



Wake Forest Board of Commissioners Meeting Minutes

The Wake Forest Board of Commissioners met on **Tuesday, May 17, 2022** at 6:00 p.m. in the Board Room at Wake Forest Town Hall, 301 S Brooks Street.

Mayor Jones called the meeting to order at 6:00 p.m.

Mayor Jones led everyone in the Pledge of Allegiance.

Council Members Present: Mayor Vivian A. Jones, Commissioner Jim Dyer, Commissioner Chad Sary, Commissioner Keith Shackelford, and Commissioner Adam Wright

Commissioner Members Absent: Commissioner Nick Sliwinski

Staff Members Present:

Town Attorney Hassan Kingsberry
Assistant Town Manager Candace Davis
Assistant Town Manager Allison Snyder
Deputy Town Clerk Theresa Savary
Planning Director Courtney Tanner
Assistant Planning Director Jennifer Currin
Senior Planner – Historic Preservation
Michelle Michael

Chief Financial Officer Aileen Staples
Purchasing Manager Randy Driver
Police Chief Jeff Leonard
Police Captain Brian Mote
Fire Chief Ron Early

1. Approval of Agenda

1.A. Approval of Agenda

ACTION:

Mover: Commissioner Sary moved to approve the agenda as presented.

Seconder: Commissioner Wright.

Vote: Motion carried 4-0.

2. Approval of Minutes

2.A. Approval of Minutes:

- April 5, 2022, Work Session
- April 19, 2022, Regular Meeting

ACTION:

Mover: Commissioner Dyer moved to approve the minutes as presented.

Seconder: Commissioner Wright.

Vote: Motion carried 4-0.

3. Presentations

3.A. Proclamation Proclaiming June 2022 as "Men's Health Month"

Mayor Jones stated the Proclamation Recognizing June 2022 as "Men's Health Month" would be sent to the requestor:

PROCLAMATION

RECOGNIZING JUNE 2022 AS "MEN'S HEALTH MONTH"

WHEREAS, despite advances in medical technology and research, men continue to live an average of five years less than women with Native American and African American men having the lowest life expectancy; and

WHEREAS, COVID-19 variants continue to spread across the country, with the Centers for Disease Control reporting that males are more likely to die from this pandemic; and

WHEREAS, encouraging safe behaviors including social distancing, wearing masks, and being vaccinated will help stop the spread of COVID-19; and

WHEREAS, educating the public and health care providers about the importance of a healthy lifestyle and early detection of male health problems will result in reducing rates of mortality from disease; and

WHEREAS, men who are educated about the value that preventive health care can play in prolonging their lifespan and their role as productive family members will be more likely to participate in health screenings; and

WHEREAS, fathers who stay connected to their children and maintain a healthy lifestyle are role models for their children and have happier, healthier children; and

WHEREAS, Men's Health Network worked with Congress to develop a national men's health awareness period as a special campaign to help educate men, boys, and their families about the

importance of positive health attitudes and preventative health practices; and

WHEREAS, the Men's Health Month website has been established at www.MensHealthMonth.org and features resources, proclamations, and information about awareness events and activities, including Wear Blue Day (www.WearBlueDay.com); and

WHEREAS, the Town of Wake Forest Men's Health Month will focus on a broad range of men's health issues, including heart disease, mental health, diabetes, and prostate, testicular and colon cancer; and

WHEREAS, the citizens of this town are encouraged to increase awareness of the importance of a healthy lifestyle, regular exercise, and medical check-ups.

NOW THEREFORE I, Vivian Jones, Mayor of Wake Forest, do hereby proclaim June 2022 as "Men's Health Month" in Wake Forest, NC and encourage all our citizens to pursue preventative health practices and early detection efforts throughout the year.

3.B. Proclamation Recognizing June 3, 2022 as "Gun Violence Awareness Day"

Mayor Jones stated the Proclamation Recognizing June 3, 2022 as "Gun Violence Awareness Day" would be sent to the requestor:

2022 PROCLAMATION DECLARING THE FIRST FRIDAY IN JUNE TO BE NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in the Town of Wake Forest to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to reduce gun violence.

WHEREAS, every day, more than 100 Americans are killed by gun violence, alongside more than 230 who are shot and wounded, and on average there are more than 13,000 gun homicides every year; and

WHEREAS, Americans are 25 times more likely to die by gun homicide than people in other high-income countries; and

WHEREAS, North Carolina has an average of 1,388 gun deaths every year, with a rate of 13.3 deaths per 100,000 people. North Carolina has the 23rd highest rate of gun deaths in the US; and

WHEREAS, gun homicides and assaults are concentrated in cities, with more than half of all firearm related gun deaths in the nation occurring in 127 cities; and

WHEREAS, cities across the nation, including in Wake Forest, NC, are working to end the senseless violence with evidence based solutions; and

WHEREAS, protecting public safety in the communities they serve is mayors' highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

WHEREAS, mayors and law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, gun violence prevention is more important than ever as the COVID-19 pandemic continues to exacerbate gun violence after more than a year of increased gun sales, increased calls to suicide and domestic violence hotlines, and an increase in city gun violence;

WHEREAS, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 3, 2022 to recognize the 24th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to -

(1) Hadiya Pendleton and other victims of gun violence; and

(2) the loved ones of those victims; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to wear orange on June 3, the first Friday in June in 2022, to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 3, 2022 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands, and encourage responsible gun ownership to help keep our children safe.

***NOW, THEREFORE BE IT RESOLVED,** that Vivian Jones of the Town of Wake Forest, NC declares the first Friday in June, June 3, 2022, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.*

4. Public hearings / Public Comment
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4.A. Public Hearing to receive public comment on the proposed FY 2022-2023 Budget

Mayor Jones asked if anyone wished to speak. No one came forward to speak. Mayor Jones closed the public hearing.

4.B. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

Mayor Jones asked if anyone had any public comments.

Margaret Watkins originally planned on speaking about rescinding a demolition permit that was issued. She said there's no need to comment on it now but wanted to encourage the Board not to permit any demolition of landmarks during Historic Preservation Month.

Mayor Jones said the town has a policy of a one-year waiting period for the demolition of historic properties.

Mayor Jones closed the public comment.

5. Consent Agenda

A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.

Mayor Jones removed Item 5.D. Resolution Affirming the Appointment of Town Clerk from the consent agenda and moved it to Item 6, Legislative Items.

5.A. Approval of Budget Ordinance Amendment # 4 for FY 2021 - 2022

5.B. Approval of fee adjustment for audit contract with Cherry Bekaert, LLP for fiscal year ended June 30, 2022

5.C. Approval of Ordinance Codification for the Town's Code of Ordinances, Supplement 16

ACTION:

Mover: Commissioner Dyer moved to approve the consent agenda as presented.

Secunder: Commissioner Wright.

Vote: Motion carried 4-0.

6. Legislative Items

5.D. Resolution Affirming the Appointment of Town Clerk

Mayor Jones stated this is a resolution affirming the appointment of Theresa Savary as Town Clerk.

ACTION:

Mover: Commissioner Dyer moved to approve the resolution affirming the appointment of Theresa Savary as Town Clerk as presented.

Secunder: Commissioner Wright.

Vote: Motion carried 4-0.

7. Planning Items

7.A. Approval of a Resolution Recommending that the Mutschler House be Submitted for Listing in the National Register of Historic Places

Senior Planner for Historic Preservation Michelle Michael stated the Historic Preservation Commission reviewed the document and recommended approval at their May 11, 2022 meeting. Staff has reviewed the nomination and finds that it does meet the criteria for listing, under Criteria C for Architecture, as an excellent example of modernness architecture in the Town of Wake Forest. Ms. Michael said the resolution before the Board is a resolution recommending that the Mutschler House is submitted for National Register Listing with the State of Historic Preservation Office.

Mayor Jones said she found it interesting reading the history of the Mutschler House.

ACTION:

Mover: Commissioner Dyer moved to approve the resolution recommending that the Mutschler House is submitted for listing in the National Register of Historic Places as presented.

Secunder: Commissioner Sary.

Vote: Motion carried 4-0

Town Attorney Hassan Kingsberry stated there is another document associated to the matter that requires the Mayor's signature. He asked that the Board take action for the for the Mayor's signing of the document.

ACTION:

Mover: Commissioner Dyer moved to approve Mayor Jones signing of the document.

Seconder: Commissioner Sary.

Vote: Motion carried 4-0

8. Administration and Financial Items

No Administration and Financial Items presented.

9. Public Services Items

No Public Services Items presented.

10. Parks and Recreation Items

No Parks and Recreation Items presented.

11. Public Safety Items

No Public Safety Items presented.

12. Other Business

12.A. Department Monthly Report

Received.

12.B. Wake County Tax Release

Received.

12.E. Commissioner Reports

Commissioner Sary had no updates.

Commissioner Shackelford attended the Downtown Development meeting and the Merrick Property Ribbon Cutting.

Commissioner Wright attended the Merrick Property Ribbon Cutting. He was emcee at Six Sundays in Spring.

Commissioner Dyer attended the UNC School of Government Social Media for Local Elected Officials workshop. He attended the Merrick Property Ribbon Cutting and the Employee Appreciation Luncheon. He read the Proclamation for the National Day of Prayer. He plans to attend the Elected Officials Reception at WakeMed North. He reminded everyone to get their ticket for the Wake Forest Chamber Reverse Raffle. He'll attend the Town & State Dinner at the Raleigh Convention Center on June 1, 2022. The Historic Preservation Program is partnering with the Wake Forest Historical Museum and will host the following two events:

- Wednesday, May 18, 6:30 p.m. - Christopher Robey, Master of Landscape Architecture candidate at the University of Georgia, will share his research around Simmons Row and Heritage Strategies for Interpreting the site adjacent to the Ailey Young House along North White Street.
- Wednesday, May 25; 6:30 p.m. - Sherry Boyette, Master of Arts in Anthropology candidate at NC State University, will discuss her archaeological research about Porch Living: The Material Culture of the Ailey Young House.

Mayor Jones attended Meet in the Streets, Merrick Property Ribbon Cutting, the Employee Appreciation Luncheon. She'll attend the Town & State Dinner at the Raleigh Convention Center on June 1, 2022. She attended the Historic Preservation Plan Workshop at the Renaissance Center and attended the NC League of Municipalities Legislative Policy Committee Meeting. She attended the Hope Lutheran Church 25 year Anniversary Celebration. Mayor Jones, Town Manager Kip Padgett, Assistant Town Manager Allison Snyder, and Chief Financial Officer Aileen Staples met with folks from Broadway, NC who are in negotiation with the Town of Sanford in merging their sewer system with the Town of Garner. The Town of Garner wanted to talk with Wake Forest

municipality about their experience in merging water/sewer systems with the City of Raleigh.

Assistant Town Manager Candace Davis had no updates.

Mayor Jones informed everyone Town Manager Kip Padgett was not in attendance because he was feeling ill. She appreciated Assistant Town Manager Candace Davis filling in for Mr. Padgett.

13. Adjournment

ACTION:

Mover: Commissioner Wright moved to adjourn.

Second: Commissioner Sliwinski.

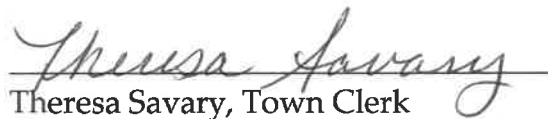
Vote: Motion carried 4-0.

With no further business to discuss, the meeting was adjourned at 6:17 p.m.

Duly approved in open session this 21st day of June 2022.

(ATTEST)


Vivian A. Jones, Mayor


Theresa Savary, Town Clerk



