



## Wake Forest Board of Commissioners Work Session Meeting Minutes

The Wake Forest Board of Commissioners met on **Tuesday, January 4, 2022**, at 6:00 p.m. in the Board Room at Wake Forest Town Hall, 301 S Brooks Street.

Mayor Jones called the meeting to order at 6:00 p.m.

**Council Members Present:** Mayor Vivian A. Jones, Commissioner Jim Dyer, Commissioner Chard Sary, Commissioner Keith Shackelford, Commissioner Nick Sliwinski, and Commissioner Adam Wright

**Staff Members Present:**

Town Manager Kip Padgett  
Assistant Town Manager Candace Davis  
Assistant Town Manager Allison Snyder  
Interim Town Clerk Sherry Scoggins  
Deputy Town Clerk Terry Savary

Planning Director Courtney Tanner  
Assistant Planning Director Jennifer Currin  
Chief Finance Officer Aileen Staples  
Senior Budget Analyst Ben Blevins

### 1. Presentations

No presentations were received.

### 2. Discussion of Monthly Financial Report

Town of Wake Forest Capital Improvements Plan Update 2022-2027 was provided to the Board of Commissioners.

### 3. Review of Draft Agenda for Upcoming Regular Meeting

The draft agenda was reviewed.

Chief Finance Officer Aileen Staples stated an addition to the agenda is a public hearing to receive citizen comment on the Capital Improvement Project (CIP).

#### 4. Other Business

##### 4.1. Resolution of Support with Recommended Changes to North Carolina's Department of Transportation November 2021 Proposed U-5307 (Capital Boulevard) Interchange and Service Road Public Meeting Maps.

Assistant Planning Director Jennifer Currin provided an overview of the U-5307 (Capital Boulevard) interchange and service road public meeting maps; Power Point presentation filed with the January 4, 2022, minutes and available in the Town Clerk's Office for review. She added a revised resolution was placed at each elected official's seat prior to the beginning of the meeting (available below in italics and filed in the Town Clerk's Office).

Mayor Jones stated the resolution is a statement to NCDOT from the Town of Wake Forest. She likes adding more time for comment.

Commissioner Sary stated the modeling that was done is showing what is failing in Wake Forest. An updated modeling is important as well as more feedback.

Mayor Jones stated all the elected officials received comments from Mr. Caster for an overpass. Assistant Planning Director Jennifer Currin stated Mr. Caster is proposing an overpass on Star Road. This is not presently in NCDOT plans. If this is pursued, the cost would possibly be borne by the Town, and it would be expensive. Staff believes there needs to be a connection from Star Road to Ligon Mill Road, and staff is evaluating a second point of ingress and egress for the benefit of the Town of Wake Forest. Staff believes that a request to NCDOT to review a full movement and traffic signal at Wake and South Main Street would help with the present traffic.

Commissioner Shackelford questioned if there is an accommodation for pedestrians. Assistant Planning Director Jennifer Currin stated there is pedestrian accommodation at all the interchanges with multi-use paths and staff is emphasizing safety.

Town Manager Kip Padgett stated over a year ago the mayor, the Town's transportation engineer, and he met with the NCDOT Secretary of Transportation to discuss missed economic development opportunities along Capital Boulevard. The

developers are backing away because of the unknowns of the service roads along Capital Blvd.

Mayor Jones asked if the Town received a response from CAMPO (Capital Area Metropolitan Organization). Assistant Planning Director Jennifer Currin stated the Town provided a draft resolution to CAMPO and there may be a US 1 planning meeting.

Assistant Planning Director Jennifer Currin stated the NCDOT comment review period is through January 7, 2022. NCDOT will begin its next documentation submittal through spring 2022. If NCDOT has time to review comments, it could be completed by spring or summer 2022. She added that when speaking with NCDOT, modeling would cause significant delays. NCDOT did not clarify what significant delays means.

Commissioner Sary stated the Board and staff are doing their best to move the process forward with NCDOT.

Commissioner Sliwinski questioned if the unfunded northern portion would be completed. Assistant Planning Director Jennifer Currin stated Phase D is presently unfunded and it's unknown when funding would be available.

**ACTION:**

Mover: Commissioner Sary moved to approve the revised resolution.

Second: Commissioner Dyer.

Vote: Motion carried 5-0.

**RESOLUTION 2022-01**

**RESOLUTION OF SUPPORT OF THE BOARD OF COMMISSIONERS OF THE TOWN OF WAKE FOREST WITH RECOMMENDED CHANGES TO NORTH CAROLINA'S DEPARTMENT OF TRANSPORTATION (NCDOT) NOVEMBER 2021 PROPOSED U-5307: US-1 (CAPITAL BOULEVARD) INTERCHANGE AND SERVICE ROAD PUBLIC MEETING MAPS**

*WHEREAS, the Town of Wake Forest ("Town") is committed to preserving the quality of life for all those living in the Town by ensuring an adequate transportation network is provided; and WHEREAS, US-1 (Capital Boulevard) is the major north/south arterial in the Town of Wake Forest providing local, regional, and state access via connections to I-540, I-440 and I-85; and WHEREAS, US-1 has 2020 average daily traffic (ADT) volumes of almost 60,000, and it is anticipated that ADT in 2040 will be approaching 110,000 trips through Wake Forest; and*

**WHEREAS**, to address safety and increasing traffic on US-1, the US-1 Corridor Study was originally completed in 2006 in a joint effort between NCDOT, CAMPO, City of Raleigh, Town of Wake Forest, Town of Youngsville, Wake County, Franklin County, Triangle Transit (now GoTriangle) and the Kerr-Tarr RPO; and

**WHEREAS**, the project purpose of the 2006 US-1 Corridor Study was to develop "...an integrated multimodal transportation plan that provides for a high level of mobility along the US 1 Corridor while maintaining a high-quality environment for the surrounding communities by providing for well-planned and sustainable growth along this corridor"; and

**WHEREAS**, to address increasing traffic and safety concerns, NCDOT is proposing to convert US-1 to a controlled access freeway by removing direct driveway connections and providing access via interchanges; and

**WHEREAS**, this project is referenced by the NCDOT STIP project number U-5307; and

**WHEREAS**, in June 2018, the US 1 (Capital Boulevard) Freeway Upgrade Concurrence Point 1 Final Document for STIP Project U-5307 was provided; and

**WHEREAS**, Section 4 of the Concurrence Point 1 document noted the overall need of the project is to relieve traffic congestion, improve travel times and reduce or eliminate crashes; and

**WHEREAS**, Section 5 of the Concurrence Point 1 document stated the overall purpose of the project is to improve traffic congestion and travel times; and

**WHEREAS**, in June 2018 Concurrence Point 1 was discussed among the NEPA/404 Merger Team and one of the consensus items identified was that the Need of Proposed Action and Purpose for Proposed Action needed to be revised; and

**WHEREAS**, in March 2021, the US 1 (Capital Boulevard) Freeway Upgrade Concurrence Point 2 Revisions Document for STIP Project U-5307 was provided; and

**WHEREAS**, Section 1.2 of the Concurrence Point 2 Revisions document noted that the overall need of the project is due to traffic congestion and trip time unreliability; and stated that the purpose for proposed action was to improve traffic congestion and travel times and to maintain regional mobility and local connectivity; and

**WHEREAS**, the Town of Wake Forest supports U-5307 and the rationale for the improvements to US-1; and

**WHEREAS**, NCDOT's proposed U-5307: US-1 (Capital Boulevard) project will have a significant impact on the Town of Wake Forest's transportation network and landowners; and

**WHEREAS**, due to the Town's proximity along US-1, the properties along US-1 are vital to the Town's economic development success; and

**WHEREAS**, the Town finds that proposed U-5307: US-1 (Capital Boulevard) November 2021 public meeting maps are well intentioned but fall short at providing an adequate transportation network in Wake Forest and ensuring the project allows for successful economic development opportunities along the corridor; and

*WHEREAS, the Town has coordinated with NCDOT to ensure the quality of life of Wake Forest citizens, businesses and landowners are minimized to the greatest extent possible; and*

*WHEREAS, based on the Town concerns raised at the coordination meetings, NCDOT addressed some of the Town of Wake Forest staff comments, such as including multi-use paths where appropriate and some additional service road segments; and*

*WHEREAS, NCDOT has not addressed all the Town's outstanding comments related to U-5307; and*

*WHEREAS, this project is likely to have many unintended consequences for municipalities and counties in North Carolina, to established neighborhoods, thriving commercial uses, and future proposed developments and the Town of Wake Forest needs to protect the interests of these parties as much as possible; and*

*WHEREAS, the Town of Wake Forest believes that, unless the following comments are incorporated into STIP U-5307: US-1 (Capital Boulevard), the project will not meet the stated purpose and need included in the Concurrence Point 1 document:*

- 1. Review the modeling performed for U-5307 to ensure it is updated using the current Triangle Regional Model (TRM) as the TAZs have been updated and are more reflective of realistic development patterns projected to occur in Wake Forest.*
- 2. Provide the service road over the Neuse River connecting Y12A in Raleigh to Y12A in Wake Forest providing regional vehicular, pedestrian and bicycle connectivity and contributes to the reduced travel times on US-1.*
- 3. Provide 16' wide outside shoulders on US-1 for transit and emergency service access.*
- 4. Include Ligon Mill Road and the Ligon Mill Road extension in the study area as it is serving as primary north/south service road in Wake Forest on the east side of US-1.*
- 5. Extend Y25B to Purnell Road.*
- 6. Provide an interchange instead of a grade separated crossing at Stadium and US-1 in accordance with the Northeast Area Plan hotspot study.*
- 7. Revise the U-5307 Project Segments, specifically Segments C and D, to align with the descriptions in the STIP, November 2018 public meeting maps and MTP.*
- 8. Provide a 5' sidewalk on both sides of Y16.*
- 9. Pedestrian infrastructure is a crucial component of this project. Therefore, NCDOT needs to ensure appropriate pedestrian refuges and/or pedestrian signals are being provided at and/or on the proposed ramps and interchanges.*
- 10. Provide a full movement traffic signal at the intersection of Wake Drive and S. Main Street to ensure left turning movements may be made by residential and commercial activity on Star Road.*
- 11. Ensure any radius improvements are made to accommodate a traffic signal at Wake Drive and S. Main Street.*

12. *Provide a 10' multi-use path on both sides of Durham Road (Y6).*
13. *Ensure the Y24B T-intersection at Agora Drive can accommodate the ultimate 4-lane median divided cross section identified in the Town of Wake Forest Comprehensive Transportation Plan (CTP).*
14. *Continue the sidewalk on Jenkins Road (Y7).*
15. *Provide outstanding portions of Y25A and Y25B not shown on public meeting maps for review and comment.*
16. *Include sidewalk on Country Club Drive (Y25B-1).*
17. *Revise the sidewalk to a multi-use path at the intersection of Y7 and Y26B.*
18. *Provide sidewalk on both sides of Templeridge Road (Y26B-1).*
19. *Eliminate the easements on the cemetery property (PIN 1831842795) in the Wake Forest Crossing Shopping Center.*
20. *Include 5' sidewalks on both sides of Y28 in Option 1 to connect to existing infrastructure.*
21. *Provide 5' sidewalks on both sides of Y28 in Option 2.*
22. *Show 5' sidewalks on both sides of DR2 at Wallridge Road to connect to existing infrastructure in Option 2.*
23. *Allow an additional 30-day comment period due to the current comment period falling over the holidays.*

***NOW, THEREFORE, BE IT RESOLVED*** by the Board of Commissioners of the Town of Wake Forest provide these comments to the North Carolina Department of Transportation for inclusion in the U-5307 design to ensure the project need and purpose are met and severe harm to the Town of Wake Forest is reduced to the greatest extent possible.

As information, the following handouts were provided to the Board of Commissioners and are herewith filed with the January 4, 2022, minutes and available in the Town Clerk's Office for review:

- What is a Merger Process?
- Concurrence Point Overview

<b>5. Commissioner Reports</b>
--------------------------------

Commissioner Dyer wished all a happy new year, and he is excited to serve the community.

Commissioner Wright stated no report.

Commissioner Sliwinski stated he is excited to serve the town.

Commissioner Shackelford and Commissioner Sary stated no report.

Mayor Jones stated December was busy in Wake Forest. The schools and Renaissance Centre held performances by our young people. She also attended an Eagle Scout Court of Honor ceremony.


Town Manager Kip Padgett stated the Annual Retreat will be hosted on Friday, January 21, 2022, at the Renaissance Centre beginning at 9 a.m. The morning agenda will be used to wrap up the strategic plan and establish goals. The afternoon agenda will be to discuss use of stimulus monies and projects for the upcoming bonds.


**6. Adjournment**

With no further business to discuss, Mayor Jones adjourned the meeting at 6:35 p.m.

Duly approved in open session this 15<sup>th</sup> day of February 2022.

(ATTEST)

  
Vivian A. Jones  
Mayor

  
Theresa Savary, CMC  
Deputy Town Clerk



