



Wake Forest Board of Commissioners Meeting Minutes

The Wake Forest Board of Commissioners met on **Tuesday, September 20, 2022** at **6:00 p.m.** in the Board Room at Wake Forest Town Hall, 301 S Brooks Street.

Mayor Jones called the meeting to order at 6:00 p.m.

Mayor Jones led everyone in the Pledge of Allegiance.

Council Members Present: Mayor Vivian A. Jones, Commissioner Jim Dyer, Commissioner Chad Sary, Commissioner Keith Shackleford, Commissioner Adam Wright, and Commissioner Nick Sliwinski

Commissioner Members Absent: None.

Staff Members Present:

Town Manager Kip Padgett
Town Attorney Hassan Kingsberry
Assistant Town Manager Candace Davis
Assistant Town Manager Allison Snyder
Town Clerk Theresa Savary
Strategic Performance Manager Lisa Hayes
Planning Director Courtney Tanner
Assistant Planning Director Jennifer Currin
Long Range Planning Manager Brad West

Senior Planner Patrick Reidy
Senior Planner - Historic Preservation
Michelle Michael
Parks Recreation & Cultural Resources
Ruben Wall
Planner I Emma Linn
Electric Systems Division Manager
Chris Terrell
Police Chief Jeff Leonard
Police Captain Brian Mote
Fire Chief Ron Early

1. Approval of Agenda

1.A. Approval of Agenda

ACTION:

Mover: Commissioner Dyer moved to approve the agenda as presented.

Second: Commissioner Sliwinski.

Vote: Motion carried 5-0.

2. Approval of Minutes

2.A. Approval of Minutes:

- August 2, 2022, Work Session
- August 16, 2022, Regular Meeting

ACTION:

Mover: Commissioner Wright moved to approve the minutes as presented.

Second: Commissioner Sliwinski.

Vote: Motion carried 5-0.

3. Presentations

3.A. Proclamation Recognizing "Public Power Week" October 2- 8, 2022

Mayor Jones presented a resolution recognizing Public Power Week.

PROCLAMATION

**PROMOTING NORTH CAROLINA PUBLIC POWER DURING
PUBLIC POWER WEEK, OCTOBER 2 – 8, 2022**

WHEREAS, public power meets the electric needs of 40 million Americans, almost 15 percent of electricity consumers; and

WHEREAS, North Carolina's public power communities provide homes, businesses and local government agencies with safe and reliable electricity employing sound business practices designed to ensure the best possible service; and

WHEREAS, many of North Carolina's 70 public power cities and towns have been electric providers for more than 100 years and provide 1.2 million citizens with safe, reliable power; and

WHEREAS, North Carolina's public power utilities are dependable institutions that provide excellent service and a commitment to community and they are valuable community assets that contribute to the well-being of the community and provide economic development opportunities; and,

NOW, THEREFORE, I, Vivian A. Jones, Mayor of the Town of Wake Forest do hereby proclaim the week of October 2-8 the 36th annual Public Power Week, a week to promote North Carolina's public power cities and towns for their contributions to their communities; and urge all citizens of Wake Forest to join with all public power systems in the United States in this celebration of public power.

3.B. Proclamation Recognizing "National Night Out" on October 3, 2022

***PROCLAMATION
NATIONAL NIGHT OUT 2022***

WHEREAS, the National Association of Town Watch (NATW) is sponsoring a unique, nationwide crime, drug and violence prevention program on Monday, October 3, 2022 entitled "National Night Out"; and

WHEREAS, the 39th Annual "National Night Out" provides a unique opportunity for the Town of Wake Forest to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts; and

WHEREAS, the Neighborhood Watch Program plays a vital role in assisting the Wake Forest Police Department through joint crime, drug and violence prevention efforts in Wake Forest and is supporting "National Night Out 2022" locally; and

WHEREAS, it is essential that all citizens of the Town of Wake Forest be aware of the importance of crime prevention programs and impact that their participation can have on reducing crime, drugs and violence in Wake Forest; and

WHEREAS, police-community partnerships, neighborhood safety, awareness and cooperation are important themes in the National Night Out program;

NOW, THEREFORE, I, Vivian A. Jones, Mayor of Wake Forest, do hereby proclaim Monday, October 3, 2022 as "NATIONAL NIGHT OUT" in the Town of Wake Forest, North Carolina and call upon all citizens of Wake Forest to support any activities planned downtown to recognize the "39th Annual National Night Out" and to be mindful of things going on in our neighborhoods and community.

3.C. Proclamation Recognizing the Month of October 2022 as "P.A.N.D.A.S. Month"

***PROCLAMATION
RECOGNIZING OCTOBER 2022 AS "PANDAS AWARENESS MONTH"
IN THE TOWN OF WAKE FOREST, NORTH CAROLINA***

WHEREAS, Pediatric Autoimmune Neuropsychiatric Disorders Associated with Streptococcal Infections, better known as PANDAS, is said to be a rare condition but is actually rarely diagnosed; and

WHEREAS, PANDAS is a term used to describe a subset of children who have Obsessive Compulsive Disorder and/or tic disorders such as Tourette Syndrome and in whom symptoms worsen following strep infections such as Strep Throat and Scarlet Fever; and

WHEREAS, children are often misdiagnosed and treatment is delayed. There are many treatments and options for treating this condition but, unfortunately, they are often very expensive and not covered by insurance;

NOW THEREFORE, I, Vivian A. Jones, Mayor of the Town of Wake Forest, do hereby proclaim October 2022 as

“PANDAS Month in the Town of Wake Forest”

and urge all citizens to become aware of this debilitating condition for children and work to make it more readily recognized by the medical profession and the insurance providers.

Mayor Jones presented a proclamation recognizing PANDAS Month in the Town of Wake Forest.

3.D. Proclamation Recognizing October 2022 as "Community Planning Month"

Mayor Jones presented a proclamation recognizing October 2022 as "Community Planning Month".

3.E. Proclamation Recognizing Constitution Week, September 17 - 23, 2022

**PROCLAMATION
CONSTITUTION WEEK**

*Whereas, September 17, 2022 marks the two hundred and thirty fifth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and
Whereas, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and*

Whereas, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

Whereas, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

NOW, THEREFORE, I, Vivian A. Jones, by virtue of the authority vested in me as Mayor of the Town of Wake Forest, North Carolina do hereby proclaim the week of

*“SEPTEMBER 17 THROUGH SEPTEMBER 23 CONSTITUTION WEEK”
in the Town of Wake Forest, and ask our citizens to reaffirm the ideals the Framers of the
Constitution had in 1787.*

4. Public hearings / Public Comment

4.A. Public Hearing on CPA-22-02, Draft Town of Wake Forest Housing Affordability Plan

Dora Pearce at 309 Berwick Ct., Wake Forest, NC. stated she is in support of the Affordable Housing Plan.

Margaret Watkins at 407 Belmellen Ct., Wake Forest, NC stated the Affordable Housing Plan didn't give any priority to residents who have lived in Wake Forest for a lengthy period of time. She would like to see priority given to those residents.

Yolanda Taylor at 720 Rock Hill Rd., Wake Forest, NC said she supports the Affordable Housing Plan and asked the Board to approve the plan.

Mayor Jones asked if anyone else wanted to speak. No one came forward. Mayor Jones declared the public hearing closed.

4.B. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

Paige Van Lenten, President of the Wake Forest Senior Information Networking Group (SING) presented the Board of Commissioners with a resolution of appreciation for being key advocates for seniors and supporting the SING Group.

Dawn Nakash at 125 Barn Hill Rd., Wake Forest, NC is a community volunteer for multiple organizations. She applied for appropriate permits to hang banners for the charity car show and said the application is not user-friendly and believes it's geared

towards someone with a planning background. She said the fees are high and there are no waivers for non-profit organizations. She asks that the Board review the application and possibly develop a waiver for fees or make them more affordable for the non-profits in Wake Forest.

Ted Wilder at 934 -A Durham Rd., Wake Forest, NC is involved with the charity car show and agreed with what Ms. Nakash said about the fees. Mr. Wilder believes the fees should be waived because the money is going back into the community. Mr. Wilder also mentioned he received a violation notice about cars for sale on his property and a tenant of his received a notice about signage hung outside their business. He said it appears the ordinances are not small business friendly.

Rachel Macholl at 1228 Marbank St., Wake Forest, NC urged the Board to consider removing the condition pertaining to the street connection between Richland Hills and Rolling Acres and allow a second entrance/exit for the existing 234 homes for their safety.

Charlie (last name not provided) said he owns a business in Wake Forest and needs assistance with sign issues. He would like the Board to reconsider restrictions on placement of signs.

Mitchell (could not hear last name) spoke about an old town ordinance that says you're allowed to serve alcohol but cannot have more than three pool tables in the town. He would like to see the ordinance be put up for review. He's looking to bring more business into the Town of Wake Forest and has teamed up with the American Pool Players Association to possibly bring in a pool hall.

Yolanda Taylor congratulated the Town of Wake Forest for winning the 2022 American Planning Act - North Carolina Marvin Collins Award.

Mayor Jones asked if anyone else had any public comments. No one came forward to speak. Mayor Jones closed the public comment.

5. Consent Agenda

A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent

Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.

5.A. Approval of Appointments to Citizen Advisory Boards

5.B. Resolution authorizing the Town Manager to execute, on behalf of the Town of Wake Forest, the professional services contract for the Public Transit Plan with Toole Design Group LLC

ACTION:

Mover: Commissioner Wright moved to approve the consent agenda as presented.

Seconder: Commissioner Sliwinski.

Vote: Motion carried 5-0.

6. Legislative Items

No Legislative Items presented.

7. Planning Items

7.A. Consideration of Amended Ordinance (ORD 2022-24) with Associated Consistency Statement for LEGISLATIVE CASE RZ-21-09, Hawthorne Wake Forest Phase 2, a rezoning filed by Evolve Companies to rezone 5.83± acres located at 0 Star Road, being Wake County Tax PIN 1739662623, from Highway Business (HB) to General Residential 10 Conditional District (GR10-CD).

ACTION:

Mover: Commissioner Dyer moved to approve Case RZ-21-09, Hawthorne Wake Forest, Phase 2 as presented with the consistency statement.

Seconder: Commissioner Shackelford.

Vote: Motion carried 3-2.

Commissioner Chad Sary was not present at the public hearing and based on advice from the town's attorney he is not able to vote on Case RZ-21-09.

Aye

Commissioner Dyer

Nay

Commissioner Sliwinski

Commissioner Shackelford
Mayor Jones (*tiebreaker*)

Commissioner Wright

7.B. Consideration of CPA-22-02, Draft Town of Wake Forest Housing Affordability Plan

ACTION:

Mover: Commissioner Wright moved to approve the CPA-22-02, Draft Town of Wake Forest Housing Affordability Plan as presented.

Secunder: Commissioner Dyer.

Vote: Motion carried 5-0.

8. Administration and Financial Items

No Administration and Financial Items presented.

9. Public Services Items

No Public Service Items presented.

10. Parks and Recreation Items

10.A. Joint Use Partnership Agreement with FUNGO Baseball

ACTION:

Mover: Commissioner Dyer moved to approve the Joint Use Partnership Agreement with FUNGO Baseball as presented.

Secunder: Commissioner Sary.

Vote: Motion carried 5-0.

11. Public Safety Items

No Public Safety Items presented.

12. Other Business

12.A. Department Monthly Report
Received.

12.B. Wake County Tax Release

Received.

12.C. Commissioner Reports

Commissioner Dyer attended Veterans Coffee at the American Legion, attended the Memorial Flag-Raising Ceremony, attended the Historic Preservation Commission (HPC), attended Cars for Kids fundraiser, attended Good Neighbor Day, will attend this month's Human Relations Council Meeting (HRC), reminded everyone the next Memorial Flag-Raising Ceremony is scheduled on October 3, 2022.

Commissioner Wright said he and Commissioner Dyer got to emcee the last Friday Night on White (FNOW) of the year.

Commissioner Sliwinski attended the opening session of the Citizens Academy, Community Celebration of the Arts on October 1, 2022, Pickleball Tournament is scheduled for October 7-9, 2022 at Flaherty Park.

Commissioner Shackelford attended the celebration banquet for Reverend Holloway's 40th Anniversary of serving Friendship Chapel Baptist Church as well as the Wake Forest community.

Commissioner Sary attended Good Neighbor Day, congratulated the town and the Northeast Community Coalition in receiving the 2022 American Planning Act - North Carolina Marvin Collins Award, attending the September 29, 2022 virtual transit orient development educational series, attending the Public Arts Commission Meeting (PAC), attending the TJCOG Board Delegates meeting.

Mayor Jones thanked the Parks, Recreation & Cultural Resources Department for the Wake Forest Unplugged Event, attended The Wake Forest Chamber of Commerce Woman's Business Alliance, attended the Chambers Senior Expo, attended a study committee to review more changes in the station planning for the S-Line, attended Good Neighbor Day, attended a concert at the Forks for the Friends of the Senior Center,

signed a letter for Secretary Buttigieg in support of a grant for Youngsville and Franklinton for engineering, designing, and construction for several railroad crossings in their communities.


Director of Parks Recreation & Cultural Resources Director Ruben Wall said the tobacco barn at Joyner Park was deemed unsafe during an assessment by the Inspections Department. Mr. Wall stated staff is recommending removing the current building and replace it with a new building or continue looking for someone to offer them a building. Mayor Jones suggested they should wait to find a building. The general consensus of the Board agreed with Mayor Jones.

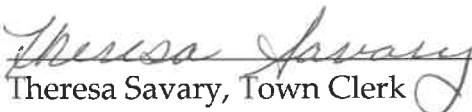
13. Adjournment

With no further business to discuss, the meeting was adjourned at 7:05 p.m.

Duly approved in open session this 18th day of October 2022.

(ATTEST)


Vivian A. Jones, Mayor


Theresa Savary, Town Clerk

