

Wake Forest Board of Commissioners Meeting Minutes

The Wake Forest Board of Commissioners met on **Tuesday, October 17, 2023**, at **6:00** p.m. in the Board Room at Wake Forest Town Hall, 301 S Brooks Street.

Mayor Jones called the meeting to order at 6:00 p.m.

Mayor Jones led everyone in the Pledge of Allegiance.

Council Members Present: Mayor Vivian A. Jones, Commissioner Jim Dyer, Commissioner Sary, Commissioner Keith Shackleford, Commissioner Adam Wright, and Commissioner Nick Sliwinski.

Commissioner Members Absent: None.

Staff Members Present:

Town Manager Kip Padgett
Assistant Town Manager Candace Davis
Assistant Town Manager/CFO Aileen
Staples
Town Attorney Hassan Kingsberry
Town Clerk Theresa Savary
Planning Director Courtney Tanner
Assistant Planning Director Jennifer
Currin
Finance Director Samantha Sanchez
Parks, Recreation & Cultural Resources
Director Ruben Wall

Senior Planner Patrick Reidy
Senior Planner Tim Richards
Senior Civil Engineer Chris Glass
Assistant Stormwater Engineer Nick
Nolte
Fire Chief Ron Early
Fire Captain Ian Moffatte
Police Captain Matthew May
Police Captain Julius Jefferson
Police Captain Brandon High

1. Approval of Agenda

ACTION:

Mover: Commissioner Dyer moved to approve the agenda as presented.

Seconder: Commissioner Sary.

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Vote: Motion carried 5-0.

2. Approval of Minutes

2.A. Approval of Minutes:

- September 5, 2023 Work Session
- September 19, 2023 Regular Meeting

ACTION:

Mover: Commissioner Wright moved to approve the minutes as presented.

Seconder: Commissioner Dyer.

Vote: Motion carried 5-0.

3. Presentations

3.A. Proclamation Recognizing November 2023 as "Native American Heritage Month"

Mayor Jones acknowledged a proclamation recognizing November 2023 as "Native American Heritage Month".

PROCLAMATION RECOGNIZING NOVEMBER 2023 AS "NATIVE AMERICAN HERITAGE MONTH"

WHEREAS, the history and culture of our great nation have been significantly influenced by American Indians and indigenous peoples; and

WHEREAS, the contributions of American Indians have enhanced the freedom, prosperity, and greatness of America today, and

WHEREAS, their customs and traditions are respected and celebrated as part of a rich legacy throughout the United States; and

WHEREAS, Native American Awareness Week began in 1976 and recognition was expanded by Congress and approved by President George Bush in August 1990, designating the month of November as National American Indian Heritage Month; and

WHEREAS, in honor of National American Indian Heritage Month, community celebrations as well as numerous cultural, artistic, educational, and historical activities have been planned.

NOW, THEREFORE, I, Vivian A. Jones, by virtue of the authority vested in me as Mayor of the Town of Wake Forest, North Carolina do hereby proclaim November 2023 as

"Native American Heritage Month"

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in the Town of Wake Forest and urge all our citizens to observe this month with appropriate programs, ceremonies, and activities.

3.B. Update regarding Increase in Funds for Enhancements at Flaherty Park Field #2.

The Parks, Recreation & Cultural Resources Director Ruben Wall came before the Board regarding an increase in funds for the enhancements at Flaherty Park Field #2.

In October 2022, the Town entered into a partnership with NCABC, Inc (DBA FUNGO). Both parties agreed Flaherty Park Field #2 would be the home field for FUNGO and enhancements would have to be made to the field. The cost for enhancements would be divided between the Town and FUNGO. Due to recommendations and requests from both parties, the cost to make these enhancements has increased.

Items Requested by the Town/FUNGO

- Proposed concrete areas have increased from 450 SY to 650 SY this was due to moving everything down the foul lines as much as possible (to existing light poles), addition of exterior refreshment sales area.
- Seating areas have increased in size, added stadium seating.
- Bullpens have increased in size, now consist of synthetic turf.
- Synthetic turf mounds and player benches added to bullpens.
- Changed perimeter fence from 4' high chain-link to 6' high decorative fence.
- Increased amount of field fencing to be replaced.
- Addition of warning track mix from current termination points to outfield fence.
- Electrical improvements added for servicing exterior refreshment area.

Commissioner Sary asked if the fees would be split between the Town and Fungo. Director Wall provided answers to Mr. Sary's question.

3.C. Introduction of Candidates for the Board of Adjustments and Planning Board

Mayor Jones recognized the following Board of Adjustment applicant: Ta'Resa N. Turner

No Board of Adjustment candidates were present to speak.

Mayor Jones recognized the following Planning Board applicants: Edward Aina James F. Barber

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Ryan T. Blakenship Joshua Epperson
Jeffrey B. Bruck Daniel Gardiner
Roger Deutsch Jennifer Haley
Christopher K. Doherty Kevin Haynes
George Gawf Benny A. Jenkins

Joel W. Hubacheck John Mann

Deanna C. Kabler Shipman Northcutt
Keith Meadors Anthony Skubic
Laurence J. Pearlman Matt Davis

Nick H. Spencer Jarrett Lane
Lasonda R. Stasinopoulos Phillip Martin
Matthew Wittl Sarah Mobraten

Veronica Roanhouse *Elaine Sheppard Michael Siderio

Edward Aina introduced himself to the Board of Commissioners and expressed his interest in service to the Planning Board.

Joel Hubacheck introduced himself to the Board of Commissioners and expressed his interest in service to the Planning Board.

Kevin Haynes introduced himself to the Board of Commissioners and expressed his interest in service to the Planning Board.

Matt Davis introduced himself to the Board of Commissioners and expressed his interest in service to the Planning Board.

Phillip Martin introduced himself to the Board of Commissioners and expressed his interest in service to the Planning Board.

Elaine Sheppard introduced herself to the Board of Commissioners and expressed her interest in service to the Planning Board.

3.D. Presentation of Annual Reports from the Town's Advisory Boards No Advisory Board members were present to speak.

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Mayor Jones stated she read all the advisory board reports and thanked all the Advisory Board members for their work.

4. Public hearings / Public Comment

4.A. Public Hearing on LEGISLATIVE CASE RZ-20-05-01, Fuller Capital Boulevard Property, a rezoning map amendment filed by Red Line Engineering to rezone 29.367 acres located at 4925 Unicon Drive, 4975 Unicon Drive, and 10200 Capital Blvd (portion), being Wake County Tax PINs 1739-51-8319, 1739-61-2717, 1739-51-4482 (portion) from Rural Holding District (RD) and Light Industrial Conditional District (LI-CD) to Light Industrial Conditional District (LI-CD).

No one was present to speak.

Mayor Jones declared the public hearing closed.

4.B. Public Hearing on LEGISLATIVE CASE RZ-23-05, 2117 Averette Road, a rezoning map amendment filed by Douglas and Sarah Machado to rezone 2.822 acres located at 2117 Averette Road, being Wake County Tax PIN 1851-90-8235, from Wake County's Residential-30 (R-30) to General Residential 5 (GR5).

Mayor Jones asked if anyone would like to speak.

The following citizen provided public comment:

• Margaret Watkins, 304 Belmellen Ct., Wake Forest, NC 27587 expressed concern about the parcel being rezoned to General Residential 5 (GR 5).

No other questions or comments were heard.

Mayor Jones declared the public hearing closed.

4.C. Public Hearing on LEGISLATIVE CASE RZ-21-08, Joyner Property, a rezoning filed by McAdams Company to rezone 124.68 acres located at 1180 and 1200 (portion) Club Villas Dr, being Wake County Tax PINs 1841091336 and 1831895139 (portion) from General Residential 3 Planned Unit Development* (GR3 PUD*); Falls Lake Watershed Protection Overlay (FL-WMA); and Special Highway Overlay (SH1-O) to General Residential 10 Conditional District (GR10-CD); Falls Lake Watershed Protection Overlay (FL-WMA); and Special Highway Overlay (SH1-O). (*While these parcels are

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labeled as GR3 (PUD), the parcels are not subject to any PUD regulations as the PUD regulations were removed when SU-99-02-01 was approved. Due to the zoning map label, staff will refer to the current zoning as GR3 PUD until such time the official zoning map is amended to remove the PUD text.)

Attorney Nil Ghosh with Morningstar Law Group was in attendance to represent Mr. Carroll Joyner, the property owner of this rezoning. He said this project has been shaped by the various feedback they've received. Mr. Ghosh stated they have nearly five pages of zoning commitment and he touched on a few of those items. He said they're happy to commit to not draining the ponds unless North Carolina Dam Safety indicates the dams are unsafe as is. Mr. Ghosh stated this property is bound to be developed either under the proposed zoning or the current zoning. He stated the development under the current zoning would look very different than what they are proposing.

The following citizens provided public comment:

- Richard Ostergard, 8032 Hawkshead Rd., Wake Forest, NC 27587 spoke in opposition to the rezoning request on behalf of the concerned citizens of the Preservation of Wake Forest Open Space.
- Marcus Potter, 8048 Hogan Dr., Wake Forest, NC 27587 spoke in opposition to the project and asked that the Board deny the request.
- Richard Mayo, 7810 Hogan Dr., Wake Forest, NC 27587 spoke in opposition to the rezoning request.
- Janice Davis, 1009 Lightfoot Ct., Wake Forest, NC 27587 spoke in opposition to the rezoning request and asked that the Board deny the request.

Mayor Jones asked if anyone else wanted to speak. No one came forward to speak.

Mayor Jones declared the public hearing closed.

4.D. Public Hearing to receive public comment on the Installment Financing (160A-20) of Street Resurfacing project

Mayor Jones asked if anyone would like to speak. No one came forward to speak. Mayor Jones declared the public hearing closed.

4.E. Public Hearing to receive public input on capital needs for inclusion in the five-year Capital Improvements Plan (CIP) update for FY 2024-2029

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The following citizen provided public comment:

• Grif Bond, 1012 Coram Fields Rd., Wake Forest, NC 27587 would like for the Board to consider a few electric vehicles for the Town fleet.

Mayor Jones asked if anyone else would like to speak. No one else came forward to speak.

Mayor Jones declared the Public Hearing closed.

4.F. Public Hearing on Fire Impact Fee Update

The following citizen provided public comment:

 Grif Bond, 1012 Coram Fields Rd., Wake Forest, NC 27587 asked that the Board approve 100 percent of the suggested and recommended rates in all the categories. Mr. Bond stated that the Ratellis Report in the agenda packet is noted as a draft. He asked that the Board have the final report, so they are not taking action on a draft.

Mayor Jones asked if anyone else would like to speak. No one else came forward to speak.

Mayor Jones declared the Public Hearing closed.

4.G. Public hearing on a petition requesting annexation submitted by Douglas and Sarah Machado for property associated with the rezoning request RZ-23-03, located at 2117 Averette Road being Wake County PIN 1851-90-8235 being approximately 2.822 acres.

Mayor Jones asked if anyone would like to speak. No one came forward to speak.

Mayor Jones declared the Public Hearing closed.

4.H. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 3 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the

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Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

Mayor Jones asked if anyone had any public comments.

The following citizens provided public comment:

- David Michaels 2333 Welsh Tavern Way, Wake Forest, NC 27587 spoke about managing growth. He asks that the Board come up with plans that control growth and put a priority on what citizens are asking.
- Margaret Watkins, 304 Belmellen Ct., Wake Forest, NC 27587 said it's difficult for the county to estimate how many children in each grade level will be moving to Wake County with all these new developments. She said this is one more instance where there are unintentional consequences to all the development going on.
- Matthew Reck, 708 Ledgerock Rd., Wake Forest, NC 27587 expressed concern about the new cameras installed in Town. He said the Town is contracting to a private company to do license plate checks. What guarantees that this company isn't going to sell the information to other companies.

Mayor Jones asked if anyone else would like to speak. No one came forward to speak.

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

5.A. Town Approval of the UNRBA Consensus Principles

[Filed in the Clerk's Office as Resolution 2023-49.]

5.B. Approval of Resolution Authorizing Primary and Secondary Agents for NC Department of Public Safety (FEMA) relative to Smith Creek Reservoir Dam Mitigation Project (LPDM-PF-04-NC-2022-001)

[Filed in the Clerk's Office as Resolution 2023-54.]

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5.C. Approval of municipal infrastructure improvements at the U-turns on Hwy 98 near South Franklin intersection

[Filed in the Clerk's Office as Resolution 2023-53.]

5.D. Approval of municipal infrastructure improvements along South Franklin

[Filed in the Clerk's Office as Resolution 2023-52.]

5.E. Approval of a resolution for the Town Manager to enter into an agreement for the FY24 Streets Resurfacing Project

[Filed in the Clerk's Office as Resolution 2023-48.]

5.F. Approval of a Resolution Accepting a Downtown Revitalization Grant from Electricities of North Carolina

[Filed in the Clerk's Office as Resolution 2023-51.]

5.G. Approval of a Resolution to Enact an Ordinance Prohibiting Smoking and the Use of Tobacco Products and Vapor Products in Town Buildings, in Town Vehicles, and on Town Grounds

[Filed in the Clerk's Office as Ordinance 2023-32.]

5.H. Approval to authorizing execution on behalf of the Town of Wake Forest, a contract with A. Morton Thomas and Associates, Inc. for the warrant analysis, future planning options, design, and survey for the future signal, listed as a CIP project, at the intersection of Forestville Road (State Road 2049) and Coach Lantern Ave/Green Drake Drive.

[Filed in the Clerk's Office as Resolution 2023-50.]

ACTION:

Mover: Commissioner Wright moved to approve the consent agenda as presented.

Seconder: Commissioner Dyer.

Vote: Motion carried 5-0.

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6. Legislative Items

6.A. Appointment of Candidates for the Board of Adjustment and Planning Board

Town Clerk Savary stated the following applicants were selected for the Planning Board:

- Elaine Sheppard
- Matt Davis

Town Clerk Savary stated the following applicant was selected for the Board of Adjustment:

Rick Porter

Commissioner Sliwinski stated there was no application in the agenda packet for Rick Porter. Mayor Jones stated Rick Porter is currently a member of the Board of Adjustment and had decided to reapply.

ACTION

Mover: Commissioner Wright moved to approve as read into the record.

Seconder: Commissioner Sary.

Vote: Motion carried 5-0.

7. Planning Items

7.A. Consideration of a petition requesting annexation submitted by Douglas and Sarah Machado for property associated with the rezoning request RZ-23-03, located at 2117 Averette Road being Wake County PIN 1851-90-8235 being approximately 2.822 acres.

ACTION:

Mover: Commissioner Sary moved to approve rezoning request RZ-23-03, located at 2117 Averette Road.

Seconder: Commissioner Shackleford.

Vote: motion carried 4-1.

Aye Chad Sary

Nay Adam Wright Wake Forest Board of Commissioners Tuesday, October 17, 2023 Page 11 of 18

Jim Dyer Keith Shackleford Nick Sliwinski

7.B. Consideration of LEGISLATIVE CASE RZ-20-05-01, Fuller Capital Boulevard Property, a rezoning map amendment filed by Red Line Engineering to rezone 29.367 acres located at 4925 Unicon Drive, 4975 Unicon Drive, and 10200 Capital Blvd (portion), being Wake County Tax PINs 1739-51-8319, 1739-61-2717, 1739-51-4482 (portion) from Rural Holding District (RD) and Light Industrial Conditional District (LI-CD).

Commissioner Sliwinski asked if there were any plans to do anything with the sliver of land along Capital Blvd. Planner II Emma Linn stated it's an addition of one acre between the two parcels but will become part of the whole property that will serve as a 50' buffer between the adjacent light industrial use and the residential use.

ACTION:

Commissioner Sliwinski moved to approve Case RZ-20-05-01, Fuller Capital Boulevard Property with the consistency statement

Seconder: Commissioner Wright.

Vote: 5-0.

7.C. Consideration of LEGISLATIVE CASE RZ-23-05, 2117 Averette Road, a rezoning map amendment filed by Douglas and Sarah Machado to rezone 2.822 acres located at 2117 Averette Road, being Wake County Tax PIN 1851-90-8235, from Wake County's Residential-30 (R-30) to General Residential 5 (GR5).

ACTION:

Mover: Commissioner Sary moved to approve Case RZ-23-05, 2117 Averette Road with the consistency statement.

Seconder: Commissioner Dyer.

• Commissioner Sliwinski commented that General Residential 5 does fit in a little bit more with the surrounding areas but he's more comfortable with Zoning General Residential 3 if the intent is just to get water and sewer.

Vote: Motion carried 3-2.

Aye Chad Sary Jim Dyer

Nay Adam Wright Nick Sliwinski Wake Forest Board of Commissioners Tuesday, October 17, 2023 Page 12 of 18

Keith Shackleford

7.D. Consideration of LEGISLATIVE CASE RZ-21-08, Joyner Property, a rezoning filed by McAdams Company to rezone 124.68 acres located at 1180 and 1200 (portion) Club Villas Dr, being Wake County Tax PINs 1841091336 and 1831895139 (portion) from General Residential 3 Planned Unit Development* (GR3 PUD*); Falls Lake Watershed Protection Overlay (FL-WMA); and Special Highway Overlay (SH1-O) to General Residential 10 Conditional District (GR10-CD); Falls Lake Watershed Protection Overlay (FL-WMA); and Special Highway Overlay (SH1-O). (*While these parcels are labeled as GR3 (PUD), the parcels are not subject to any PUD regulations as the PUD regulations were removed when SU-99-02-01 was approved. Due to the zoning map label, staff will refer to the current zoning as GR3 PUD until such time the official zoning map is amended to remove the PUD text.)

Senior Planner Patrick Reidy shared that following the Planning Board meeting, the applicant submitted revised conditions:

- Revised Condition #13 to reduce the service road's street yard buffer from 30' to 15' for Lots 183-193 and 207-228 and from 30' to 10' for Lots 166-182.
- Revised Condition #20 to change that instead of requesting Country Club Drive be made a one-way street, now only making the request to place no right turn signs on the service road and street H. The revision was made to try and find a more reasonable solution to the neighbor's concerns about cut-through traffic using Country Club Drive.

Mr. Reidy stated staff does not recommend accepting the proposed conditions for the following reasons:

- Condition 19: The Town is not the appropriate agency to receive data from the Phase 2 Environmental Site Assessment since the Town has zero regulatory authority over the matter. To genuinely address concerns raised by those living near the golf course, all data from the Phase 2 Environmental Site Assessment should meet the requirements of statutes for Soil Sample Collection under the Inactive Hazardous Sites Branch (IHSB) regulatory authority and be submitted to the Eastern Unit of the IHSB.
- Condition 20: The developer has been advised on multiple occasions that no form of restricted access (one-way, no right turn, etc.) will be approved for County Club Drive. This condition is disingenuous and provides unrealistic hope of a potential change to those living in the vicinity.

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- Additionally, these forces existing residents in the Country Club Downs and
 Riverstone neighborhoods to use Jenkins Road to access their home which means
 1) the Country Club Downs and Riverstone residents will not have an additional
 local road connectivity option, and 2) the Country Club Downs and Riverstone
 residents would likely be the ones ignoring the sign and therefore ticketed when
 traffic violations are enforced.
- Condition 22: The Planning Department has clearly articulated to the applicant that the required cross-section must be met. Like Condition 20, it is disingenuous and provides unrealistic hope of a potential change to those living in the vicinity.
- Condition 23: The current definition of open space in the UDO is "Those areas set aside and protected from development which may be left in a generally unimproved state". The ponds referenced in this condition are part of the PUD's required open space (SUP-99-02-01).
- Additionally, the UDO defines development as, "Includes the following human caused activities that require a permit or approval from any agency, including but not limited to (1) Any land disturbing activity which adds to or changes the impervious land cover; (2) excavation, grading, filling, mining, or clearing of land; (3) draining, damming or dredging of water bodies; (4) the subdivision of land as defined by NC General Statutes; (5) the construction, alteration, enlargement, or movement to another site of any structure; (7) the demolition of a building; and (8) the initiation or substation change in the use of land or the intensity of use of land".
- Therefore, if the ponds are drained, the Town would have to issue a Notice of Violation for failing to comply with the SUP open space requirement.

Mr. Reidy answered questions from Board members regarding clarification on Condition 19 regarding soil testing, and Condition 23 regarding removal of the ponds, consequences if the ponds were drained., high-density development, road connections, traffic calming, building in the SUP, buffers, and the cracking of the dam.

ACTION:

Mover: Commissioner Sliwinski made a motion to deny Case RZ-21-08, Joyner Property with the consistency statement.

Seconder: Commissioner Wright.

• Commissioner Sliwinski said he recognizes the parcel will be built in some way or another at some point but doesn't see this as the best and highest use for the parcel. He said the proposed development does not live up to the spirit of either the 2009

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Community Plan or the 2022 Community Plan. He said no objections as far as the commercial development within the Capital Blvd. corridor were brought up, so he is led to believe that they still desire that. He said they need to be more cautious not less when it comes to chemicals in our watershed. He'd like for stronger language to help remediate and ensure they are not allowing chemicals into Horse Creek that become their drinking water. He said one thing the residents have been asking for is less dense single-family homes to be built in harmony with the surrounding community and would like to support them in that. Commissioner Sliwinski respectfully asked that they vote to deny this rezoning.

• Commissioner Wright said going into this he made an effort as well as Commissioner Sliwinski to meet with the residents and the developer to find common ground. Mr. Ghosh said there wasn't a want for commercial. Commissioner Wright explained they were told there was going to be a park dedicated to Dr. Joyner's wife. He doesn't see anything about a park dedication. Mr. Ghosh explained they worked with Town staff on that. Mr. Ghosh showed the area where the park would go but the Town indicated that this was not an area where they would want to have a park because of environmentally sensitive features there. This is not something the surrounding neighbors want, and he is backing their voice and recommending denial.

Vote: Motion to deny failed 2-3.

<u>Aye</u> Commissioner Sliwinski Commissioner Wright Nay
Chad Sary
Jim Dyer
Keith Shackleford

Commissioner Wright said if there's going to be another motion to approve, he asked that Condition #19 go to the state board agency. Mr. Wright also asked that the condition regarding the ponds be removed entirely. Mr. Ghosh stated for the record, the intent here is to leave the ponds. We recognize there may be a requirement from the state to drain them in which case they intend to drain them. He said this does not have to be part of the zoning. He said they would remove condition #23 as stated.

Town Manager Padgett stated, under state law, if there are any changes to the conditions they need to be put in writing and signed by the applicant before the Board can approve.

Planning Director Tanner said if the Board wants modifications, she recommends they table the item and be very clear in their direction as to what they want, so staff can work

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with the applicant and bring back those conditions to the next work session for the Board to take action.

ACTION:

Mover: Commissioner Sliwinski moved to table Case RZ-21-08, Joyner Property until the Board of Commissioners Work Session on November 9, 2023.

Seconder: Commissioner Shackleford.

Commissioner Wright asked that the following be added as a condition.

• Commissioner Wright said anytime they have something in non-compliance with the Community Plan it costs about \$1500 to be able to record it. He asks that the developer pay that fee.

Vote: Motion carried 5-0.

8. Administration and Financial Items

8.A. Consideration of a Resolution amending Fire Impact Fee Update

ACTION:

Mover: Commissioner Sary moved to approve a resolution amending the Fire Impact

Fee Update

Seconder: Commissioner Dyer.

Vote: Motion carried 5-0.

8.B. Consideration of an Ordinance to approve and authorize the execution and delivery of the Amended and Restated Full Requirements Power Sales Agreement (FRPSA)

ACTION:

Mover: Commissioner Sary moved to approve an ordinance to approve and authorize the execution and delivery of the Amended and Restated Full Requirements Power Sales Agreement (FRPSA)

Seconder: Commissioner Wright.

Vote: Motion carried 5-0.

9. Public Services Items

No Public Service Items presented.

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10. Parks and Recreation Items

No Parks and Recreation Items presented.

11. Public Safety Items

No Public Safety Items presented.

12. Other Business

12.A. Department Monthly Report

Received.

12.B. Commissioner Reports Commissioner Sary had no report.

Commissioner Shackleford had no report.

Commissioner Sliwinski reported that the first Mental Wellness & Self Care Fair will take place on Saturday, October 21, 2023 at the Wake Forest Renaissance Centre, from 1-4pm.

Commissioner Wright asked that folks come out and support their local small businesses.

Commissioner Dyer reported that the Garden Club will have their 3rd Annual Garden Party Craft Show on Saturday, October 21, 2023 at the Wake Forest College Birthplace Society. He participated in the Tunnel of Towers and will also participate in the reading of the thirty-nine MIAs and POWs.

Mayor Jones reported that the Joyner Park Community Center received the Aspire Citation Award from the American Institute of Architects. She attended the Celebration of Arts and thanked the Public Art Commission for their work. She attended an open house at Bright Path Adolescent Mental Health Center on Capcom Ave. and attended the American Planning Association North Carolina Conference in Durham, the Town of Wake Forest won three awards for their planning efforts in the Historic Preservation Plan, the Northeast Community Plan, and the Affordable Housing Plan. Michelle Michael received the 2023 Robert E. Stipe Professional Award.

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Assistant Town Manager Candace Davis said the Board had asked staff to research several questions about the possibility of establishing impact transportation fees in Wake Forest. Ms. Davis stated that based on the Board's initial questions staff provided information about other municipalities within the triangle that have fees. She said staff would like the Board's consensus in staff sending out a request for proposal so that a consultant firm can come on board to do further studies in terms of transportation impact fees. The consensus of the Board was to move forward with a request for proposal.

12.D. Consultation with the Town Attorney, N.C.G.S. § 143.318.11(a)(3)".

To prevent the disclosure of information that is privileged or confidential or is not of public record, N.C.G.S. § 143-318.11(a)(1).

ACTION:

Mover: Commissioner Dyer moved to go into closed session at 8:31 p.m.

Seconder: Commissioner Sliwinski.

Vote: Motion carried 5-0.

The Board reconvened to open session at 8:50 p.m.

ACTION:

Mover: Commissioner Sary moved to approve a resolution regarding acquisition of a fee simple interest in certain property for the construction of Wake Forest Fire

Department Fire Station 6.

Seconder: Commissioner Dyer.

Vote: Motion carried 5-0.

13. Adjournment

ACTION:

Mover: Commissioner Sary made a motion to adjourn at 8:53 p.m..

Seconder: Commissioner Sliwinski.

Vote: Motion carried 5-0.

Duly approved in open session this 21st day of November 2023.

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(ATTEST)

Vivian A. Jones, Mayor

Theresa Savary, Town Clerk