



Wake Forest Board of Commissioners Meeting Minutes

The Wake Forest Board of Commissioners met on **Tuesday, June 20, 2023**, at 6:00 p.m. in the Board Room at Wake Forest Town Hall, 301 S Brooks Street.

Mayor Jones called the meeting to order at 6:00 p.m.

Mayor Jones led everyone in the Pledge of Allegiance.

Council Members Present: Mayor Vivian A. Jones, Commissioner Jim Dyer, Commissioner Chad Sary, Commissioner Keith Shackelford, Commissioner Adam Wright, and Commissioner Nick Sliwinski.

Commissioner Members Absent: None.

Staff Members Present:

Town Manager Kip Padgett
Assistant Town Manager Candace Davis
Assistant Town Manager Allison Snyder
Town Attorney Hassan Kingsberry
Town Clerk Theresa Savary
Planning Director Courtney Tanner
Assistant Planning Director Jennifer Currin
Chief Financial Officer Aileen Staples
Assistant Finance Director Samantha Sanchez
Senior Budget Analyst Benjamin Blevins
Senior Planner Patrick Reidy
Senior Planner Patrick Reidy

Senior Planner Patrick Reidy
Senior Planner Tim Richards
Engineering Technician Assistant Elisabeth Palermo
Public Facilities Manager Mickey Rochelle
Parks, Recreation & Cultural Resources Director Ruben Wall
Strategic Performance Manager Lisa Hayes
Police Chief Jeff Leonard
Police Captain Matthew May
Police Captain Julius Jefferson
Fire Chief Ron Early

1. Approval of Agenda

ACTION:

Mover: Commissioner Sliwinski moved to approve the agenda as presented.

Second: Commissioner Sary.

Vote: Motion carried 5-0.

2. Approval of Minutes

2.A. Approval of Minutes:

- May 2, 2023 Work Session
- May 16, 2023 Regular Meeting
- May 23, 2023 Special Called Meeting

ACTION:

Mover: Commissioner Sary moved to approve the minutes as presented.

Second: Commissioner Sliwinski.

Vote: Motion carried 5-0.

3. Presentations

3.A. Proclamation Recognizing July as Park and Recreation Month

Mayor Jones read the proclamation into the record:

PROCLAMATION

RECOGNIZING JULY AS PARK AND RECREATION MONTH

WHEREAS, parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS, parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and

WHEREAS, park and recreation programming and education activities, such as out of-school time programming, youth sports and environmental education, are critical to childhood development; and

WHEREAS, parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS the Town of Wake Forest recognizes the benefits derived from parks and recreation resources.

NOW, THEREFORE, I, Vivian A. Jones, Mayor of the Town of Wake Forest and the Board of Commissioners on behalf of the Wake Forest Parks, Recreation and Cultural Resources Department, hereby proclaim July 2023 as PARK AND RECREATION MONTH in the Town of Wake Forest.

Mayor Jones presented the proclamation to Parks, Recreation & Cultural Resources Director Ruben Wall.

3.B. Resolution of Appreciation for the Service of the July 4th Planning Committee

Mayor Jones read the resolution into the record:

**RESOLUTION 2023-31
RESOLUTION OF APPRECIATION FOR THE
SERVICE OF THE
JULY 4TH PLANNING COMMITTEE**

WHEREAS, this year Wake Forest's two-day Independence Day Celebration is commemorating its 50th anniversary as an iconic, beloved tradition in the Wake Forest Community; and

WHEREAS, many community volunteers served on the original and subsequent planning committees for the July 3 Fireworks Spectacular and the July 4 Children's Parade and Art & Games in the Park; and

WHEREAS, these committed volunteers exerted substantial effort to produce the Fireworks Spectacular, Children's Parade, and Art & Games in the Park through planning and coordination, recruitment of sponsors, managing the concession stand, and performing cleanup and numerous other duties; and

WHEREAS, these volunteers served unselfishly in their capacity, sacrificing their own family celebrations and vacations, to provide decades of quality entertainment at the Wake Forest July 3 and 4 Independence Day Celebration; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Wake Forest, North Carolina, that the July 4 Planning Committee is hereby officially commended by this Board on behalf of the citizens of Wake Forest for valuable service rendered for over 40 years to the Town of Wake Forest.

BE IT FURTHER RESOLVED that this resolution be made a part of the permanent records of the Town of Wake Forest and that a copy of this resolution be presented to the July 4th Planning Committee.

Mayor Jones presented the resolution to members of the July 4th Planning Committee.

4. Public hearings / Public Comment

4.A. Public Hearing on LEGISLATIVE CASE RZ-22-07, Amavi, a rezoning filed by McAdams Company to rezone 44.42± acres located at 0 and 1121 Jenkins Road and 12621 and 12631 Capital Boulevard, being Wake County Tax PINs 1831764251, 1831852918, 1831853681, and 1831855861 from General Residential 3 (GR3), Falls Lake Watershed Management Area Overlay (FL-WMA), and Special Highway 1 Overlay (SH1-O) to General Residential 10 Conditional District (GR10-CD), Neighborhood Business Conditional District (NB-CD), Falls Lake Watershed Management Area Overlay (FL-WMA), and Special Highway 1 Overlay (SH1-O).

Senior Planner provided a brief update on a couple of changes since the June 6, 2023, Board of Commissioners Work Session. Mr. Reidy stated the applicant has removed the following two uses from the allowable uses:

- Vehicle Services Minor Maintenance
- Alcoholic Beverage Sales Store which would be an ABC Store. Mr. Reidy clarified it still would allow a beer and wine shop that falls under General Commercial.

Collier Marsh with Parker Poe was in attendance to represent the applicant and provided a brief presentation pointing out some of the highlights.

Commissioner Dyer asked if they've addressed the renaming of the Chilmark driveway going into the community. Mr. Marsh replied that's not a specific commitment, but it could be something that they could work with the Town to address at the site plan stage. He said, as a developer, they had no opposition to it and don't have any

inclination to a specific name. Commissioner Sary stated he'd be in favor of working with the Town and the County as far as the naming goes.

Commissioner Sary spoke about citizens' concerns regarding a pedestrian crosswalk across Jenkins Rd. He said that's an NCDOT road and isn't as easy as it sounds but believes it would be a worthwhile conversation to have to make that happen.

Commissioner Sliwinski expressed concern about Club Villas Dr. and Country Club Dr. which is located a little north of the U-turn. He asked what would help alleviate any issues of vehicles getting onto Capital Blvd. heading south. Rynal Stephenson with Ramey Kemp and Associates explained that the U-turn will be signalized and will stop traffic coming south on Capital Blvd. He said there will be some queuing but overall the queues will be shorter because it's a limited-movement intersection. Commissioner Sliwinski commented the backup at the traditional intersection sometimes goes past Country Club Dr. and Club Villas Dr. He asked if that should be reduced and/or eliminated by the reduced conflict intersection (RCI) being installed. Mr. Stephenson stated the queues on Capital Blvd. will be shorter.

The following citizens provided public comment:

- Mary Kircher, 1217 Chilmark Ave., Wake Forest, NC 27587
- Louis Engel, 3117 Baynam Pond Dr., Wake Forest, NC 27587
- Jacky Wilson, member of the Wake Forest Presbyterian Church
- Bill Andrews, 1121 Jenkins Rd., Wake Forest, NC 27587
- Janice Davis, 1009 Lightfoot Ct., Wake Forest, NC 27587
- Ray Allen, 1325 Jenkins Rd., Wake Forest, NC 27587
- Kristine Bellino, 7845 Melcombe Way, Wake Forest, NC 27587
- Margaret Watkins, 407 Belmellen Ct., Wake Forest, NC 27587
- Hector Sotolongo, 7729 Fairlake Dr., Wake Forest, NC 27587

No one else came forward to speak. Mayor Jones closed the public hearing.

4.B. Public Hearing on LEGISLATIVE CASE RZ-22-09, Burlington Mills Mixed-Use, a rezoning filed by The Site Group, PLLC to rezone 10.46± acres located at 3133 Burlington Mills Road and 8993 Ligon Mill Road, being Wake County Tax PINs 1749007207 and 1749006732 from Rural Holding District (RD) to Residential-Mixed Use Conditional District (RMX-CD) and Neighborhood Mixed-Use Conditional District (NMX-CD).

Andrew Bodewes, partner and co-founder of Park Grove Realty provided a presentation regarding the development of 3133 Burlington Mills Rd. and 8993 Ligon Mill Rd.

Commissioner Sary stated the intersection at Ligon Mill Rd. and Burlington Mills Rd. is dangerous. Rynal Stephenson stated there will be a new turn lane and new pavement. He said with the turn lane improvements the signal operation can be looked at to maximize the green time for the left turns and the through movements.

The following citizens provided public comment:

- Janice Davis, 1009 Lightfoot Ct., Wake Forest, NC 27587
- Johnnie Bright, 2201 Brassfield Rd., Raleigh, NC 27614
- Madonna Layng, 9028 Kitchin Farms Way, Wake Forest, NC 27587
- Marshall Davis, 134 AFJ Ranch Rd., Ellerbe, NC 28338
- Maria Greer, 9028 Kitchin Farms Way, Wake Forest, NC 27587
- Tom Hartis, 3112 Thurman Dairy Loop, Wake Forest, NC 27587
- David Soper, 1208 Dunn Creek Crossing, Wake Forest, NC 27587
- Michael Ellington, 2964 Thurman Dairy Loop, Wake Forest, NC 27587
- Stephen Clark, 2008 Sweet Samson St., Wake Forest, NC 27587
- Michael Neugebauer, 3120 Thurman Dairy Loop, Wake Forest, NC 27587
- Stephen Loneman, 921 Thompson Glenn Pl., Wake Forest, NC 27587
- Tammy Evans, 8916 Lee Brown Ridge Dr., Wake Forest, NC 27587
- Rich Petry, 1308 Thorny Vine Ct., Wake Forest, NC 27587.

No one else came forward to speak. Mayor Jones closed the public hearing.

4.C. Public Hearing on LEGISLATIVE CASE RZ-22-10, Burlington Mills at Capital Blvd. SE, a conditional rezoning request filed by GGP Wake Forest LLC, to rezone 16.87 acres located at 0 Burlington Mills Road, being Wake County Tax PIN 1738487937, from Conditional Use Highway Business (CU-HB) and Special Highway 1 Overlay (SH1-O) to Residential Mixed-Use Conditional District (RMX-CD) and Special Highway 1 Overlay (SH1-O), and 2.99 acres located at 0 Burlington Mills Road, being Wake County Tax PIN 1738595101, from Conditional Use Highway Business (CU-HB) to Highway Business Conditional District (HB-CD).

Senior Planner Tim Richards highlighted a couple of changes in the conditions since the Board of Commissioners Work Session on June 6, 2023. The following conditions have been revised:

Condition 2 Revised: The Property owner shall work with the Town to obtain permission from the NCDOT to install a wood pole traffic signal at the intersection of Burlington Mills Road and Urial Drive that will remain in place until the Meadstone Way extension can be completed and a permanent traffic signal can be installed at the intersection of Burlington Mills Road and Meadstone Way.

New Condition 3: In addition to those roadway improvements recommended by the TIA and otherwise shown in the adopted master plan, additional right-of-way and improvements to Burlington Mills Road required by Chapter 6 of the UDO shall be provided in the initial site Construction Plans for each respective portion of the Property even if said right-of-way dedication and improvements to Burlington Mills Road are not shown on the associated master plan (SP-22-36). Where approved by Town staff, the developer of the subject portion of the property may pay a fee in lieu of all or part of the required improvements to Burlington Mills Road.

Condition 4 Revised: No permanent structures shall be located in the areas designated as "NCDOT Proposed ROW" and "NCDOT Grading Limits" on the Overall NCDOT Dedication Plan included in the associated master plan (SP-22-36) until right-of-way acquisition for the portion of NC Department of Transportation project U-5307 adjoining the Property is complete. None of these zoning conditions shall not preclude grading activity in the areas designated as "NCDOT Proposed ROW" and "NCDOT Grading Limits" consistent with the approved master plan.

New Condition 5: The initial Construction Plans for the portion of the Property zoned RMX-CD shall include those sidewalk and street tree improvements on the eastern side of Urial Drive required by Chapter 6 of the UDO.

Condition 6 Revised: At least 5 dwelling units constructed on the property zoned RMX-CD shall be affordable housing units. As used herein, an "affordable housing" unit is any dwelling unit that is offered for rent at an effective monthly rent equal to or less than the maximum rent affordable for households with an income of 70% of the Area Median Income ("AMI") in the Raleigh, North Carolina Metropolitan Statistical Area published by HUD. The affordable units shall be offered for rent for a minimum of ten (10) years from the date of issuance of the first certificate of occupancy permitting residential use after the effective date of these conditions. For the purposes of this condition, an annual rent equal to or less than 30% of the annual income of a household with an income of 70% AMI in the Raleigh MSA shall be considered affordable for households with an income of 70% AMI.

The owner of the portion of the Property zoned RMX-CD shall update the rental rate for each affordable housing unit then being marketed for rent annually based on the current updated AMI published by HUD. In the event the Town of Wake Forest or Wake County establishes a program in the future which provides incentives for affordable housing units, this project shall be eligible to participate in such a program if qualifications of such program are met. Beginning on December 31st of the first full year following owner's receipt of the final certificate of occupancy for the project and prior to December 31st for every year thereafter, the owner of record shall provide an annual certification of compliance with this zoning condition to the Town of Wake Forest Planning Department, which lists the rental rate for 5 affordable housing units and verifies that the tenants in those affordable housing units do not exceed the 70% AMI income threshold. The owner shall not be required to submit annual certifications to the Town regarding affordable housing units after the expiration of the 10-year affordability period

Condition 8 Revised: The landscaping and buffering requirements of UDO Section 2.4.3 (Special Highway Overlay) shall not apply. If the Town determines that areas of this portion of the Property zoned RMX-CD that are dedicated to the Town and/or NCDOT pursuant to Condition #9 would otherwise be required to be landscaped pursuant to UDO Section 2.4.3, the property owner shall install an equivalent amount of landscaping in that area if permitted by the Town and/or NCDOT.

Alex Laperouse with Greenberg Gibbons Properties provided a presentation. Mr. Laperouse said the community has raised concerns about the integration of the Community Plan and it's been their goal to comply with the Town's vision, the Community's vision, and execute a good project.

Commissioner Wright said the Shearon Farms residents have expressed concern about the height of the proposed apartments and how the apartments would be looking over and above their properties. Mr. Laperouse replied he believes the townhome height is approximately 10 feet higher but volume wise they're both three-story buildings. Commissioner Wright asked if there was a traffic study done. Mr. Laperouse said they've done a traffic study analysis.

Commissioner Wright asked if there are currently trees on the tree buffers between Shearon Farms and the proposed project. Mr. Laperouse replied yes, on the left-hand side there are trees and on the right-hand side there are natural trees. Mr. Laperouse

said they would have to comply with the Town's ordinance and will be required to plant specific species within the developed area.

Commissioner Wright asked how many parking spaces are allowed per unit. Mr. Laperouse replied the Town requires 1.8 spaces per unit and he stated they're asking for 1.6 spaces per unit.

The following citizens provided public comment:

- Lynda Thum, 4455 Hillsgrove Rd., Wake Forest, NC 27587
- Renee Ortiz, 9852 Precious Stone Dr., Wake Forest, NC 27587
- Veronica Brown, 9716 Clover Bank St., Wake Forest, NC 27587
- Fredrica KoenigLeuck, 9708 Precious Stone Dr., Wake Forest, NC 27587
- Janice Davis, 1009 Lightfoot Ct., Wake Forest, NC 27587
- Stephanie Miller, 9850 Precious Stone Dr., Wake Forest, NC 27587
- Ruben Aragon, 4311 Iyar Way, Wake Forest, NC 27587
- Florian Kandefer, 9717 Corktree Ct., Wake Forest, NC 27587
- Leif Sederholt, 9705 Precious Stone Dr., Wake Forest, NC 27587
- Jordan Prince, 4467 Middletown Dr., Wake Forest, NC 27587
- Margaret Watkins, 407 Bellmellen Ct., Wake Forest, NC 27587
- Meredith Gray, 2705 Gross Ave., Wake Forest, NC 27587
- Cindy Paonessa, 4436 Overglen Ave., Wake Forest, NC 27587

No one else came forward to speak. Mayor Jones closed the public hearing.

The Board of Commissioners recessed at 8:25 p.m.

The Board of Commissioners reconvened at 8:32 p.m.

4.D. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

No public comment presented.

5. Consent Agenda

- 5.A. Approval of resolution authorizing Franklin County Tax Administrator to Levy and Collect Property Taxes for FY 2023-2024 for the Town of Wake Forest
[Filed in the Clerk's Office as Resolution 2023-32.]
- 5.B. Approval of resolution authorizing Wake County Tax Administrator to Levy and Collect Property Taxes for FY 2023-2024 for the Town of Wake Forest
[Filed in the Clerk's Office as Resolution 2023-33.]
- 5.C. Approval of Resolution to Accept Streets into the Town of Wake Forest Street System for Maintenance.
[Filed in the Clerk's Office as Resolution 2023-34.]
- 5.D. Approval of Budget Ordinance Amendment # 5 - FY 2022 - 2023 (FINAL)
[Filed in the Clerk's Office as Ordinance 2023-22.]
- 5.E. Resolution recognizing Chad Champion on his Retirement from the Town of Wake Forest
[Filed in the Clerk's Office as Resolution 2023-35.]

ACTION:

Mover: Commissioner Sliwinski moved to approve the consent agenda as presented.

Second: Commissioner Dyer.

Vote: Motion carried 5-0.

6. Legislative Items

No Legislative Items presented.

7. Planning Items

- 7.A. Consideration of LEGISLATIVE CASE RZ-22-07, Amavi, a rezoning filed by McAdams Company to rezone 44.42± acres located at 0 and 1121 Jenkins Road and 12621 and 12631 Capital Boulevard, being Wake County Tax PINs 1831764251,

1831852918, 1831853681, and 1831855861 from General Residential 3 (GR3), Falls Lake Watershed Management Area Overlay (FL-WMA), and Special Highway 1 Overlay (SH1-O) to General Residential 10 Conditional District (GR10-CD), Neighborhood Business Conditional District (NB-CD), Falls Lake Watershed Management Area Overlay (FL-WMA), and Special Highway 1 Overlay (SH1-O).

Commissioner Sary said he understands and sympathizes with the citizens regarding the traffic. He said stopping development when projects are providing some major transportation improvements and are in line with the Town's Comprehensive Plan isn't an answer. He said the answer is to work harder for Wake Forest and work with the developers to not only do the minimum but to expand on those improvements.

Commissioner Sary said he hears there are too many apartments in Wake Forest. He commented that in Wake Forest the breakdown is 86 percent are owner-occupied, 13 percent are rentals, and 1 percent are group homes and things of that nature.

Mayor Jones stated the developer is addressing traffic issues beyond what is normally required and has been extremely generous with Wake Forest Presbyterian Church and other neighbors.

ACTION:

Mover: Commissioner Sary moved to approve Case RZ-22-07, Amavi with the consistency statement.

Secunder: Commissioner Dyer.

Vote: Motion carried 4-1.

Aye

Chad Sary

Keith Shackelford

Nick Sliwinski

Jim Dyer

Nay

Adam Wright

7.B. Consideration of LEGISLATIVE CASE RZ-22-09, Burlington Mills Mixed-Use, a rezoning filed by The Site Group, PLLC to rezone 10.46± acres located at 3133 Burlington Mills Road and 8993 Ligon Mill Road, being Wake County Tax PINs 1749007207 and 1749006732 from Rural Holding District (RD) to Residential-Mixed Use

Conditional District (RMX-CD) and Neighborhood Mixed-Use Conditional District (NMX-CD).

ACTION:

Mover: Commissioner Sary moved to approve Case RZ-22-09, Burlington Mills Mixed-Use with the consistency statement.

Secunder: Commissioner Dyer.

Vote: Motion carried 3-2.

Aye

Chad Sary

Keith Shackelford

Jim Dyer

Nay

Adam Wright

Nick Sliwinski

7.C. Consideration of LEGISLATIVE CASE RZ-22-10, Burlington Mills at Capital Blvd. SE, a conditional rezoning request filed by GGP Wake Forest LLC, to rezone 16.87 acres located at 0 Burlington Mills Road, being Wake County Tax PIN 1738487937, from Conditional Use Highway Business (CU-HB) and Special Highway 1 Overlay (SH1-O) to Residential Mixed-Use Conditional District (RMX-CD) and Special Highway 1 Overlay (SH1-O), and 2.99 acres located at 0 Burlington Mills Road, being Wake County Tax PIN 1738595101, from Conditional Use Highway Business (CU-HB) to Highway Business Conditional District (HB-CD).

Commissioner Dyer stated the proposed development is exactly what is called for in the Community Plan.

Commissioner Sary asked Mr. Laperouse if he'd agree to lower the building's height from four stories to three stories. Mr. Laperouse replied, yes. Commissioner Sary asked if the developer would be willing to provide some form of easement to allow a bus stop in the future. Mr. Laperouse replied, yes. Commissioner Sary asked if they would provide green space. Mr. Laperouse replied, yes. Commissioner Sary asked about the turn lanes going in along Burlington Mills Rd. Mr. Laperouse replied there's a lane needed that they would build and install.

Commissioner Wright asked, if approved, what would the plan for traffic be during construction. Mr. Laperouse replied that the proposed traffic signal would reduce the traffic and all the construction trucks would be confined within the property they own.

Commissioner Wright asked if a shopping center was to be built would they need to have an additional traffic study done. Mr. Richards replied yes, the Town's Unified Development Ordinance would require it.

Commissioner Sliwinski commented on traffic and residents of the neighborhood running stop signs. He asked that residents take personal responsibility and watch the road.

Mayor Jones said traffic signals and coordination of the lights would help traffic issues.

Commissioner Sary asked if they need to add the three items, he brought up earlier, as conditions. Town Manager Padgett stated if there are conditions staff are working with the applicant now.

Assistant Planning Director Jennifer Currin said if the Board is interested in hearing the final language of the conditions, the applicant should be in shortly. Ms. Currin stated, essentially, they are signing conditions saying they will:

- Dedicate a transit easement along Urial Dr. that won't exceed 15 X 30 feet in size and could be located in the street yard buffer
- Reduce building #3 along Meadstone Way to three-stories
- Building #1 the larger building adjacent to Burlington Mills Dr. would be a 4/5 split.
- Work with the Town and either deeding or dedicate green space to the Town for park use prior to U-5307 dedication.

ACTION:

Mover: Commissioner Dyer moved to approve Case RZ-22-10, Burlington Mills at Capital Blvd. SE, with the consistency statement.

Secunder: Commissioner Sary.

Vote: Motion carried 4-1.

Aye

Chad Sary

Keith Shackelford

Nick Sliwinski

Jim Dyer

Nay

Adam Wright

8. Administration and Financial Items

8.A. Consideration of approval of FY 2023-2024 Budget Ordinance

ACTION:

Mover: Commissioner Sary moved to approve the FY 2023-2024 Budget Ordinance.

Seconder: Commissioner Dyer.

Vote: Motion carried 5-0.

9. Public Services Items

No Public Service Items presented.

10. Parks and Recreation Items

No Parks and Recreation Items presented.

11. Public Safety Items

No Public Safety Items presented.

12. Other Business

12.A. Department Monthly Report

Received.

12.B. Wake County Tax Release

Received.

12.C. Commissioner Reports

Commissioner Dyer attended the following events: the Northern Wake Senior Center Grand Reopening, the Juneteenth Celebration, the 2023 State of the Chamber 75th Anniversary Celebration. He shared the Purple Heart Banquet will be held Saturday, August 5, 2023, this year's keynote speaker is Jessica Lynch.

Commissioner Wright attended the following events: the 2023 State of the Chamber 75th Anniversary Celebration, the Juneteenth Celebration, he had coffee with Congresswoman Deborah Ross, and the Juneteenth Celebration. He commented on taking a more proactive position as it relates to greenspace and conservation areas.

Commissioner Sliwinski attended the following events: the Northern Wake Senior Center Grand Reopening, the 2023 State of the Chamber 75th Anniversary Celebration, the Juneteenth Celebration, he had coffee with Congresswoman Deborah Ross, and attended a speech by Eugene Brown at the Renaissance Centre.

Commissioner Shackelford was honored to be a speaker at the Juneteenth Celebration, he expressed his gratitude to the NE Coalition awarding him the Mrs. Jessie M. Massenburg award for his service in the NE Community.

Commissioner Sary had no report.

Mayor Jones attended the following events: Heritage High School and Wake Forest High School graduations, the Eagle Scout Court of Honor for Jackson Crank, the Northern Wake Senior Center Grand Reopening, and the Touch-A-Truck Event.

Mayor Jones said at the last meeting they heard a report from NCDOT about Capital Blvd. and the funding changes in the State Transportation Improvement Program (STIP). She said they are all disappointed and want to do something about it. She would like to encourage everybody to take a step back and take a few minutes to think about what they could do to improve the situation, which included asking for help. Once a plan is put together staff will approach the people who can help.

Town Manager Padgett reminded staff to email Bill Crabtree by Friday, June 23, 2023 if they plan on attending the Independence Day Event on July 3, 2023 so Mr. Crabtree can provide staff with their packets/passes.

12.D. Closed Session: N.C.G.S 143-318.11(a)(6) Personnel

ACTION:

Mover: Commissioner Dyer made a motion to go into closed session at 9:18 p.m. for the following item: N.C.G.S 143-318.11(a)(6) Personnel.

Secunder: Commissioner Sary.

Vote: Motion carried 5-0.

The Board of Commissioners returned to open session at 9:44 p.m.

ACTION:

Mover: Commissioner Sary made a motion to approve a salary increase for the Town Manager and Town Attorney in the amount of 5 percent each.


Seconder: Commissioner Sliwinski.

Vote: Motion carried 5-0.


13. Adjournment

With no further business to discuss, the meeting was adjourned at 9:47 p.m.

Duly approved in open session this 18th day of July 2023.


Vivian A. Jones, Mayor

(ATTEST)


Theresa Savary, Town Clerk

