



**Wake Forest Board of Commissioners**  
**Meeting Agenda**  
**August 16, 2022 at 6:00 PM**  
**All items listed are for discussion and possible action.**

**Notice**

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator [Mickey Rochelle](#) at 919-435-9455 or Town Clerk [Terry Savary](#) at 919-435-9432 as soon as possible, but no later than 48 hours before the scheduled event.

**Cable & Online Broadcast of Board of Commissioners Meetings**

All Board of Commissioners meetings are broadcast live on [WFTV 10](#) beginning at 7 p.m. Meetings are also aired online on the [Public Meetings Portal](#) on the [Town of Wake Forest website](#). Archived meeting videos are also provided and available for one year after the original air date.

**Meeting Agendas**

The [Board of Commissioners](#) meeting agenda is available to be viewed and downloaded by noon on the Friday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Deputy Town Clerk's office at 919-435-9432. Citizens may also receive a copy of each month's agenda via email by enrolling in the free [E-Notifier](#) subscription service.

**Public Hearings**

When an agenda item is denoted as a [Public Hearing](#), persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

**Public Comment**

During the Public Comment period, anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item should complete and submit the Board of Commissioner Public Comment Form on the [Town website](#) or email Town Clerk [Terry Savary](#) by 9 a.m. the day of the meeting. Then, during the Public Comment portion of the meeting, Mayor Jones will recognize you and invite you to the podium at which time you will have 3-5 minutes to speak. Thank you for your cooperation.

## **Call to Order**

## **Pledge of Allegiance**

### **1.Approval of Agenda**

### **2.Approval of Minutes**

- 2.A. July 5, 2022 Work Session  
July 19, 2022 Regular Meeting  
[DraftBOCWMinutesJul202205.pdf](#)  
[DraftBOCMinutesJul202219.pdf](#)

### **3.Presentations**

- 3.A. Resolution Recognizing Lt. Donald Lee Godfrey, Jr. on his Retirement  
[Resolution2022-40AppreciationForTheServicesOfDonaldLeeGodfrey,JrAug202216.pdf](#)
- 3.B. Proclamation Recognizing Constitution Week - September 17-23, 2022  
[ProclamationConstitutionWeekSept17-23,2022Aug202216.pdf](#)
- 3.C. Proclamation Recognizing National Stepfamily Day - September 16, 2022  
[ProclamationNationalStepfamilyDayAug202216.pdf](#)
- 3.D. Proclamation Recognizing “Dr. Enoch E. Holloway Day” - September 11, 2022  
[ProclamationDrEnochHollowayDayAug202216.pdf](#)
- 3.E. Proclamation recognizing the Supreme Pontiff of Hinduism (SPH) Bhagavan Nithyananda Paramashivam for his contribution to Society

### **4.Public hearings / Public Comment**

- 4.A. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the

Board of Commissioners, staff and other speakers.

## 5. Consent Agenda

*(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)*

- 5.A. Approval of a Resolution to surplus the badge and service weapon carried by Lt. Donald Lee Godfrey, Jr.  
[Summary Sheet - Godfrey Badge and Weapon.pdf](#)  
[Resolution2022-39AuthorizingAwardOfBadgeAndSaleOfServiceSideArmToARetiringLawEnforcementOfficerDonaldLeeGodfreyJrAug202216.pdf](#)
  
- 5.B. Approval of Capital Project Ordinances (Roadway and Transportation; Parks and Recreation; Greenways; and Parking Facilities)  
[Capital Projects Funds Bond Projects\\_summary.pdf](#)  
[2022 - xx greenways - capital projects fund \(593\).docx](#)  
[2022 - xx roadways - capital projects fund \(582\).docx](#)  
[2022 - xx parks and recreation - capital projects fund \(573\).docx](#)  
[2022 - xx parking facilities - capital projects fund \(551\).docx](#)
  
- 5.C. Resolution recommending the appointment of review officers for the Town of Wake Forest  
[Review Officer Agenda Summary 081622.pdf](#)  
[Resolution2022-41RecommendingTheAppointmentOfReviewOfficersForTheTOWFAug202216.pdf](#)

## 6. Legislative Items

- 6.A. Consideration of an Ordinance Amending the Code of Ordinances Chapter 14, Article III, Section 14-66 thru 14-75 - Noise  
[Summary\\_Sheet\\_\\_Consideration\\_of\\_Ordinance\\_Amending\\_the\\_Code\\_of\\_Ordinances\\_Chapter\\_14\\_Article\\_III\\_Section\\_14-66\\_thru\\_14-75\\_-\\_Noise\\_\(2\).docx](#)  
[Attachment A Ordinance 2022 XX Chapter 14 Article III Section 14-66 thru 14-75 Noise\\_Clean.docx](#)  
[Attachment B Chapter 14 Article III Section 14-66 thru 14-75 Noise\\_Edits.docx](#)  
[Attachment C Noise Ordinance Sruvey\\_responses.pdf](#)

## 7. Planning Items

## **8.Administration and Financial Items**

## **9.Public Services Items**

## **10.Parks and Recreation Items**

## **11.Public Safety Items**

## **12.Other Business**

12.A. Department Monthly Report  
[July 2022 Monthly Report.pdf](#)

12.B. Wake County Tax Release

12.C. Commissioner Reports

12.D. Closed Session - NCGS 142-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

12.E. Closed Session: N.C.G.S. 143.318(a)(1): To prevent disclosure of privileged, confidential, or info not of public record

## **13.Adjournment**