



Wake Forest Board of Commissioners Work Session Meeting Minutes

The Wake Forest Board of Commissioners met on **Tuesday, August 2, 2022**, at **6:00 p.m.** in the Board Room at Wake Forest Town Hall, 301 S Brooks Street.

Mayor Jones called the meeting to order at 6:00 p.m.

Council Members Present: Mayor Vivian A. Jones, Commissioner Jim Dyer, Commissioner Chad Sary, Commissioner Keith Shackelford, Commissioner Nick Sliwinski, and Commissioner Adam Wright

Staff Members Present:

Town Manager Kip Padgett
Town Attorney Hassan Kingsberry
Assistant Town Manager Candace Davis
Assistant Town Manager Allison Snyder
Town Clerk Theresa Savary
Chief Financial Officer Aileen Staples
Downtown Development Manager
Jennifer Herbert
Parks, Recreation & Cultural Resources
Director Ruben Wall

Downtown Development Specialist
Camryn Gutierrez
Planning Director Courtney Tanner
Assistant Planning Director Jennifer
Currin
Senior Planner Tim Richards
Police Captain Brian Mote
Police Chief Jeff Leonard

1. Presentations

1.1 Discussion of Potential Partnership with the FUNGO Collegiate Summer Baseball Team

Parks, Recreation & Cultural Resources Director Ruben Wall provided a presentation for the potential partnership with the FUNGO Collegiate Summer Baseball Team.

Mr. Wall provided an overview of the partnership and benefits of the potential partnership with the FUNGO Collegiate Summer Baseball Team.

Mr. Wall went over the following park upgrades that would be needed:

- Add New Speaker System
- Established Entrance for Games
- Upgrade Dugouts (enlarge)
- Bullpens (add & upgrade)
- Add Half Wall Brick Backstop
- Add Bleachers (2 larger sets / ADA Compliant)
- ADA Ramp (if required)
- Add Landscaping & Signage

A hardcopy of the presentation for the potential partnership with the FUNGO Collegiate Summer Baseball Team is filed in the Clerk's Office with the August 2, 2022 minutes.

1.2 Social District Review: Provide update to the Board of Commissioners on Social District legislation and the benefits, challenges, and logistical needs to determine if this is something that they are interested in pursuing for downtown Wake Forest.

Downtown Development Manager Jennifer Herbert provided a presentation on the benefits and challenges of a Social District.

A hardcopy of the presentation for the Social District Review is filed in the Clerk's Office with the August 2, 2022 minutes.

2. Discussion of Monthly Financial Report

2.1 Monthly Financial Report

Chief Financial Officer Aileen Staples stated there was no monthly report attached to the Board's agenda because they're in the process of closing the fiscal year. Ms. Staples said they have about 3.1 million dollars remaining in revenues. Her prediction is they'll increase the fund balance between 6 and 7 million for general fund. Ms. Staples thought last year was a record year but thinks they're going to exceed that this year. She said the

cost of borrowing is going up but they're earning more on the investment side than they have in several years.

3. Review of Draft Agenda for Upcoming Regular Meeting

3.1 Review of Draft Agenda for Upcoming Regular Meeting

The draft agenda was reviewed.

4. Other Business

No other business.

5. Commissioner Reports

Commissioner Dyer said tickets are still available for the Annual Purple Heart Reunion Picnic scheduled on Saturday, August 6, 2022. The Wake Forest Garden Club's Annual Fall Festival is on Saturday, October 22, 2022.

Commissioner Wright attended the Technology Advisory Board Meeting.

Commissioner Sliwinski reminded everyone about the Mental Health Care Webinar coming up on August 11, 2022, he attended the Flag-Raising Ceremony, and the next ceremony will take place on September 12, 2022, at 11:00 a.m.

Commissioner Shackleford toured the Wake Forest Boys and Girls Club.

Commissioner Sary had no updates.

Mayor Jones toured the Wake Forest Boys and Girls Club, she visited Superior Tooling in Wake Forest, attended Parks, Recreation & Cultural Resources (PRCR) Employees Luncheon to congratulate and name the PRCR Employee of the Year. Suja Jacob was named the full-time Employee of the Year and Amy Warren was named the part-time Employee of the Year.

Town Manager Kip Padgett had no updates.

Mayor Jones asked if Town Manager Padgett and PRCR Director Ruben Wall should work on a Memorandum of Agreement with the FUNGO Collegiate Summer Baseball

Team. Town Attorney Hassan Kingsberry will work with Mr. Padgett and Mr. Wall in preparing a Memorandum of Agreement.

ACTION:

Mover: Commissioner Adam Wright moved to approve the Town of Wake Forest to prepare a Memorandum of Agreement with the FUNGO Collegiate Summer Baseball Team.

Seconder: Commissioner Sary.

Vote: Motion carried 5-0.

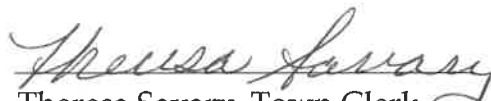
6. Adjournment

The Board of Commissioners adjourned the meeting at 7:32 p.m.

Duly approved in open session this 20th day of September 2022.

(ATTEST)


Vivian A. Jones, Mayor


Theresa Savary, Town Clerk

