

# Take an active role in Wake Forest

Apply now to serve on one of the Town's 14 advisory boards



Residents are encouraged to apply for one of the various Town advisory boards. By serving on a board, you will have a direct impact on the quality of life in Wake Forest.

Applications are available at [wakeforestnc.gov](http://wakeforestnc.gov), search "advisory boards," and at Wake Forest Town Hall.

For more information, contact Executive Assistant Cathi Pope:

✉ [cpope@wakeforestnc.gov](mailto:cpope@wakeforestnc.gov)  
☎ 919.435.9467

*Pictured above: The Human Relations Council organizes and hosts Good Neighbor Day each year in September.*



TOWN of  
WAKE FOREST

## Board of Adjustment

**PURPOSE:** To hear and decide appeals of the Administrator's enforcement or interpretation of the Unified Development Ordinance (UDO). The board may also authorize variances from the terms of the UDO that will not be contrary to the public interest and that meet specific findings of fact.

**TERM:** 3 yrs. (in-town), 2 yrs. (ETJ resident, appointed by the Wake County Board of Commissioners and the Wake Forest Board of Commissioners)

**MEETINGS:** As needed at town hall



## Cemetery Advisory Board

**PURPOSE:** To advise the board of commissioners and town staff in matters affecting cemetery policies and improvements, and to plan and host the annual cemetery tour.

**TERM:** 3 yrs.

**MEETINGS:** 7 p.m. on the fourth Wednesday of every month at town hall

**SPECIAL EVENT:** *Historic Wake Forest Cemetery Walking Tour*



## Cultural Resources Advisory Board

**PURPOSE:** To advise the board of commissioners and town staff on initiatives, programs and services

related to the Town's cultural arts programming.

**TERM:** 3 yrs.

**MEETINGS:** 6:30 p.m. on the first Monday of every month at the Renaissance Centre Arts Annex



## Design Review Board

**PURPOSE:** To provide additional discretionary review for developments where the Major Architectural Design Review process is applicable. The types of development subject to this review are listed in Chapter 15.8.5 of the Unified Development Ordinance. Members should have experience, training and demonstrated interest in architecture, design, construction, site design or landscaping.

**TERM:** 3 yrs. and at least two members shall be from the planning or design professions

**MEETINGS:** As needed; 4 p.m. on the second Thursday of the month at town hall



## Greenways Advisory Board

**PURPOSE:** To advise the board of commissioners and town staff in the prioritization and operation of the greenways system. This may include recommending policies and improvements to the system. Members may also be involved in trail building.

(over)



**TERM:** 3 yrs.

**MEETINGS:** 7:30 a.m. on the second Wednesday of each month at town hall

**SPECIAL EVENTS:** *National Trails Day, Bike Safety Fair*



## Historic Preservation Commission

**PURPOSE:** To safeguard the heritage of Wake Forest by preserving districts and landmarks that embody important elements of the town's culture, history, architectural history and to promote the use and conservation of such districts and landmarks for the education, pleasure and enrichment of all citizens.

**TERM:** 3 yrs.

**MEETINGS:** 6:30 p.m. on the second Wednesday of each month at town hall

**SPECIAL EVENT:** *Christmas Historic Home Tour* (even numbered years only)



## Human Relations Council

**PURPOSE:** To encourage understanding and goodwill between all Wake Forest citizens regardless of race, sex, religion, creed, nationality, or economic status, and thus promote the general welfare of the town.

**TERM:** 3 yrs.

**MEETINGS:** 6:30 p.m. on the fourth Thursday of each month at town hall

**SPECIAL EVENTS:** *Good Neighbor Day, Multicultural Day*



## Planning Board

**PURPOSE:** To hold joint public hearings with the board of commissioners and make recommendations to the board of commissioners on petitions related to rezonings, text amendments, special use permits and major site/subdivision master plans. The planning board may also recommend changes to the Unified

Development Ordinance and the Community Plan.

**TERM:** 3 yrs. (in-town resident), 2 yrs. (ETJ resident, appointed by the Wake County Board of Commissioners and the Wake Forest Board of Commissioners)

**MEETINGS:** 7:30 p.m. on the first Tuesday of each month at town hall



## Public Art Commission

**PURPOSE:** To advise the board of commissioners about public art projects, planning and program management. The commission also recommends and implements public art policy and facilitates public participation, outreach, and communications concerning public art.

**TERM:** 3 yrs.

**MEETINGS:** 7 p.m. on the fourth Thursday of each month at the Renaissance Centre Arts Annex



## Recreation Advisory Board

**PURPOSE:** To suggest policies and serve as liaison in matters affecting policies, programs and the acquisition and disposal of lands and properties related to the recreational program, and to its long-range projected programs.

**TERM:** 3 yrs.

**MEETINGS:** 6:30 p.m. on the fourth Monday of each month at the Flaherty Park Community Center

**SPECIAL EVENT:** *Wake Forest Unplugged*



## Senior Center Advisory Board

**PURPOSE:** To advise the Town in the operation of the Northern Wake Senior Center which may include recommending policies, programs and activities.

**TERM:** 3 yrs.

**MEETINGS:** Fourth Tuesday of odd-numbered months at the Northern Wake Senior Center; meeting times alternate between 3 p.m. and 6 p.m.



## Technology Advisory Board

**PURPOSE:** To advise the Town in all areas related to technology and to spur economic development through technological growth by collaborating with business, industry, non-profits, public institutions and citizens.

**TERM:** 3 yrs.

**MEETINGS:** 6:30 p.m. on the fourth Monday of each month at town hall



## Urban Forestry Board

**PURPOSE:** To oversee Wake Forest's Urban Forestry Program including the Arbor Day Celebration and planting events, and to advise the board of commissioners on policies relating to trees and landscape regulations.

**TERM:** 3 yrs.

**MEETINGS:** 6:30 p.m. on the fourth Tuesday of each month at town hall

**SPECIAL EVENT:** *Arbor Day Celebration & Tree Seedling Giveaway*



## Youth in Government Advisory Board

**PURPOSE:** To advise the board of commissioners and town staff in issues of interest to youth. This may include sponsoring educational, informational and/or social events for youth.

**TERM:** Only high school students (grades 9-12) may serve; term is 4 yrs. or until graduation, whichever comes first

**MEETINGS:** 9 a.m. on the third Saturday of each month (Aug.-May) at town hall

**SPECIAL EVENT:** Determined annually

