



Wake Forest Board of Commissioners
Meeting Agenda
September 17, 2019 at 7:00 PM
All items listed are for discussion and possible action.

Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator Mickey Rochelle at 919-435-9455 or mrochelle@wakeforestnc.gov or Town Clerk Deeda Harris at 919-435-9413 or dharris@wakeforestnc.gov as soon as possible, but no later than 48 hours before the scheduled event.

Cable & Online Broadcast of Board of Commissioners Meetings

All Board of Commissioners meetings are broadcast live on Spectrum Cable Wake Forest TV 10 (WFTV 10) beginning at 7 p.m. Meetings are also aired online on the Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

Meeting Agendas

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/board-of-commissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's office at 919-435-9413. Citizens may also receive a copy of each month's agenda via email by enrolling in the free E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

Public Hearings

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

Public Comment

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order

Pledge of Allegiance

1. Approval of Agenda

2. Approval of Minutes

- 2.A. Approval of Minutes for meetings held August 6, 2019 (Work Session and Joint Public Hearing) and August 20, 2019 (Regular Meeting)

[mins8-6-19-WS-draft.pdf](#)

[Draft August 2019 JPH Meeting Minutes.pdf](#)

[mins_8-20-19-draft.pdf](#)

3. Presentations

- 3.A. Proclamation Recognizing the Month of October 2019 as "P.A.N.D.A.S. Month"

[PANDAS Proclamation october 2019.docx](#)

- 3.B. Proclamation Recognizing October 2019 as Community Planning Month

[October Planning Month Proclamation 2019.docx](#)

- 3.C. Proclamation Recognizing Public Power Week Oct. 6-12, 2019

[Public_power_week-summary.docx](#)

[NC Public Power proclamation 2019.doc](#)

- 3.D. Proclamation Recognizing National Night Out – October 7, 2019

[nightout2019_10-7-2019.docx](#)

[nightout2019_10-7-2019.docx](#)

- 3.E. Proclamation Recognizing NC Music Hall of Fame Inductee, Big Daddy Kane

[Big_Daddy_Kane_Music_Hall_of_Fame-Oct_2019.docx](#)

- 3.F. Equal Rights Amendment Presentation

[ERA_Presentation-summary.docx](#)

[ERA Brochure.pdf](#)

[ERA Brochure Interior page.pdf](#)

[Why ERA is Needed 9-4-19.pdf](#)

[Wake Forest Proposed resolution 9-4-19.docx](#)

4. Public hearings / Public Comment

- 4.A. Public Hearing on the intent to permanently close a portion of Brewer Circle
[Brewer_Circle_closure-summary.docx](#)
[Brewer_St_CLOSURE_ORDER_RESOLUTION_09172019.docx](#)
[Brewer_circle_Metes_and_Bounds.docx](#)
[Brewer_Circle_abandonment_plat.pdf](#)
- 4.B. Public hearing on a petition requesting contiguous annexation submitted by Forestville Partners LLC for property located at 535, 537, and 545 Forestville Road, being Wake County Tax PINs 1840-32-6408, 1840-32-9304, 1840-42-1157, and adjacent right-of-way.
[091719 BOC Agenda Summary.pdf](#)
[AN-19-06 Annexation Petition.pdf](#)
[Forestville_Road_Annexation_Map.pdf](#)
[190807_Forestville_Rd_Property_Annexation_Legal_Description.pdf](#)
[Forestville Towns Annexation Ordinance 091719.docx](#)
- 4.C. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- 5.A. Approval of a resolution to accept a petition requesting contiguous annexation submitted by: Tryon Investment Partners II, LLC; Pearce Heirs Farm, LLC; Farm, LLC; Herman Pearce Jr.; Eva Lillie Pearce Clontz; Floyd Joseph Clontz Jr.; Marthan Neville and Ronnie Harris; and Pensco Trust Company Custodian FBO for property near the 1700 block of Averette Rd., being Wake Co. Tax PINs 1860-38-0871, 1860-18-5168, 1860-19-9349 (portion), 1850-89-9787, 1860-47-1343, 1860-48-0783, 1860-09-3411, 1860-09-2629, 1861-40-7052 and adjacent rights-of-way
[091719 BOC Agenda Summary.pdf](#)
[Averette Annexation Petitions.pdf](#)

[Averette Boundary Map.pdf](#)
[Averette Legal Description.pdf](#)
[CERTIFICATE OF SUFFICIENCY.pdf](#)
[Tryon_PUBLIC_HEARING_RESOLUTION.docx](#)

- 5.B. Approval of a resolution to accept a petition requesting contiguous annexation submitted by Alice Soule for property located at 0 Wall Road, being Wake County Tax PIN 1842-41-7677 and adjacent right-of-way.

[091719 BOC Agenda Summary.pdf](#)
[AN-19-07 Annexation Petition.pdf](#)
[SANCTUARY OAKS - ANNEXATION MAP.pdf](#)
[LEGAL DESCRIPTION ANNEXATION 8-27-19.pdf](#)
[CERTIFICATE OF SUFFICIENCY.pdf](#)
[PUBLIC_HEARING_RESOLUTION.docx](#)

- 5.C. Approval of Acceptance of Grant Award from National Endowment for the Arts for Renaissance Centre

[Renaissance_NEA_Grant_award-summary.docx](#)
[Renaissance NEA Grant 2019-20.pdf](#)
[Renaissance_NEA-grant-resolution.docx](#)

- 5.D. Resolution Recognizing Bryan Smith on his Retirement

[Agenda_Item_Summary_-_Smith\).docx](#)
[Resolution2019-xx_APPREC__Bryan_Smith.doc](#)

6. Legislative Items

7. Planning Items

- 7.A. Review and Consideration of Approval of the Wheatfield Minor Site Plan (1009 Forestville Road)

[SP-19-16 Staff Report.pdf](#)
[SP-19-16_Wheat Fields_aerial.pdf](#)
[SP-19-16_Wheat Field Zoning.pdf](#)
[SP-19-16_CPZ.pdf](#)
[SP-19-16_NPA.pdf](#)
[SP-19-16 Master Plan for BOC Review.pdf](#)
[Conditional Use Permit RZ-04-17.pdf](#)

8. Administration and Financial Items

- 8.A. Discussion and consideration to transition fire services into the Town of Wake Forest's organizational structure

[Fire Services Discussion_summary.pdf](#)

[Commissioner Presentation September 2019 \(1\).pdf](#)

[Final Draft_EnviroSafe_August 29 2019.pdf](#)

[090919WFFD Minutes Called Meeting.pdf](#)

- 8.B. Consideration of Approval of an Upset Bid Process an Authorization of the Town Manager to Execute the Documents for the Sale of Real Property to Hidden Jewel Ventures, Ltd. located at 224 S Taylor St. Wake Forest NC.

[Jorgensen\(2239607.1\)-Sale-summary.docx](#)

[Jorgensen Transaction - Resolution Authorizing Sale\(2239586.1\).docx](#)

[Jorgensen-Exhibit A.pdf](#)

9. Public Services Items

10. Parks and Recreation Items

11. Public Safety Items

12. Other Business

- 12.A. Wake Co. Tax Releases

[Wake_Co-tax_releases-Aug.pdf](#)

[Wake_Co-tax_releases-Sept.pdf](#)

- 12.B. Monthly Report

[Aug 2019-monthly-rpt.pdf](#)

- 12.C. Commissioner Reports

13. Adjournment