



**REGULAR MEETING AGENDA  
TUESDAY, JUNE 23, 2026, 6:30 PM  
BOARD OF COMMISSIONERS CHAMBERS**

**2<sup>nd</sup> Floor, Town Hall, 301 S. Brooks Street, Wake Forest, NC 27587**

Contact Historic Preservation Staff at [mmichael@wakeforestnc.gov](mailto:mmichael@wakeforestnc.gov) or 919-435-9516  
for information or visit the Historic Preservation webpage under “Meetings” at  
<https://www.wakeforestnc.gov/planning/historic-preservation>

**6:30 Regular Business**

1. Call to Order/Roll Call
2. Approval of the Agenda
3. Approval of the Minutes of May 26, 2026, Regular Meeting
4. Public Comment (limited to 3 minutes per person). The HPC is interested in hearing your concerns. However, speakers should not expect HPC action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda.
5. Treasurer’s Report
6. Old Items
  - A. 2026-2027 Budget Update
  - B. Juneteenth Recap
  - C. Oakforest Event Update
7. New Items
  - A. Staff Updates
  - B. Member Updates
8. Adjourn



## Wake Forest Historic Preservation Commission Minutes

The Wake Forest Historic Preservation Commission met on **26 May 2026**, at **6:30 p.m.** in the Board Room at Wake Forest Town Hall, 301 S. Brooks Street.

**Historic Preservation Commission Members present:** David Bennett, Jason Mobraaten, Allen Jenkins, Cooper Bolton, Kiki Farish.

**Historic Preservation Commission Members absent:** Elizabeth Miller, Chair, Joni Falvey, Vice-Chair, Sarah Soleim, Pamala Jeffries.

**Staff Members present:** Michelle Michael (HPC Staff Liaison), Paige Regna (Planner I- HP).

**Visitors:** Edward Gawf, Jennifer Gawf, Pofue Yang.

### 1. Call to Order

The Chair and Vice-Chair were absent from the meeting. Paige Regna informed the members that they need to vote to elect someone to serve as Chair for the meeting.

**ACTION:** Nominate someone to serve as Chair for the May meeting.

**Mover:** Allen Jenkins nominated David Bennett to serve as Chair.

**Second:** Cooper Bolton

**Vote:** Motion carried 5-0

David Bennett called the meeting to order at 6:33 p.m. A quorum was established.

### 2. Adoption of Agenda

**ACTION:** Approval of agenda for Regular Meeting held 26 May 2026.

**Mover:** Allen Jenkins moved to adopt the agenda as presented.

**Second:** Cooper Bolton

**Vote:** Motion carried 5-0

### 3. Approval of Minutes

**ACTION:** Approve March 2026 minutes as presented.

**Mover:** Cooper Bolton moved to approve the February 2026 minutes as presented.

**Second:** Jason Mobraten

**Vote:** Motion carried 5-0

#### 4. Public Comment (limited to 3 minutes per person)

No public comment.

#### 5. Treasurer's Report

Paige Regna presented the Treasurer's Report for May 2026. Cooper Bolton asked if the \$75 donation to Spring Street Christian Church had been processed, and Michelle Michael responded that the check had been mailed last week. Paige Regna said the donation would be reflected as a deduction in the June Treasurer's Report.

#### 6. Old Items

##### A. 2026-2027 Budget Update

Michelle Michael presented an update on the FY25-26 HPC budget and proposed FY26-27 HPC budget. Michelle explained that she did not foresee spending all of the proposed FY2026-2027 budget. Michelle reminded the HPC that the money in their account is from the proceeds of past home tours rather than local taxpayers. David Bennett noted that without the home tour, there is not any money coming in. Michelle acknowledged this and said that we can start planning a small annual fundraiser beginning with the Oakforest event in October. Michelle said that she can bring back a comprehensive budget update once it's approved by the Board of Commissioners that includes the HPC and Historic Preservation Planning budgets.

##### B. Juneteenth Update

Paige Regna provided an update for the Juneteenth Celebration scheduled for Saturday, June 20<sup>th</sup> at the Dubois Campus. Paige informed the HPC that setup begins at 10am and needs to be completed by 11am for the Dubois historic marker unveiling. The Ailey Young House will be open from 1pm-5pm. David Bennett volunteered to help Pamala Jeffries with the morning shift and get the supplies from Town Hall. Jason Mobraten and Kiki Farish said they can help in the afternoon. Cooper Bolton is unavailable and Allen Jenkins will need to check his schedule.

## 8. New Items

### A. Staff Updates

- HPC members need to watch two online training videos from the NCHPO and fill out the form for CLG credits by June 30<sup>th</sup>.
- The Oakforest event is scheduled for October 3<sup>rd</sup>. Paige asked the HPC to hold that date on their calendars with more information to come.
- SVM Historical Consulting completed the fieldwork for the National Register nominations for Olive Branch Baptist Church and Friendship Chapel Baptist Church on May 12<sup>th</sup>.
- The Northeast Community historic marker on N. White St. was hit by a car in April. The marker can be repaired and sent back to the Town. It will be reinstalled once returned.
- The sidewalk historic marker for Oscar Alston's Barber Shop will be unveiled on Friday, June 19<sup>th</sup> at 10am at 111 S. White St. The program should last around 30 minutes.
- The historic marker for the Dubois Campus will be unveiled at Juneteenth on Saturday, June 20<sup>th</sup> at 11am.
- A Minor Work COA for 228 N. Main St. for landscape changes was approved by staff in April.
- Work began in May at 507 N. Main St. (COA-25-06) and is almost complete.

### B. Member Updates

- No member updates.

## 8. Adjournment

**ACTION:** Adjourn meeting.

**Mover:** Kiki Farish moved to adjourn the meeting.

**Second:** Jason Mobraaten

**Vote:** 5-0

**The meeting closed at 6:59 pm.**

Duly approved in open session this day 23 June 2026.

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Board Secretary

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Board Chair