



## Wake Forest Board of Commissioners Meeting Minutes

The Wake Forest Board of Commissioners met on **Tuesday, February 15, 2022** at **6:00** p.m. in the Board Room at Wake Forest Town Hall, 301 S Brooks Street.

Mayor Jones called the meeting to order at **6:00** p.m.

Mayor Jones led everyone in the Pledge of Allegiance.

**Council Members Present:** Mayor Vivian A. Jones, Commissioner Jim Dyer, Commissioner Chad Sary, Commissioner Keith Shackelford, Commissioner Nick Sliwinski, and Commissioner Adam Wright

**Staff Members Present:** Town Manager Kip Padgett, Town Attorney Hassan Kingsberry, Deputy Town Clerk Terry Savary, Planning Director Courtney Tanner, Assistant Planning Director Jennifer Currin, Senior Planner Kari Grace, Chief Financial Officer Aileen Staples, Downtown Development Specialist Hallie Willis, Police Chief Jeff Leonard, Police Captain Brian Mote, Chief Information Officer Adam Oates, Senior Budget Analyst Ben Blevins

### 1. Approval of Agenda

#### 1.A. Approval of Agenda

**ACTION:**

Mover: Commissioner Sliwinski moved to approve the agenda as presented.

Seconder: Commissioner Dyer.

Vote: Motion carried 5-0.

### 2. Approval of Minutes

#### 2.A. Approval of Minutes:

- January 4, 2022, Work Session

- January 18, 2022, Regular Meeting

**ACTION:**

Mover: Commissioner Wright moved to approve the minutes as presented.

Seconder: Commissioner Sary.

Vote: Motion carried 5-0.

3. Presentations
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3.A. Presentation of Proclamation Proclaiming March 2022 as Developmental Disabilities Awareness Month

Mayor Jones stated the Proclamation Recognizing March 2022 as Developmental Disabilities Awareness month would be sent to the requestor:

***Proclamation Recognizing March 2022 as "Developmental Disability Awareness Month"***

***WHEREAS:*** A Developmental Disability is a diverse group of chronic conditions that are due to mental or physical impairments that arise before adulthood.

***WHEREAS:*** The condition is likely to continue indefinitely and limits the individual in 3 or more of the following areas: Self-care, Receptive and expressive language, Learning, Mobility, Self-direction, Capacity for independent living, and Economic self-sufficiency.

***WHEREAS:*** The condition creates the individual's need for a combination of special, interdisciplinary services, individualized/person-centered supports, and other forms of long-term assistance that are individually planned and coordinated.

***WHEREAS:*** The disability experience is a natural part of life and is valued as a part of our rich diversity.

***WHEREAS:*** Disability is a social construct. The 'problem' is not the medical condition that resides within the individual, but the 'problem' is that society does not create welcoming, supporting, and inclusive environments, policies, and/or systems for all, to promote equality and acceptance in all areas of life, including schools, places of employment, and in our communities.

***WHEREAS:*** The most effective way to increase awareness is through everyone's openness to learn and acknowledge that there are systemic barriers that reduce the likelihood of those with disabilities enjoying equitable experiences and living independent, productive lives within their communities.

***WHEREAS:*** Policies must be developed, attitudes shaped, and equitable experiences be offered to all individuals, including those with developmental disabilities.

**WHEREAS:** *Citizens should do all in their power to:*

- *Recognize the value of the disability experience in our lives and the valued role it has in our rich diversity.*
- *Recognize the barriers presented to those with disabilities across all aspects of their lives.*
- *Create ways to include everyone; especially those with developmental disabilities, to be fully included in all aspects of life.*
- *Understand the losses (financial, spiritual, human rights, contributions to community, and otherwise) when our communities segregate and create barriers for those with disabilities.*
- *Demand policymakers no longer invest in segregation and create inclusive, equitable policies and systems for all.*

*And,*

**NOW, THEREFORE,** *I Vivian A. Jones, Mayor of the Town of Wake Forest do hereby proclaim March 2022 as:*

*“DEVELOPMENTAL DISABILITIES AWARENESS MONTH”*

*and galvanize efforts that will lead our communities and policy makers to create real system changes so people with developmental disabilities will enjoy equitable, inclusive lives.*

4. Public hearings / Public Comment
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4.A. Public hearing on a rezoning filed by St. John’s Episcopal Church to rezone 5.07± acres located at 834 Durham Road, being Wake County Tax PIN 1831721164, from General Residential 3 (GR3) to Highway Business (HB)

Mayor Jones opened the public hearing and asked if anyone wished to speak on this item.

Applicant Bob Hill, a resident of 1017 Wilts Dairy Point, stated he supports the request, and the main purpose of the request is to install a larger monument sign.

B.H. Powell, property owner of 855 and 831 Durham Rd., stated he’s in support of the zoning request.

Mayor Jones closed the public hearing.

4.B. Public Comment

Mayor Jones asked if anyone wished to speak. No one came forward to speak. Mayor Jones closed the public comment.

5. Consent Agenda

*A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.*

5.A. Authorization to Waive Wake Forest Town Ordinance 20-2. (Public Consumption, Possession, etc. of Alcohol) (Amend RESOLUTION 2021-140; previously adopted 11/16/2021)

5.B. Approval of Budget Ordinance Amendment # 2 - FY 2021-2022

5.C. Appointment of an Alternate Member to CAMPO Executive Committee

**ACTION:**

Mover: Commissioner Dyer moved to approve the consent agenda as presented.

Seconder: Commissioner Sary.

Vote: Motion carried 5-0.

6. Legislative Items

No Legislative Items were presented.

7. Planning Items

7.A. Consideration of a rezoning filed by St. John's Episcopal Church to rezone 5.07± acres located at 834 Durham Road, being Wake County Tax PIN 1831721164, from General Residential 3 (GR3) to Highway Business (HB)

**ACTION:**

Mover: Commissioner Wright moved to approve the zoning request as requested with the consistency statement.

Secunder: Commissioner Dyer.

Vote: Motion carried 5-0.

8. Administration and Financial Items

8.A. Consideration of approval of FY 2022 - 2027 Capital Improvements Plan Update

**ACTION:**

Mover: Commissioner Sary moved to approve as presented.

Secunder: Commissioner Wright.

Vote: Motion carried 5-0.

*Resolution 2022 - 07*

*Resolution Approving FY 2022 – 2027 Capital Improvements Plan (CIP) Update for the Town of Wake Forest, North Carolina*

*WHEREAS, the Town of Wake Forest prepares a five-year plan identifying the capital improvement and cash expenditures in excess of \$25,000, and;*

*WHEREAS, the CIP is a long-range plan that reflects the Town’s policy regarding physical and economic development. This plan contributes to the overall fiscal sustainability and financial health of the Town. Through annual planning retreat(s) and work session(s), the Board of Commissioners focuses on prioritizing the first year’s expenditures thereby outlining the Town’s official commitment to these expenditures in the upcoming annual budget for FY 2022-2023.*

*NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Town of Wake Forest, that the Capital Improvements Plan Update for fiscal years 2022 – 2027 is hereby approved.*

9. Public Services Items

No Public Services Items presented.

10. Parks and Recreation Items

No Parks and Recreation Items presented.

11. Public Safety Items

No Public Safety Items presented.

12. Other Business

12.A. Department Monthly Report

Received.

12.B. Wake County Tax Release

Received.

12.C. Commissioner Reports

Commissioner Sary had no update.

Commissioner Shackelford had no update.

Commissioner Sliwinski attended the Youth Leadership Wake Forest Event hosted by the Chamber of Commerce.

Commissioner Wright mentioned Wake Forest STEM Saturday will be held on April 30, 2022. He received written letters from students at Pine Springs Preparatory Academy regarding the Mayor's Monarch Pledge in Wake County.

Commissioner Dyer received written letters from students at Pine Springs Preparatory Academy. He said the Historic Preservation Commission Meeting was canceled. He attended the Jackie Robinson live production at Alston Massenburg Center.

Mayor Jones attended the Shades of Gospel Concert at the Wake Forest Renaissance Centre. She received written letters from the students at Pine Springs Preparatory Academy and said she signed the Mayor's Monarch Pledge several years ago. She mentioned there's a butterfly garden at E. Carroll Joyner Park. She received an email about the town's permanent public artwork and how much more valuable the artwork

is now than when installed. The Economic Development Forum was well done. Mayor Jones and Senior Planner Michelle Michael went to Friendship Chapel Baptist Church to present them with a historic cemetery plaque. She attended a Kiwanis Club meeting. Mayor Jones received a letter from NCDOT requesting a letter of support, for a grant they're requesting, to provide preliminary engineering for infrastructure improvements and construction of the S-Line. She asked the Board if they approve of her sending a letter of support to the US Department of Transportation, Secretary of Transportation, on behalf of the Board of Commissioners. The Board approved of Mayor Jones sending a letter of support.

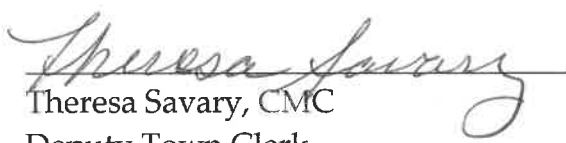
Town Manager Kip Padgett stated in 2020 the Board approved a series of changes to Chapter 12 of the Unified Development Ordinance (UDO) and the Board was informed the state would be coming out with additional changes. He said the state has now submitted four different model ordinances for staff to incorporate into the UDO. He said staff is currently working through it and will come back to the Board in late spring for final review and approval.

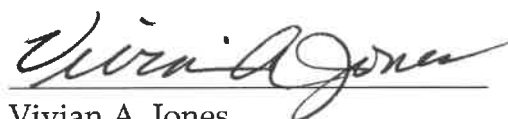
13. Adjournment

With no further business to discuss, Mayor Jones adjourned the meeting at 6:19 p.m.

Duly approved in open session this 15th day of March 2022.

(ATTEST)

  
Theresa Savary, CMC  
Deputy Town Clerk

  
Vivian A. Jones  
Mayor



