rather than waiting until the May meeting if the HPC decides not to meet in April. She asked staff if more swag items need to be ordered. Paige responded that there are still chip clips but there are no more notebooks with post-its in them or activity books. Paige said she can email all HPC members updates on the Juneteenth schedule prior to the May meeting and they can respond to her with what they want to help with.

ACTION: Reorder HPC swag items.

Mover: Sarah Soleim moved for staff to reorder notebooks with post-its in a similar amount as the previous order.

Second: Jason Mobraten

Vote: 7-0

ACTION: Cancel the April meeting.

Mover: Sarah Soleim moved to cancel the April 28th meeting since there is no business.

Second: Cooper Bolton

Vote: 7-0

B. Member Updates

- Sarah Soleim informed the HPC of the upcoming events at the WFHM. On Thursday, the museum will host a Women's History Month event titled A Conversation with Former Mayor Vivian Jones. On April 1 at 3pm, Michelle Michael will be doing a presentation via Zoom for Wake Forest University about historic preservation in Wake Forest.

8. Adjournment

ACTION: Adjourn meeting.

Mover: Cooper Bolton

Second: Sarah Soleim

Vote: 7-0

Historic Preservation Commission

Date: 26 May 2026

Page 4 of 4

The meeting closed at 7:11 pm.

Duly approved in open session this day 26 May 2026.

Board Secretary

Board Chair