



**Wake Forest Board of Commissioners
Meeting Agenda
February 17, 2026 – at 6:00 PM
All items listed are for discussion and possible action.**

Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator [Mickey Rochelle](#) at 919-435-9455 or Town Clerk [Evelyn Wright](#) at 919-435-9432 as soon as possible, but no later than 48 hours before the scheduled event.

Cable & Online Broadcast of Board of Commissioners Meetings

All Board of Commissioners meetings are broadcast live on [WFTV 10](#) beginning at 6 p.m. Meetings are also aired online on the [Public Meetings Portal](#) on the [Town of Wake Forest website](#). Archived meeting videos are also provided and available for one year after the original air date.

Meeting Agendas

The [Board of Commissioners](#) meeting agenda is available to be viewed and downloaded by noon on the Friday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Deputy Town Clerk's office at 919-435-9432. Citizens may also receive a copy of each month's agenda via email by enrolling in the free [E-Notifier](#) subscription service.

Public Hearings

When an agenda item is denoted as a [Public Hearing](#), persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given three minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed three minutes each to express his/her comments, ideas, concerns, expressions, and desires. Only comments on a Public Hearing will be allowed during this time.

Public Comment

During the Public Comment period, anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item should complete and submit the Board of Commissioner Public Comment Form on the [Town website](#). Then, during the Public Comment portion of the meeting, The Mayor will recognize you and invite you to the podium at which time you will have three minutes to speak. Thank you for your cooperation.

Call to Order

Pledge of Allegiance

1. Approval of Agenda

2. Approval of Minutes

- 2.A Draft Minutes for January 6, 2026 Work Session and January 20, 2026 Regular Meeting
[DRAFT BOCWSMinutes_January202606 FINAL.pdf](#)
[DraftBOCMinutes_January202620 FINAL.pdf](#)

3. Presentations

- 3.A Resolution recognizing Donny Ray Carroll on their retirement from the Town of Wake Forest
[Resolution - D Carroll - FINAL.doc](#)
- 3.B Resolution recognizing Randy G. Driver on their retirement from the Town of Wake Forest.
[Randy_Driver_Retirement_Resolution_-_FINAL \(1\).doc](#)
- 3.C Resolution recognizing Jeremy R. Morris on their retirement from the Town of Wake Forest.
[Morris Summary appreciation of services.docx](#)
[Morris Resolution of Appreciation for Services.docx](#)

4. Public hearings / Public Comment

- 4.A Public hearing on a contiguous annexation submitted by property owners, The Villas at Wake Forest Crossing LLC, located at 12751 Wake Union Church Road and 12739 Wake Union Church Road being Wake County PINs 1831869237 and 1831868329 being approximately 2.36 acres.
[02172026 BOC Agenda Summary AN-25-05.pdf](#)
[Attachment A Legal Description AN-25-05.pdf](#)
[Attachment B Annexation Map AN-25-05.pdf](#)
[Attachment C Annexation Petition AN-25-05.pdf](#)
[DRAFT_ORDINANCE_AN-25-05.docx](#)
- 4.B Public Hearing for 2026 Municipal Service District Extension
[Agenda Summary - 2026 Municipal Service District Extension Public Hearing.pdf](#)
[2026 Municipal Service District Expansion PH Report.pdf](#)
[Attachment A - Existing and Proposed Municipal Service District Map.pdf](#)
[Attachment B - MSD Expansion Property List.pdf](#)
[Attachment C - NCGS Chapter 160A " Article 23.pdf](#)
[Attachment D - Town of WF MSD Analysis & Case Studies.pdf](#)
[Attachment E - Certificate of Mailing.pdf](#)
[Attachment F - Draft Ordinance for 2026 MSD Expansion.docx](#)

- 4.C Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 3 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- 5.A Approval of Appointment to Citizen Advisory Board
[RESOLUTION2025-XXX_Adv_Board_Appts-BOA_1-2026.pdf](#)
- 5.B Approval of a Resolution to surplus the badge and service weapon carried by Lieutenant Jeremy Morris
[Morris Summary badge and weapon surplus.docx](#)
[Morris Resolution Badge and Weapon.docx](#)
- 5.C Approval of a Resolution authorizing the Town Manager to execute, on behalf of the Town of Wake Forest, the construction portion of the contract for Fire Station 6.
[Agenda_Summary_Fire_Station_Six_GMP.pdf](#)
[Attachment_A_Fire_Station_Six_Image.pdf](#)
[Attachment_B_Fire_Station_Six_Admendment_001_Burn_Tower.pdf](#)
[Attachment_C_Fire_Station_Six_Admendment_002_Construction_Services_GMP.](#)
[Attachment_D_Resolution.docx](#)

6. Legislative Items

7. Planning Items

- 7.A Consideration of a contiguous annexation submitted by property owners, The Villas at Wake Forest Crossing LLC, located at 12751 Wake Union Church Road and 12739 Wake Union Church Road being Wake County PINs 1831869237 and 1831868329 being approximately 2.36 acres.
- 7.B Consideration of 2026 Municipal Service District Extension

8. Administration and Financial Items

- 8.A Consideration of Approval of Resolution Authorizing the Filing of an Application for Approval of a Financing Agreement Authorized by North

Carolina General Statute 160A-20 (Construction of Fire Station 6)
[160A-20 Application _Fire Station 6_summary.pdf](#)
[IPA Timetable.pdf](#)
[LGC Preapplication Meeting_9.23.2025.pdf](#)
[Resolution 2026-xx_Authorizing Application_Fire Station 6.docx](#)

9. Public Services Items

10.Parks and Recreation Items

11.Public Safety Items

12.Other Business

12.A Department Monthly Reports

[January 2026 Monthly Report.pdf](#)

12.B February Tax Report

[WF-TAX-REP-FEB-2026-BOC-MTG.pdf](#)

12.C Capital Improvement Plan Quarterly Update

[Q2_CIP_Project_Tracker_Dec_25.pdf](#)

12.D Commissioners Report

12.E Closed Session: N.C.G.S 143-318.11(5)

13.Adjournment