



**Wake Forest Board of Commissioners
Meeting Agenda
August 18, 2026 – at 6:00 PM
All items listed are for discussion and possible action.**

Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator [Mickey Rochelle](#) at 919-435-9455 or Town Clerk [Evelyn Wright](#) at 919-435-9432 as soon as possible, but no later than 48 hours before the scheduled event.

Cable & Online Broadcast of Board of Commissioners Meetings

All Board of Commissioners meetings are broadcast live on [WFTV 10](#) beginning at 6 p.m. Meetings are also aired online on the [Public Meetings Portal](#) on the [Town of Wake Forest website](#). Archived meeting videos are also provided and available for one year after the original air date.

Meeting Agendas

The [Board of Commissioners](#) meeting agenda is available to be viewed and downloaded by noon on the Friday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Deputy Town Clerk's office at 919-435-9432. Citizens may also receive a copy of each month's agenda via email by enrolling in the free [E-Notifier](#) subscription service.

Public Hearings

When an agenda item is denoted as a [Public Hearing](#), persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given three minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed three minutes each to express his/her comments, ideas, concerns, expressions, and desires. Only comments on a Public Hearing will be allowed during this time.

Public Comment

During the Public Comment period, anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item should complete and submit the Board of Commissioner Public Comment Form on the [Town website](#). Then, during the Public Comment portion of the meeting, The Mayor will recognize you and invite you to the podium at which time you will have three minutes to speak. Thank you for your cooperation.

Call to Order

Pledge of Allegiance

1. Approval of Agenda

2. Approval of Minutes

- 2.A June 2nd BOC Work Session Minutes, June 16th BOC Regular Meeting Minutes, and June 23rd BOC Special Called Meeting Minutes

[DRAFT BOCWSMinutes_June202602-.pdf](#)

[DraftBOCMinutes_June202616.pdf](#)

[DRAFT BOC Special Called Meeting Minutes_June202623.pdf](#)

3. Presentations

- 3.A Resolution recognizing Elizabeth "Bess" Martinson on their retirement from the Town of Wake Forest

[BessMartinsonResolution.doc](#)

- 3.B Proclamation Recognizing September is National Service Dog Month

[PROCLAMATION Recognizing September as National Service Dog Month.pdf](#)

4. Public hearings / Public Comment

- 4.A Public Hearing on LEGISLATIVE CASE RZ-25-03, 3832 Rogers Rd Rezoning, a rezoning request filed by Worth Mills, to rezone 2.98 acres located at 3832 Rogers Rd, being Wake County Tax PIN(s) 1749884789, from Wake County's Residential-30 (R-30) to Neighborhood Mixed-Use Conditional District (NMX-CD).

[BOC Agenda Summary RZ-25-03.pdf](#)

[RZ-25-03 Staff Report v6.pdf](#)

[Attachment A_Neighborhood Meeting Information.pdf](#)

[Attachment B_Application and Proposed Use Restrictions by Zoning District.pdf](#)

[Attachment C_Maps.pdf](#)

[Attachment D_Proposed Additional Conditions.pdf](#)

[Attachment E_Planning Board Recommendation and Plan Consistency Analysis.pdf](#)

[Exhibit 1_Legal Description.pdf](#)

[Exhibit 2_Consistency Statement.pdf](#)

- 4.B Public hearing on a contiguous annexation submitted by property owners, Donald Lee Eddins, John Barry Eddins, and Brenda Gail Eddins Denton, located at 3832 Rogers Road being Wake County PIN 1749-88-4789 being approximately 2.97 acres.

[BOC Agenda Summary.pdf](#)

[Attachment A - Legal Description AN-25-04.pdf](#)

[Attachment B - Annexation Map AN 25-04.pdf](#)

[Attachment C - Contiguous Annexation Petition AN-25-04.pdf](#)

[Draft Ordinance.docx](#)

- 4.C Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 3 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- 5.A Approval of a resolution to schedule the public hearing and certify the sufficiency for a petition requesting contiguous annexation submitted by property owners, Town of Wake Forest, located at 0 Devon Square Boulevard being Wake County PIN 1841-28-1942 being approximately 8.25 acres.
[BOC Agenda Summary.pdf](#)
[Attachment A - Legal Description AN-26-02.pdf](#)
[Attachment B - Annexation Map AN-26-02.pdf](#)
[Attachment C - Annexation Petition AN-26-02.pdf](#)
[CERTIFICATE OF SUFFICIENCY .docx](#)
[DRAFT PUBLIC HEARING RESOLUTION.docx](#)
- 5.B Approval of a Resolution to adopt the ADA Transition Plan
[Summary Wake Forest ADA Transition Plan.pdf](#)
[Wake Forest ADA Transition Plan 7.2.26.pdf](#)
[ADA Transition Plan Resolution 8.18.2026.docx](#)
- 5.C Approval of a Resolution for 2026-2027 BOC Appointment
[2026-XXResolution 2026-2027_BOC_Appointments_Aug202618__3_Aug 2026.pdf](#)

6. Legislative Items

7. Planning Items

- 7.A Consideration of a contiguous annexation submitted by property owners, Donald Lee Eddins, John Barry Eddins, and Brenda Gail Eddins Denton, located at 3832 Rogers Road being Wake County PIN 1749-88-4789 being approximately 2.97 acres.
- 7.B Consideration of LEGISLATIVE CASE RZ-25-03, 3832 Rogers Rd Rezoning, a rezoning request filed by Worth Mills, to rezone 2.98 acres located at 3832 Rogers Rd, being Wake County Tax PIN(s) 1749884789, from Wake County's

Residential-30 (R-30) to Neighborhood Mixed-Use Conditional District (NMX-CD).

8. Administration and Financial Items

- 8.A Consideration of a resolution authorizing submission of an application for North Carolina Division of Parks and Recreation Recreational Trails Program
[2026 Trails Grant Agenda Summary.pdf](#)
[Project_Map.pdf](#)
[NC_Trails_RTP_Grant_Application_2026_for_BOC_approval.pdf](#)
[NC_TRAILS_RESOLUTION.docx](#)

9. Public Services Items

10.Parks and Recreation Items

11.Public Safety Items

12.Other Business

- 12.A June Tax Report
[WF-TAX-REP-JULY-2026-BOC-MTG.pdf](#)
- 12.B Department Monthly Reports
[June 2026 Monthly Report.pdf](#)
[July 2026 Monthly Report.pdf](#)
- 12.C Commissioners Report

13.Adjournment