



Wake Forest Board of Commissioners Meeting Minutes

The Wake Forest Board of Commissioners met on **Tuesday, April 19, 2022** at 6:00 p.m. in the Board Room at Wake Forest Town Hall, 301 S Brooks Street.

Mayor Jones called the meeting to order at 6:00 p.m.

Mayor Jones led everyone in the Pledge of Allegiance.

Council Members Present: Mayor Vivian A. Jones, Commissioner Jim Dyer, Commissioner Keith Shackelford, Commissioner Nick Sliwinski, and Commissioner Adam Wright

Commissioner Members Absent: Commissioner Chad Sary

Staff Members Present:

Town Manager Kip Padgett
Town Attorney Hassan Kingsberry
Assistant Town Manager Candace Davis
Assistant Town Manager Allison Snyder
Strategic Performance Manager Lisa Hayes
Deputy Town Clerk Terry Savary
Planning Director Courtney Tanner
Assistant Planning Director Jennifer Currin
Senior Planner Kari Grace
Long Range Planning Manager Brad West
Senior Planner – Historic Preservation Michelle Michael
Planner 1 – Development Services Emma Linn

Planner II – Long Range Dylan Bruchhaus
Chief Financial Officer Aileen Staples
Purchasing Manager Randy Driver
Senior Budget Analyst Ben Blevins
Assistant Finance Director Samantha Sanchez
Police Chief Jeff Leonard
Police Captain Brian Mote
Interim Public Works Director Tim Bailey
Yard Waste Collection Supervisor Chad Hildebrandt
Sustainability Coordinator Jeanette Johnson

1. Approval of Agenda

1.A. Approval of Agenda

ACTION:

Mover: Commissioner Dyer moved to approve the agenda as presented.

Second: Commissioner Shackelford.

Vote: Motion carried 4-0.

2. Approval of Minutes

2.A. Approval of Minutes:

- March 1, 2022, Work Session
- March 15, 2022, Regular Meeting

ACTION:

Mover: Commissioner Dyer moved to approve the minutes as presented.

Second: Commissioner Wright.

Vote: Motion carried 4-0.

3. Presentations

3.A. Resolution Recognizing Virginia H. Jones on her Retirement

Mayor Jones presented a Resolution of Appreciation for the Services of Virginia H. Jones:

RESOLUTION 2022-22
RESOLUTION OF APPRECIATION FOR THE SERVICES OF
Virginia H. Jones

WHEREAS, Virginia H. Jones was hired as Human Resources Director effective March 19, 2013; and

WHEREAS, Virginia H. Jones developed several policies and procedures to accommodate the growing employee workforce during her tenure; and

WHEREAS, Virginia H. Jones helped create and served as the inaugural chair of the North Carolina Health Insurance Pool (NCHIP); and

WHEREAS, Virginia H. Jones' service on NCHIP helped to prevent insurance premium increases for employees over the past four years ; and

WHEREAS, with over 9 years of service to the Town, Virginia H. Jones has served unselfishly in her capacity for the good of the Town of Wake Forest, making sacrifices in personal and family ties; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Wake Forest, North Carolina, that Virginia H. Jones is hereby officially commended by this Board on behalf of the citizens of the Town of Wake Forest for valuable and outstanding service rendered to the Town in her official capacity as Human Resources Director with the Town of Wake Forest.

BE IT FURTHER RESOLVED that this resolution be made a part of the permanent records of the Town of Wake Forest and that a copy of this resolution be presented to Virginia H. Jones.

3.B. Proclamation Recognizing May as "Building Safety Month"

Mayor Jones proclaimed May 2022 as "Building Safety Month":

PROCLAMATION

RECOGNIZING MAY 2022 AS "BUILDING SAFETY MONTH"

WHEREAS, the Town of Wake Forest is committed to recognizing that our growth and strength depends on the safety and essential role our homes, buildings and infrastructure play, both in everyday life and when disasters strike, and;

WHEREAS, our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians-building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry-who work year-round to ensure the safe construction of buildings, and;

WHEREAS, these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state, territorial, tribal and federal officials who are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work and play, and;

WHEREAS, these modern building codes include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes, and;

WHEREAS, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety-our local code officials- who assure us of safe, sustainable and affordable buildings that are essential to our prosperity, and;

WHEREAS, "Safety for All: Building Codes in Action," the theme for Building Safety Month 2022, encourages us all to raise awareness about planning for safe and sustainable

construction; career opportunities in building safety; understanding disaster mitigation, energy conservation; and creating a safe and abundant water supply to all of our benefit, and; WHEREAS, each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Vivian A. Jones, Mayor of the Town of Wake Forest do hereby proclaim the month of May 2022 as "Building Safety Month" and encourage our citizens to join in appreciation for the essential service provided to all of us by our local and state building code departments, fire prevention bureaus, and federal agencies.

3.C. Proclamation Recognizing May 1, 2022 as "Global Love Day" in the Town of Wake Forest, NC

Mayor Jones stated the Proclamation Recognizing May 1, 2022 as "Global Love Day" in the Town of Wake Forest, NC would be sent to the requestor:

**PROCLAMATION
RECOGNIZING MAY 1, 2022 AS "GLOBAL LOVE DAY"
IN THE TOWN OF WAKE FOREST, NC**

WHEREAS, GLOBAL LOVE DAY will establish a worldwide focus towards "unconditionally loving each other as we love ourselves."

WHEREAS, We are One Humanity on this planet; All life is interconnected and interdependent; All share in the Universal bond of love;

WHEREAS, Love begins with self-acceptance and forgiveness; with respect and compassion we embrace diversity; Together we make a difference through love;

WHEREAS, The Love Foundation, Inc. invites mankind to declare May 1, 2022 as "GLOBAL LOVE DAY", a day of forgiveness and unconditional love. GLOBAL LOVE DAY will act as a model for all of us to follow, each and every day.

NOW, THEREFORE, I, Vivian A. Jones, Mayor of the Town of Wake Forest, hereby dedicate and proclaim May 1, 2022 as "GLOBAL LOVE DAY" in Wake Forest and invite all citizens to observe this day.

3.D. Proclamation Recognizing May 5, 2022 as "National Day of Prayer"

Mayor Jones stated the Proclamation Recognizing May 5, 2022 as "National Day of Prayer" would be read by Mayor Pro Tem Dyer at the National Day of Prayer Ceremony.

PROCLAMATION
NATIONAL DAY OF PRAYER
May 5, 2022

WHEREAS, civic prayers and national days of prayer have a long and venerable history in our constitutional republic, dating back to the First Continental Congress in 1775; and

WHEREAS, the Declaration of Independence, our first statement as Americans of national purpose and identity, made the Laws of Nature and Nature's God the foundation of our United States of America and asserted that people have inalienable rights that are God-given; and

WHEREAS, the Supreme Court has affirmed the right of state legislatures to open their sessions with prayer and the Supreme Court and the U. S. Congress themselves begin each day with prayer; and

WHEREAS, in 1988, legislation setting aside the first Thursday of May in each year as a National Day of Prayer was passed unanimously by both Houses of Congress and signed by President Ronald Reagan; and

WHEREAS, the National Day of Prayer is an opportunity for Americans of all faiths to join in united prayer to acknowledge our dependence on God, to give thanks for blessings received, to request healing for wounds endured, and to ask God to guide our leaders and bring wholeness to the United States and her citizens; and

WHEREAS, it is fitting and proper to give thanks to God by observing a day of prayer in the Town of Wake Forest when all may acknowledge our blessings and express gratitude for them, while recognizing the need for strengthening religious and moral values in our State and nation; and

WHEREAS, we pray for those who are affected by the Coronavirus and for our community as we recover from this and begin to move forward.

NOW, THEREFORE, I, Vivian A. Jones, Mayor of the Town of Wake Forest do hereby proclaim Thursday, May 5, 2022, as "A DAY OF PRAYER IN WAKE FOREST" and urge all citizens of Wake Forest to observe the day in ways appropriate to its importance and significance.

3.E. Proclamation Recognizing May 2022 as "Mental Health Month"

Mayor Jones stated the Proclamation Recognizing May 2022 as "Mental Health Month" would be sent to the requestor:

PROCLAMATION
RECOGNIZING MAY 2022 AS "MENTAL HEALTH MONTH"

WHEREAS, there is a proven connection between good mental health and overall personal health, and mental illnesses affect almost every family in America; and

WHEREAS, people with mental illnesses recover if given the necessary services and supports in their communities, and people with mental illnesses make important contributions to our families and our communities; and

WHEREAS, millions of adults and children are disabled by mental illnesses every year only one out of two people with a serious form of mental illness seeks treatment for his or her mental illness; and

WHEREAS, stigma and fear of discrimination keep many who would benefit from mental health services from seeking help, research shows that the most effective way to reduce stigma is through personal contact with someone with a mental illness; and

WHEREAS, good mental health is critical to the well-being of our families, communities, schools, and businesses, greater public awareness about mental illnesses can change negative attitudes and behaviors toward people with mental illnesses;

NOW, THEREFORE, I, Vivian A. Jones, Mayor of the Town of Wake Forest do hereby proclaim the month of May 2022 as MENTAL HEALTH MONTH. As the Mayor of the Town of Wake Forest I also call upon all Town of Wake Forest citizens, government agencies, public and private institutions, businesses, and schools to recommit our community to increasing awareness and understanding of mental illnesses, reducing stigma and discrimination, and promoting appropriate and accessible services for all people with mental illnesses.

3.F. Proclamation Recognizing May 14, 2022 as "St. Baldrick's Day"

Mayor Jones presented a Proclamation Recognizing May 14, 2022 as "St. Baldrick's Day":

**PROCLAMATION
RECOGNIZING ST. BALDRICK'S DAY
MAY 14, 2022**

WHEREAS in 2000, the very first ever St. Baldrick's head-shaving event took place in New York City with 17 people shaving their heads to raise funds for the most promising childhood cancer research. Since becoming an independent charity in 2005, the St. Baldrick's Foundation has granted more than \$315 million to support the best research just for kids, making it the largest private funder of childhood cancer research grants worldwide; and

WHEREAS in 2008, the first St. Baldrick's head-shaving event in Wake Forest was organized by community volunteers and staff at O'Dwyers Irish Pub. Participants and attendees came together in this unique fundraising event to raise funds for childhood cancer research and to give kids the healthy childhoods they deserve; and

WHEREAS for the 15th consecutive year, this amazing community has continued to organize and support the St. Baldrick's Foundation – raising over \$1.25 MILLION and counting for lifesaving research; and

WHEREAS since 2005 the St. Baldrick's Foundation has awarded more than \$9 million to North Carolina institutions including the University of North Carolina at Chapel Hill and Duke University Medical Center.

NOW, THEREFORE, I, VIVIAN A. JONES, Mayor of the Town of Wake Forest, North Carolina, do hereby proclaim May 14, 2022 as

“ST. BALDRICK’S DAY”

In the town of Wake Forest, North Carolina and urge citizens to support the activities planned for this event.

3.G. Proclamation Recognizing May 1 through 7, 2022 as the "53rd Annual Professional Municipal Clerks Week"

Mayor Jones proclaimed May 1 through May 7, 2022 as the “53rd Annual Professional Municipal Clerks Week”:

PROCLAMATION

**RECOGNIZING THE WEEK OF MAY 1 – MAY 7, 2022 AS THE
53rd ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK**

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore, I, Vivian Jones, Mayor of the Town of Wake Forest, do recognize the week of May 1 through May 7, 2022, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Deputy Town Clerk Terry Savary and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

3.H. Proclamation Recognizing "National Public Works Week" May 15-21, 2022

Mayor Jones presented a Proclamation Recognizing "National Public Works Week" May 15-21, 2022:

**PROCLAMATION
RECOGNIZING NATIONAL PUBLIC WORKS WEEK
MAY 15-21, 2022**

WHEREAS, Public Works infrastructure, facilities and services are of vital importance to the health, safety and well-being of the people of the Town of Wake Forest, North Carolina; and

WHEREAS, such facilities and services could not be provided without the dedicated efforts of public work professionals, engineers, managers, the operations and maintenance staff who are responsible for and must plan, design, build, operate, and maintain the transportation, public buildings, and other structures and facilities essential to serve our citizens; and

WHEREAS, it is in the public interest for the citizens and civic leaders of the Town of Wake Forest to gain knowledge of and to maintain a progressive interest in the public works needs and programs of their respective communities.

WHEREAS, we join the American Public Works Association, Governor's Office of the State of North Carolina and other interested agencies and organizations in recognizing the contributions of public work professionals to the health, safety and welfare of the Town of Wake Forest, State of North Carolina and our nation;

NOW, THEREFORE, I, Vivian A. Jones, Mayor of the Town of Wake Forest do hereby proclaim May 15-21, 2022 as:

"NATIONAL PUBLIC WORKS WEEK"

3.I. Proclamation Recognizing Mother Rebecca Stallworth Inge

Mayor Jones recognized Mother Rebecca Stallworth Inge:

**PROCLAMATION
RECOGNIZING MOTHER REBECCA STALLWORTH INGE**

WHEREAS, Mother Rebecca Stallworth Inge through God's grace and the support of the Shaw University Community, Family and Friends, has returned to complete her Undergraduate Degree some Fifty Years later after having to withdraw for a family matter in the year 1967, and

WHEREAS, with her original Shaw University Student I.D. in tow, her faith in God, reenrolled to become a college student fifty years later at the ripe age off 71 years old, having never forfeiting her dream to complete her college degree, and

WHEREAS, at the age of 75 years old, will receive the last Undergraduate Degree in Philosophy and Religious Studies that Shaw University will bestow to a student on Sunday, May 8, 2022, and

WHEREAS, on behalf of the Town of Wake Forest, I am happy to extend our Congratulations and Best wishes to Mother Rebecca Stallworth Inge, a member of the class of 2022, Shaw University, and

NOW, THEREFORE, I, Vivian A. Jones, Mayor of the Town of Wake Forest, North Carolina, do hereby proclaim May 1, 2022 as

"MOTHER REBECCA STALLWORTH INGE"

In the town of Wake Forest, North Carolina, and encourage members of Kingdom Family International Church to participate in Mother Rebecca Stallworth Inge activities through this day, May 1, 2022.

3.J. Proclamation Recognizing April 22, 2022 as "Earth Day" in the Town of Wake Forest

Mayor Jones presented a Proclamation Recognizing April 22, 2022 as "Earth Day" in the Town of Wake Forest:

PROCLAMATION

DESIGNATING APRIL 22, 2022 AS "EARTH DAY" IN WAKE FOREST

WHEREAS, April 22, 2022, marks 52 years of worldwide Earth Day celebrations; and

WHEREAS, the first Earth Day in 1970 recognized the importance of every person in preserving our natural resources; and that on the first Earth Day, 20 million Americans rallied for a healthy, sustainable environment; and

WHEREAS, all life forms on Earth have a right to a healthy, sustainable environment and as caretakers of the planet we all have an obligation to change human behaviors that contribute to environmental degradation to preserve the Earth's beauty and natural resources; and

WHEREAS, this obligation extends not only to today's caretakers but also to future generations of environmental caretakers who will inherit the planet from us; and

WHEREAS, Wake Forest is fortunate to have a 561 acres of parks, open space, natural land and trails which enrich the lives of both residents, visitors, and wildlife and provides habitat for various flora and fauna, natural resources, and many diverse recreational opportunities; and WHEREAS, the Town of Wake Forest supports projects and programs that demonstrate and encourage natural resources conservation and sustainable efforts within the Town community; and

WHEREAS, many local community members, schools, businesses, and environmental organizations are working together in the interest of the planet to inspire intergenerational participation through local actions and global environmental consciousness; and

WHEREAS, The Town's goal is to help build a future in which humans live in harmony with nature and wildlife by conserving Wake Forest's and the Planet's biological diversity; and

WHEREAS, the Town of Wake Forest proudly recognizes all who participate in Earth Day, for their dedication to taking a proactive role in shaping the future of our environment and protecting the Town of Wake Forest's, and the World's, precious natural resources and various wildlife; and

WHEREAS, the Town of Wake Forest will continue to advocate for Earth Day and will continue to support and educate about environmental awareness, natural resource conservation, wildlife conservation, sustainable practices, and so much more related to the wellbeing of our planet.

NOW, THEREFORE, I, Vivian A. Jones, Mayor of the Town of Wake Forest do hereby proclaim April 22, 2022 as "Earth Day" in the Town of Wake Forest, and I encourage all citizens to become engaged in local and global efforts to help improve and protect our environment for all living beings.

3.K. Proclamation Recognizing the 90th Birthday of Pidie Forte Lucas Green

Mayor Jones recognized the 90th Birthday of Pidie Forte Lucas Green:

PROCLAMATION RECOGNIZING THE 90th BIRTHDAY OF PIDIE FORTE LUCAS GREEN

WHEREAS, Pidie Forte Lucas Green was born in Wake Forest on April 6, 1932, and was raised in a loving, hard-working family with 12 children.

WHEREAS, Ms. Green graduated from W.E.B. DuBois School in Wake Forest in 1950 and afterward attended a business correspondence school, and

WHEREAS, Ms. Green's dreams of a better life led her to New York City in the mid 1950's. She began working at Macy's Department Store in the fur department. She also worked part-time in the restaurant business, and

WHEREAS, while working in the restaurant business, Ms. Green drew the attention of a pharmaceutical salesman from North Carolina because of her excellent service and the large tips

she received due to her service. He was impressed with the way she treated her customers and he offered her an opportunity to become a business partner with three gentleman, and WHEREAS, in the early 1970's Ms. Green became a working partner at a new restaurant, 22 West in Harlem, New York. She used her skills, character, and business knowledge to become the manager and owner in partnership.

WHEREAS, 22 West was known as the spot where political activists gathered to discuss issues that affected the African American community and the nation. Ms. Green was able to meet and befriend many national leaders during her many years managing the restaurant. Leaders that she came to know included Adam Clayton Powell, Jesse Jackson, Cal Ramsey, Vernon Jordon, Percy Sutton, Al Sharpton, Malcolm X and Muhammad Ali. Ms. Green spent many years managing this famous venue which became a popular destination for tourists from all over the world and was a regular stop on many bus tours through Harlem, and

WHEREAS, Ms. Green retired and relocated to California where she and her husband, Paul, were leaders at Loveland Church in Rialto, California. After the loss of her husband, she returned home to Wake Forest, and

WHEREAS, Ms. Green enjoys spending time with family and friends, reading, attending church, and traveling. She was blessed with three children, Christine Manning (deceased), Thurman Lucas (deceased), and Stanley Lucas. She was also blessed with five grandchildren, Dr. M. Dion Manning, Paul "Scooby" Green, Jr., Freddie Bell, Davon Campbell, and Makayla Lucas. She especially enjoys spending time with her family, and

THEREFORE, I, Vivian A. Jones, Mayor of the Town of Wake Forest, welcome Pidie Forte Lucas Green once again to the Town of Wake Forest and celebrate her reaching the age of ninety years here in fellowship with family and friends. I urge everyone to celebrate this birthday with Ms. Green and congratulate her on a life well lived and shared, this the 9th day of April 2022.

4. Public hearings / Public Comment
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4.A. Public Hearing on CPA-22-01, Revised Draft Town of Wake Forest Community Plan and Land Use Map (March 2, 2022 version)

The following citizens provided public comments:

- Jim Adams, 909 S. Main St. of Wake Forest, spoke about the development of the property and the name change of the "Joyner Property" on Capital Boulevard now called the "Former Wake Forest Golf Club". Mr. Adams provided handouts to the Board.

- George Massey, 2513 Canobie Ln. of Wake Forest, spoke in support of the Community Plan. He commented on a few items in the Community plan including access to green space, conservation design, tree preservation, and wildlife.
- Mindy Hidenfelter, 2700 Bardeen Ct. of Wake Forest, spoke in support of the Community Plan. She provided handouts of a presentation, "Pathways Plan Summary", prepared by the Urban Forestry Advisory Board.
- President of Church Initiative, Samuel Hodges IV, 1712 Longmont Dr. of Wake Forest spoke on behalf of the ministries concerns with the Community Plan. The primary concern is the proposed use of the land is not consistent with the way they've used the land in the past twenty years nor is it consistent with the way they plan on using the land in the foreseeable future. He said they'd like to see a Community Plan reflect their intentions on how they plan to use the land. Mr. Hodges said they don't object to the professional portion of the Community Plan, it's the services portion they object to.
- Wanda Mukherjee, 1208 Chilmark Ave. of Wake Forest, stated she supports the Community Plan. Ms. Mukherjee thanked staff in both the Planning Department and Communications Department. She hopes the Board of Commissioners will approve without any changes to it.
- Stacy Woodhouse, 231 Sulphur Spring Rd. of Warrenton, NC, introduced Pastor Jesse Pimentel. Mr. Pimentel spoke about the rezoning at 306 S. Allen Rd in Wake Forest. He said the zoning changed so drastically that the sale of the property is in jeopardy, which puts their future as a church in jeopardy. He asked the Board of Commissioners if they'd consider changing the zoning to mixed-use. Mr. Woodhouse said the rezoning that took place makes the existing building on the property unusable.
- Margaret Watkins, 407 Belmellen Ct. of Wake Forest, provided handouts to the Board. The handouts were of a poll she generated: "Should the town encourage more diverse housing types, which may include townhouses, duplexes, apartments, etc."
- Erin Catlett with Fox Rothschild at 434 Fayetteville Street, Raleigh, NC provided handouts of the Powell parcels. Ms. Catlett spoke on behalf of Mr. and Mrs. B.H. Powell, 855 Durham Rd. of Wake Forest. She said they'd like to request consideration of a minor change to the draft Community Plan; specifically, to request a land use designation for their property on the land use map. Ms. Catlett highlighted a couple concerns and reasons the Powell family had in making the request. The Powell Family has had a long standing presence in Wake Forest. The 855 Durham Rd. property has been in the Powell family since

the early 1930's. The Powell Family has made Wake Forest their home for the past several decades. She said the major drivers for this request for a change of the land use designation is roadways that are proposed to come to the area, the Capital Blvd. upgrade project, segment D will be directly across the street from their property on Durham Rd., and the Ligon Mill Rd. extension will directly impact their property as well.

- Tom Snow, Riverstone Community of Wake Forest, commented on the major development, clearcutting, and clay land everywhere. He said the town is growing at such a rate, it's alarming.
- Kyle (no last name provided), of Wake Forest, said he shares a lot of Mr. Snow's concerns regarding growth. He said he understands growth is to happen. He purchased a home off Winding Way in Wake Forest and said a greenway trail is going in behind his house. He asked if there's any negotiation or option to speak to someone about an alternate route to keep his privacy.
- Sam Joyner, 1426 Country Club Dr. of Wake Forest, commended staff on the work they did on the Community Plan. He hopes the Board approves the plan.
- Edith Heath, Fairway Villas Dr. of Wake Forest, commented on the loss of wildlife and nature. She said they need to think about what they're doing with the land and try to preserve part of the community they have.
- George Lambie, Centaur Rd. of Wake Forest, thought the meeting included discussion regarding the development at Forestville Rd. and Burlington Mills Rd. He asked if there's a legal obligation from the town's point of view to allow development or is the town duty-bound to allow all development to move forward regardless of the traffic impact.
- Charles Vollmer, 1118 Fairway Villas Dr. of Wake Forest, said Wake Forest has the opportunity to continue the uniqueness of the town by not following other towns. Mr. Vollmer said the golf course is not abandoned but has been taken back by the trees and wildlife. He said it's serving its best purpose now. He said it should be left as open space and converted to nature trails for people to enjoy.

Mayor Jones asked if anyone wished to speak. No one came forward to speak. Mayor Jones closed the public hearing.

4.B. Public hearing on an annexation petition submitted by George C. Mackie Jr. and Martha Mackie for property associated with Hamlet at Quail Crossing located at 1423 Deerfield Crossing Drive, being Wake County Tax PIN 1850-26-8976 (portion) and adjacent rights-of-way.

Laura Hollman with McAdams Company, 201 Glenwood Ave, Ste. 201 Raleigh, NC stated she's in attendance to represent the applicant and answer any questions.

Mayor Jones asked if anyone wished to speak. No one came forward to speak. Mayor Jones closed the public hearing.

4.C. Public Hearing on a petition requesting contiguous annexation submitted by Ammons Property Two LLC for property associated with Traditions Townhomes located at 0 Traditions Grande Boulevard being Wake County PIN 1851-12-8142 and adjacent rights-of-way being approximately 7.5617 acres.

Mayor Jones asked if anyone wished to speak. No one came forward to speak. Mayor Jones closed the public hearing.

4.D. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

Mayor Jones asked if anyone had any public comments. No one spoke. Mayor Jones closed the public comment.

5. Consent Agenda

A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.

5.A. Updates to the Town of Wake Forest Record Retention Policy to incorporate Program Records.

5.B. Approval of Appointments to Citizen Advisory Boards

5.C. Approval of Acceptance of Grant - North Carolina Department of Environmental Quality 2022 Community Waste Reduction and Recycling Grant

5.D. Approval to Amend the FY22 Pay Plan to Add a Full-Time Paralegal

Mayor Jones asked if anyone would like an item removed from the consent agenda.

Richard Ostergard, 8032 Hawkshead Rd. of Wake Forest, requested clarification on Consent Agenda Item 5.A. Updates to the Town of Wake Forest Record Retention Policy to incorporate Program Records. Mayor Jones asked if he'd like the item removed. Mr. Ostergard replied, no.

ACTION:

Mover: Commissioner Dyer moved to approve the consent agenda as presented.

Secunder: Commissioner Wright.

Vote: Motion carried 4-0.

6. Legislative Items

No Legislative Items were presented.

7. Planning Items

7.A. Consideration of CPA-22-01, Revised Draft Town of Wake Forest Community Plan and Land Use Map (March 2, 2022 version)

Commissioner Wright commended staff in working tirelessly on the plan.

Commissioner Wright said he'd like to have Samuel Hodges and Pastor Jesse Pimentel come back to discuss their issues further.

Commissioner Sliwinski thanked Assistant Planning Director Jennifer Currin and everyone who worked on the plan and provided input.

Commissioner Shackelford is concerned about certain sections of the plan where it deals with the description or the desires for the Wake Forest Golf Course. He asked if there's a better way to address what they're trying to achieve. He has an issue referring to the property as "abandoned". He believes it implies something different than what is

happening to the property. Commissioner Shackelford commented the language “only permitted” east of Horse Creek and north of the existing ponds is limiting that property. Commissioner Dyer agreed with Commissioner Shackelford’s comments.

Mayor Jones asked if the Board wanted to wait and have more discussion with staff regarding the language used in the plan.

Commissioner Wright stated he’s fine voting as is.

Ms. Currin stated, depending on the action the Board takes tonight, if the agenda item was to be tabled to a future Board of Commissioners Meeting, staff would request it be continued to the May 17, 2022 Board of Commissioners Meeting.

Commissioner Sliwinski realized there’s concern about the language but is comfortable on voting. He said they’ve had plenty of time to discuss since the original draft came out in January 2022.

Commissioner Dyer asked how are they going to address Church Initiative. Commissioner Wright replied, Mr. Pimentel’s property is a zoning issue so they can discuss that but as far as Church Initiative there may be a communication issue on what is and isn’t allowed. Commissioner Wright said he’d talk with Kyle after the meeting and give him the information he needs.

Commissioner Sliwinski inquired about the setup of the Land Use Map and if it would jeopardize the current uses on that property. Ms. Currin explained this is a guiding document and doesn’t affect any underlying entitlements, so it does not change the base zoning that currently exists.

Commissioner Dyer asked what the statement “no development west of Horse Creek” means. Ms. Currin said it would mean no development or building.

Commissioner Shackelford said this is supposed to be a guiding document but there is some very strong language used that sounds like something in an ordinance. Ms. Currin stated if the desire of the Board is for staff to go back and work on the language she’s happy to do so. She did state it’s a guiding document and is not an ordinance.

ACTION:

Mover: Commissioner Wright moved to approve CPA-22-01, Revised Draft Town of Wake Forest Community Plan and Land Use Map (March 2, 2022 version) as presented.

Second: Commissioner Sliwinski.

Vote: Motion tied 2-2.

Aye

Commissioner Wright

Commissioner Sliwinski

Nay

Commissioner Shackelford

Commissioner Dyer

Ms. Currin asked if she could propose the following language to “primarily focused” opposed to “only permitted”, which may be something for the Board to consider.

ACTION:

Mover: Commissioner Shackelford moved to approve CPA-22-01, Revised Draft Town of Wake Forest Community Plan and Land Use Map (March 2, 2022 version) with the following amendment:

- Amend the language to “primarily focused” opposed to “only permitted”.

Second: Commissioner Dyer.

Comments

- Commissioner Shackelford reiterated his concern is the language “only permitted” is very strong, statutory like language, whereas this is a guiding document.
- Commissioner Wright said he understands what Commissioner Shackelford is saying but it’s not an ordinance. He said, respectfully, the document has been out for some time and hashing it out over a few words when it’s the will of the town, he’s standing firm.
- Commissioner Sliwinski stated it’s not a statute and is a guiding document. He said if there’s a good reason to go against the language that case is allowed to be made.

Vote: Motion tied 2-2.

Aye

Commissioner Shackelford

Commissioner Dyer

Nay

Commissioner Sliwinski

Commissioner Wright

- Mayor Jones broke the tie vote and moved to approve CPA-22-01, Revised Draft Town of Wake Forest Community Plan and Land Use Map (March 2, 2022 version) with the following amendment to the original motion.

Vote: Motion carried 3-2.

Aye

Commissioner Shackelford

Commissioner Dyer

Mayor Jones

Nay

Commissioner Sliwinski

Commissioner Wright

Ms. Currin read the following wording of the approved amendment:

- These environmentally sensitive areas should be integrated into the site design as enhanced resident amenities with development “primarily focused” east of Horse Creek and north of the existing ponds running parallel to Country Club Drive.

7.B. Consideration of a petition requesting annexation submitted by George C. Mackie Jr. and Martha Mackie for property associated with Hamlet at Quail Crossing located at 1423 Deerfield Crossing Drive, being Wake County Tax PIN 1850-26-8976 (portion) and adjacent rights-of-way.

ACTION:

Mover: Commissioner Dyer moved to approve the petition requesting annexation submitted by George C. Mackie Jr. and Martha Mackie for property associated with Hamlet at Quail Crossing located at 1423 Deerfield Crossing Drive, being Wake County Tax PIN 1850-26-8976 (portion) and adjacent rights-of-way.

Seconder: Commissioner Shackelford.

Vote: Motion carried 3-1.

Aye

Commissioner Dyer

Commissioner Shackelford

Commissioner Sliwinski

Nay

Commissioner Wright

7.C. Consideration of a petition requesting contiguous annexation submitted by Ammons Property Two LLC for property associated with Traditions Townhomes located at 0 Traditions Grande Boulevard being Wake County PIN 1851-12-8142 and adjacent rights-of-way being approximately 7.5617 acres.

ACTION:

Mover: Commissioner Wright moved to approve consideration of a petition requesting contiguous annexation submitted by Ammons Property Two LLC for property associated with Traditions Townhomes located at 0 Traditions Grande Boulevard being Wake County PIN 1851-12-8142 and adjacent rights-of-way being approximately 7.5617 acres.

Secunder: Commissioner Dyer.

Vote: Motion carried 4-0.

8. Administration and Financial Items

No Administration and Financial Items presented.

9. Public Services Items

No Public Services Items presented.

10. Parks and Recreation Items

No Parks and Recreation Items presented.

11. Public Safety Items

No Public Safety Items presented.

12. Other Business

12.A. Department Monthly Report

Received.

12.B. CIP Project Tracker

Received.

12.C. Strategic Plan

Received.

12.D. Wake County Tax Release

Received.

12.E. Commissioner Reports

Commissioner Dyer will read the "National Day of Prayer" Proclamation on May 5, 2022 at town hall. He attended the Historic Preservation Commission. The Wake Forest Garden Club will have a garden tour on April 29, 30, 2022.

Commissioner Wright reminded everyone about the Wake Forest STEM Saturday Event held on April 30, 2022 at Joyner Park Community Center. The Forest Fest Event is on Saturday, April 23, 2022 at 9:00 a.m. to 2:00 p.m. in Downtown Wake Forest.

Commissioner Sliwinski attended Friday Night on White. He attended the Easter Egg Hunt. He thanked the volunteers and staff for coming out to help with the Easter Egg Hunt. He'll be volunteering at the Fire Department's Drive- By Fish Fry. He spoke about the importance of "Mental Health Month".

Commissioner Shackelford had no update.

Mayor Jones announced the passing of Al Hinton. She said Mr. Hinton was the town's first town engineer. Mr. Hinton also served on the Planning Board. Mayor Jones and Town Manager Padgett met with Wireless Research Center staff and visitors of the City of Wilmington. They came out to see the digital bridge at the Dubois Center. Mayor Jones received an email from a student from Wake County Schools who is part of a youth empowerment team in Wake County. The Wake County students are having a virtual tobacco free community forum on April 28, 2022. Mayor Jones will provide registration information to the Board of Commissioners if anyone is interested in attending. She hopes people attending the Forest Fest on Saturday will also stop by the Renaissance Centre to see the Guild of Artists Art Show. Mayor Jones informed the Board Culver's will donate a portion of money spent on dinner to go towards the Purple Heart Foundation. She reminded everyone of the Fire Department's Drive-By Fish Fry

Town Manager Kip Padgett reminded Board members to sign the Code of Ethics and Rules of Procedure Forms.

13. Adjournment

ACTION:

Mover: Commissioner Wright moved to adjourn.

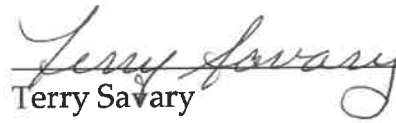
Seconder: Commissioner Sliwinski.


Vote: Motion carried 4-0.

With no further business to discuss, the meeting was adjourned at 7:42 p.m.

Duly approved in open session this 17th day of May 2022.

(ATTEST)


Terry Savary
Deputy Town Clerk


Vivian A. Jones
Mayor

