



Wake Forest Board of Commissioners
Meeting Agenda
September 15, 2020 at 7:00 PM
All items listed are for discussion and possible action.

Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator Mickey Rochelle at 919-435-9455 or mrochelle@wakeforestnc.gov or Town Clerk Deeda Harris at 919-435-9413 or dharris@wakeforestnc.gov as soon as possible, but no later than 48 hours before the scheduled event.

Cable & Online Broadcast of Board of Commissioners Meetings

All Board of Commissioners meetings are broadcast live on Spectrum Cable Wake Forest TV 10 (WFTV 10) beginning at 7 p.m. Meetings are also aired online on the Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

Meeting Agendas

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/board-of-commissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's office at 919-435-9413. Citizens may also receive a copy of each month's agenda via email by enrolling in the free E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

Public Hearings

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

Public Comment

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order

Pledge of Allegiance

1. Approval of Agenda

2. Approval of Minutes

- 2.A. Approval of Minutes for Meetings held August 4, 2020 (Board of Commissioners Work Session and Joint Public Hearing), and August 18, 2020, (Board of Commissioner Regular Meeting)
[mins8-4-20-WS-final-draft.pdf](#)
[Draft August 2020 JPH Meeting Minutes.pdf](#)
[mins8-18-20-Agenda-final-draft.pdf](#)

3. Presentations

- 3.A. Proclamation Recognizing September 19, 2020 as "Good Neighbor Day"
[Good_Neighbor_Day_Proclamation_-Summary.docx](#)
[good neighbor day 2020 Proclamation.docx](#)
- 3.B. Proclamation Recognizing "Diaper Need Awareness Week" September 21-27, 2020
[diaper_donation_awareness_2020.docx](#)
- 3.C. Proclamation Recognizing "Public Power Week" October 4-10, 2020
[NC_Public_Power_proclamation_2020.doc](#)
- 3.D. Proclamation Recognizing October 2020 as "Community Planning Month"
[Planning Month Proclamation](#)
- 3.E. Proclamation Recognizing the Month of October 2020 as "P.A.N.D.A.S. Month"
[PANDAS_Proclamation_october_2020.docx](#)
- 3.F. Support for Completion of the 2020 Census
[BOC Census Agenda Summary.docx](#)
[2020 Census Conclusion from Mayor Vivian Jones.docx](#)
- 3.G. Overview of Glen Royall Mill Village Zoning Map and Text Amendments
[Summary Sheet.pdf](#)
[Glen Royall Mill Village Survey Responses Table.pdf](#)

- 3.H. Overview of Upcoming Unified Development Ordinance (UDO) Text Amendments pertaining to NCGS 160D Legislation
[090120 160D Text Amendment Overview Work Session BOC Agenda Summary.pdf](#)

4. Public hearings / Public Comment

- 4.A. Notice of Public Hearing with Respect to not to Exceed \$11,500,000 Public Finance Authority Educational Facilities Revenue Bonds (Endeavor Charter School Project), Series 2020, for the Benefit of Endeavor Charter School
[TEFRA - Wake Forest Summary - Endeavor 2020.DOCX](#)
[TEFRA Resolution - Wake Forest - Endeavor 2020.DOCX](#)
- 4.B. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speaker.

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- 5.A. Approval of a three-year contract extension for government facilities and municipal service district collection
[GFL_ContractExtension_summary.docx](#)
[Wake_Forest_amend_2020.docx](#)
[Resolution2020-X- Award-GFL_Contract -BOC Mtg 9-15-20.docx](#)
- 5.B. Approval of a Resolution Accepting a \$10,000 Grant Awarded by the Stanton Grant for a Replacement K-9
[Stanton Certification Statement.pdf](#)
[Resolution2020-x-accepting_Staton_Foundation_k-9_grant.docx](#)
- 5.C. Approval of a Resolution to Waive Fire Protection and Recreation Facility fees for 527 and 532 East Pine Avenue

[2020-317 Summary 527 and 532 E Pine Fee Waiver](#)
[2020-317 Resolution 527 and 532 E Pine Fee Waiver](#)

- 5.D. Approval of the Cooperative Purchasing Agreement with Wake County for Disaster Debris Clearance and Removal Service.

[Disaster Debris Monitoring-summary.docx](#)

[DocuSign_Wake_Forest_-_HDR_Cooperativ.pdf](#)

[Resolution2020-x-HDR_Cooperative_agreement-disaster_debris-2020.docx](#)

- 5.E. Approval of Contract with City of Raleigh for Solid Waste Billing Services

[COR Solid Waste Billing Services Contract_summary.pdf](#)

[Wake Forest Contract for Billing Services.docx](#)

- 5.F. Approval of a resolution to accept a petition requesting contiguous annexation submitted by Calvin Ray Jr & Mary Ann Hughes and Site Investments, LLC for property located at 27 Spring Lane, 1167 N. Main Street, 0 Stephen Taylor Road, 1248 N. Main Street, and 0 Youngsville Boulevard being Wake County Tax PINs 1842-80-3120, 1842-70-5407, 1842-71-9092, 1842-81-0062, 1851-09-4149, and Franklin County PIN 1852-10-3498, and adjacent right-of-way containing 203.08 acres

[081520 BOC Agenda Summary.pdf](#)

[AN-19-03 Annexation Petitions.pdf](#)

[Attachment A - Legal Description.pdf](#)

[Attachment B - Annexation Map.pdf](#)

[CERTIFICATE OF SUFFICIENCY.docx](#)

[PUBLIC HEARING RESOLUTION.docx](#)

- 5.G. Resolution regarding acquisition of a fee simple interest in certain property as part of the extension of the Smith Creek Greenway Project

[091520 Condemnation of Smith Creek Greenway Parcel S6 BOC Agenda Summary](#)

[Resolution for Condemnation of Smith Creek Greenway S6 Pullen Parcel](#)

- 5.H. Approval of a Resolution Authorizing Execution of Contract Amendment #2 between the Town of Wake Forest and Kimley-Horn for Letter of Map Revision (LOMR) Services related to C-5164 and EL-5100AE Greenway Projects in the Amount of \$55,238.58

[091520 Kimley-Horn Contract Amendment #2 LOMR BOC Agenda Summary](#)

[Kimley-Horn Contract Amendment #2 - C-5164 and EL-5100AE LOMR](#)

[Resolution - Kimley-Horn Contract Amendment #2 LOMR](#)

6. Legislative Items

- 6.A. Consideration of an Ordinance Amending the Code of Ordinances Chapter 30 - Traffic And Vehicles; Article VI. - Traffic Schedules; Sec. 30-253. - Schedule VIII, One-Way Streets (E. Jones Ave from S. Brooks Street to S. Taylor St)

[E_Jones_One-Way_Summary_09152020.docx](#)

[ORD2020-x_Jones_Ave_One-Way_09152020.docx](#)
[Parking_Jones_Map.pdf](#)

7. Planning Items

- 7.A. Resolution approving the Rogers Branch Road Water Line Reimbursement Agreement and authorization for the Town Manager to enter into a contract with City of Raleigh
[091520 BOC Agenda Summary.pdf](#)
[Attachment A - Resolution - Rogers Branch Road City of Raleigh Reimbursement.docx](#)
[Exhibit A – TOWF-COR Intermunicipal Agreement Contract - Rogers Branch Road Extension.docx](#)
[Attachment B - Approved Rogers Branch Road Extension Road Design.pdf](#)
[Attachment C – Aerial Map.pdf](#)
[Attachment D – CIP page for Rogers Branch Road Extension.pdf](#)
[Attachment E – Approved Rogers Branch Road Extension Reimbursement Resolution and Agreement.pdf](#)
- 7.B. Consideration of Action on LEGISLATIVE ITEM TA-20-03 Text amendment to the Unified Development Ordinance for the purpose of amending Chapter 12 and Chapter 17 to reflect State Regulations as related to stormwater, floodplain and erosion and sediment control
[TA-20-03 Agenda Summary.docx](#)
[Planning Board Recommendation TA-20-03.pdf](#)
[TA-20-03 Consistency Statement.docx](#)
[UDO Ordinance TA-20-03.docx](#)
[Attachment A - CH 12-ErosionFloodStormwaterWatershed Amended .pdf](#)
[Attachment B - CH 17-Definitions Amended .pdf](#)
- 7.C. Consideration of Action on LEGISLATIVE CASE RZ-19-13, Radford Glen: Request filed by BNK, Inc to rezone approximately 46.97± acres located at 0 Wait Avenue, 1464 Wait Avenue, 0 Jones Dairy Road and 1423 Quail Crossing Drive from Rural Holding District (RD) to Urban Residential Conditional District (UR-CD) being Wake County Tax PINS: 1850-36-9899, 1850-37-9469, 1850-47-1404, 1850-35-5965 (portion) AND 1850-26-9906 (portion)
[091520 BOC Agenda Summary.pdf](#)
[Consistency Statement_RZ-19-13 Radford Glen.pdf](#)
[Inconsistency Statement_RZ-19-13 Radford Glen.pdf](#)
[Ordinance_RZ-19-13 Radford Glen.docx](#)
[Attachment A - Legal Description.pdf](#)
[Planning Board Written Recommendation.pdf](#)
[Attachment B - Radford Glen Subdivision Master Plan.pdf](#)
- 7.D. Consideration of ACTION of LEGISLATIVE ITEM TA-20-05, text amendment to the Unified Development Ordinance for the purpose of amending Section 2.4 including, but

not limited to proposing the creation of the Smith Creek Watershed Management Area and Little River Watershed Management Area Overlay Districts

[TA-20-05 Agenda Summary.pdf](#)

[Planning Board's Written Report to the Board of Commissioners.pdf](#)

[Proposed Consistency Statement.pdf](#)

[Draft Ordinance.docx](#)

8. Administration and Financial Items

9. Public Services Items

10. Parks and Recreation Items

11. Public Safety Items

12. Other Business

12.A. Wake County Tax Releases

[Wake_Co_Tax_Releases-Aug.pdf](#)

12.B. Monthly Report

[Aug 2020.pdf](#)

12.C. Discussion of Recognizing June 19 "Juneteenth"

[JUNETEENTH FUND PROPOSAL.docx](#)

12.D. Commissioner Reports

13. Adjournment