Wake Forest Board of Commissioners
Meeting Agenda
November 17, 2026 – at 6:00 PM
All items listed are for discussion and possible action.

Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator Mickey Rochelle at 919-435-9455 or Town Clerk Evelyn Wright at 919-435-9432 as soon as possible, but no later than 48 hours before the scheduled event.

Cable & Online Broadcast of Board of Commissioners Meetings

All Board of Commissioners meetings are broadcast live on WFTV 10 beginning at 6 p.m. Meetings are also aired online on the Public Meetings Portal on the Town of Wake Forest website. Archived meeting videos are also provided and available for one year after the original air date.

Meeting Agendas

The Board of Commissioners meeting agenda is available to be viewed and downloaded by noon on the Friday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Deputy Town Clerk's office at 919-435-9432. Citizens may also receive a copy of each month's agenda via email by enrolling in the free E-Notifier subscription service.

Public Hearings

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given three minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed three minutes each to express his/her comments, ideas, concerns, expressions, and desires. Only comments on a Public Hearing will be allowed during this time.

Public Comment

During the Public Comment period, anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item should complete and submit the Board of Commissioner Public Comment Form on the Town website.Then, during the Public Comment portion of the meeting, The Mayor will recognize you and invite you to the podium at which time you will have three minutes to speak. Thank you for your cooperation.

Call to Order

Pledge of Allegiance

1. Approval of Agenda

2. Approval of Minutes

2.A October 6, 2026 Board of Commissioners Work Session Minutes and October 20, 2026 Board of Commissioners Regular Meeting Minutes
DRAFT BOCWSMinutes_October202606.pdf
Draft BOCMinutes_October202620.pdf

3. Presentations

3.A Recognizing the 50th anniversary of the Wake County Public School System
2026-XX Resolution Recognizing the 50th anniversary of the Wake County Public School.pdf

3.B Proclamation Recognizing Plaid Friday and Small Business Saturday
PROCLAMATION Recognizing Plaid Friday and Small Business Saturday.pdf

3.C Presentation of fiscal year ended June 30, 2026 audited financial results
Presentation of Annual Financial Report for June 30, 2026_summary.pdf

4. Public hearings / Public Comment

4.A Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 3 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

5.A Resolution 2027 TOWF Board Of Commissioners Meeting Schedule
Resolution, 2027TOWFBoardOfCommissionersMeetingSchedule_Nov2026.pdf

5.B Approval of Appointment to Planning Board, Advisory Boards and Commissions

RESOLUTION2026-XXX_Adv_Board_Appts-PB1.pdf
RESOLUTION20226-1-XXX_Adv_Board_Appts-PRCR.pdf
RESOLUTION2026-1-XXX_Adv_Board_Appts-TAB .pdf
RESOLUTION2026-1-XXX_Adv_Board_Appts-HRC .pdf
RESOLUTION2026-XXX_Adv_Board_Appts-PAC2026-1.pdf

5.C Approval of Interlocal Agreement with the Town of Youngsville for Information Technology Services
IT Services_ ILA Youngsville _summary.pdf
IT Services_Youngsville_ November 2026_A Oates.pptx
Resolution 2026-XX_Interlocal Agreement_Town of Youngsville.docx
Youngsville-Wake Forest ILA for IT Services_November 2026.docx

6. Legislative Items

7. Planning Items

8. Administration and Financial Items

9. Public Services Items

10. Parks and Recreation Items

11. Public Safety Items

11.A Consideration of an Ordinance Amending the Code of Ordinances Chapter 30, Article III, Section 30-90 Thru 30-93 â€“ Motorized Scooters, Electric Bicycles, Electric Assisted Bicycles, and Electric Skateboards, Pedestrian Right-of-Way On Bicycle, Electric Bicycle, Electric Assisted Bicycle, and Scooter Facilities, and Electric Skateboard, Requirements for Helmets, and Penalty.
Summary_Chapter_30_Article_III_Section_30-90_thru_30-93.pdf
Attachment_A_Ordinance_2026_XX_Chapter_30_Article_III_Section_30-90_thru_30-93.docx
Attachment_B_Ordinance_2026_XX_Chapter_30_Article_III_Section_30-90_thru_30-93 Marked up.docx

12. Other Business

12.A October Tax Report
WAKE FOREST-TXREP-OCT-2026-BOC-MTG.pdf

12.B Monthly Report
October 2026 Monthly Report.pdf

12.C 2022-2027 Town of Wake Forest Strategic Plan Final Report
Strategic Plan 2022_2027 Final Report.pdf

12.D Update on Land Swap Between WCPSS and Wake County

12.E Discussion of a Youth Leadership Advisory Board

12.F Commissioners Report

12.G Closed session pursuant to N.C.G.S. Â§143-318.11(a)(3): CLAYTON PROPERTIES GROUP, INC. D/B/A MUNGO HOMES and MUNGO HOMES OF NORTH CAROLINA, INC. v. TOWN OF WAKE FOREST, GREEN TIMBER FOUNDATION, and DRY TIMBER, LLC.

13.Adjournment