



Wake Forest Board of Commissioners Meeting Minutes

The Wake Forest Board of Commissioners met on **Tuesday, August 15, 2023**, at **6:00 p.m.** in the Board Room at Wake Forest Town Hall, 301 S Brooks Street.

Mayor Pro Tem Jim Dyer called the meeting to order at 6:00 p.m.

Mayor Pro Tem Jim Dyer led everyone in the Pledge of Allegiance and followed in prayer.

Council Members Present: Mayor Pro Tem Jim Dyer, Commissioner Sary, Commissioner Keith Shackelford, Commissioner Adam Wright, and Commissioner Nick Sliwinski.

Commissioner Members Absent: Mayor Vivian Jones.

Staff Members Present:

Assistant Town Manager Candace Davis
Town Attorney Hassan Kingsberry
Town Clerk Theresa Savary
Assistant Planning Director Jennifer Currin
Finance Director Samantha Sanchez
HRIS Administrator Chandra Wright
Public Facilities Manager Mickey Rochelle

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Senior Public Facilities Specialist Joe Pennington
Police Chief Jeff Leonard
Police Captain Julius Jefferson
Police Captain Brandon High

1. Approval of Agenda

ACTION:

Mover: Commissioner Sary moved to approve the agenda as presented.

Second: Commissioner Sliwinski.

2. Approval of Minutes

2.A. Approval of Minutes:

- July 6, 2023 Work Session
- July 18, 2023 Regular Meeting

ACTION:

Mover: Commissioner Sliwinski moved to approve the minutes as presented.

Second: Commissioner Sary.

3. Presentations

3.A. Proclamation Recognizing September 18-22, 2023 as National "Falls Prevention Awareness Week" and September 19, 2023 as "Falls Prevention Awareness Day" in the Town of Wake Forest

Commissioner Sary read the proclamation into the record:

**RECOGNIZING THE WEEK OF SEPTEMBER 18TH AS the 16th NATIONAL FALLS
PREVENTION AWARENESS WEEK**

and

**SEPTEMBER 19TH AS FALLS PREVENTION AWARENESS DAY IN THE TOWN OF
WAKE FOREST, NC**

"FROM AWARENESS TO ACTION"

WHEREAS, *It is estimated that one-fourth of Americans aged 65 and older falls each year; and*

WHEREAS, *Every second of every day, an older adult (age 65+) falls in the U.S.; and*

WHEREAS, *Falls result in more than 3 million injuries treated in emergency departments annually, including over 800, 000 hospitalizations and more than 32,000 deaths; and*

WHEREAS, *Each year about \$50 billion is spent on medical costs related to non-fatal fall injuries and \$754 million is spent related to fatal falls; and*

WHEREAS, *The state of North Carolina ranks #27 in the number of falls for those 65 and older; and*

WHEREAS, *Falls are the leading cause of fatal and nonfatal injuries among older adults; and*

WHEREAS, *Older adults who fall once are two to three times more likely to fall again; and*

WHEREAS, *Each year, 3 million older people are treated in emergency departments for fall injuries; and*

***WHEREAS,** Each year at least 300,000 older people are hospitalized for hip fractures; and
WHEREAS, A growing number of older adults fear falling and, as a result, often self-limit activities and social engagements; and*

***WHEREAS,** Injuries from falls are largely a preventable community health problem; and
WHEREAS, Evidence-based programs show promise in reducing falls and facilitating cost-effective interventions, such as comprehensive clinical assessments, exercise programs to improve balance and health, medication management, vision correction, and reduction of home hazards.*

***NOW, THEREFORE,** I Vivian A. Jones, Mayor of the Town of Wake Forest, do hereby proclaim the week of September 18, 2023 as **"FALLS PREVENTION AWARENESS WEEK"** in the Town of Wake Forest, and September 19, 2023 as **"FALLS PREVENTION AWARENESS DAY"** and I urge all citizens to promote multidisciplinary strategies as mentioned from Campaign above, "From Awareness to Action" to prevent falls, and encourage our residents to take steps to protect those who are at increased risk of falling.*

Commissioner Sary presented the proclamation to Program Director Jennie Griggs with the Northern Wake Senior Center.

4. Public hearings / Public Comment

4.A. Legislative Case RZ-22-08, Rogers Road Townhomes – The Rezoning Request and Contiguous Annexation Case for Property Associated with Rogers Road Townhomes (Darch Property) Located at 0 Rogers Road has been withdrawn by the applicant.

Mayor Pro Tem Dyer stated Legislative Case RZ-22-08, Rogers Road Townhomes rezoning request, and the Contiguous Annexation Case had been withdrawn by the applicant.

4.B. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 3 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

Mayor Pro Tem Dyer asked if anyone had any public comments. No one came forward to speak.

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

5.A. Approval of the Amended Policies & Procedures.

[Filed in the Clerk's Office as Resolution 2023-40.]

5.B. Approval of a resolution to schedule the public hearing and certify the sufficiency for a petition requesting annexation submitted by Morris Wake Forest LLC property associated with Morris Subdivision located at 0 N Main St, 1159 N Main St, 1161 N Main St, and 1163 N Main St being Wake County PINs 1841-98-8364, 1841-88-6835, 1841-88-3996, and 1841-89-0142 being approximately 22.949 acres.

[Filed in the Clerk's Office as Resolution 2023-41.]

5.C. Approval of a resolution to schedule the public hearing and certify the sufficiency for a petition requesting annexation submitted by High Bar Creek LLC, Huggy Bear LLC, and Nancy H. Dameron Trust for property associated with the Reserve at Dunn Creek Subdivision rezoning request RZ-22-05, located at 0 Friendship Chapel Road and 0 NC 98 Bypass being Wake County PINs 1840-66-0542, 1840-67-6254, 1840-76-1824, and 1840-65-7710 being approximately 67.4249 acres.

[Filed in the Clerk's Office as Resolution 2023-42.]

5.D. Approval of Appointments to Citizen Advisory Board.

[Filed in the Clerk's Office as Resolution 2023-39.]

ACTION:

Mover: Commissioner Sliwinski moved to approve the consent agenda as presented.

Seconder: Commissioner Wright.

Vote: Motion carried 5-0.

6. Legislative Items

No Legislative Items presented.

7. Planning Items

No Planning Items presented.

8. Administration and Financial Items

No Administration and Financial Items presented.

9. Public Services Items

No Public Service Items presented.

10. Parks and Recreation Items

No Parks and Recreation Items presented.

11. Public Safety Items

No Public Safety Items presented.

12. Other Business

12.A. Department Monthly Report

Received.

12.B. Commissioner Reports

Commissioner Sary had no report.

Commissioner Shackleford had no report.

Mayor Pro Tem Dyer had no report.

Commissioner Sliwinski had the opportunity to host FNOW and thanked staff and the volunteers who worked so hard to put the event on. He attended a show at the Renaissance Centre. He shared that Art in the Park is scheduled on Saturday, September 26, 2023, at Joyner Park. Concerts in the Park are scheduled on Sunday, September 3, 2023 and Sunday, September 10, 2023 at Joyner Park along with Wake Forest Unplugged on Sunday, September 3, 2023 from 5:00 p.m. to 7:00 p.m.

Commissioner Wright had no report.

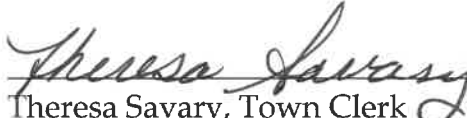
13. Adjournment

With no further business to discuss, the meeting was adjourned at 6:13 p.m.

Duly approved in open session this 15th day of August 2023.

(ATTEST)


Vivian A. Jones, Mayor


Theresa Savary, Town Clerk

