



Wake Forest Board of Commissioners
Meeting Agenda
July 19, 2022 at 6:00 PM
All items listed are for discussion and possible action.

Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator [Mickey Rochelle](#) at 919-435-9455 or Town Clerk [Terry Savary](#) at 919-435-9432 as soon as possible, but no later than 48 hours before the scheduled event.

Cable & Online Broadcast of Board of Commissioners Meetings

All Board of Commissioners meetings are broadcast live on [WFTV 10](#) beginning at 7 p.m. Meetings are also aired online on the [Public Meetings Portal](#) on the [Town of Wake Forest website](#). Archived meeting videos are also provided and available for one year after the original air date.

Meeting Agendas

The [Board of Commissioners](#) meeting agenda is available to be viewed and downloaded by noon on the Friday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Deputy Town Clerk's office at 919-435-9432. Citizens may also receive a copy of each month's agenda via email by enrolling in the free [E-Notifier](#) subscription service.

Public Hearings

When an agenda item is denoted as a [Public Hearing](#), persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

Public Comment

During the Public Comment period, anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item should complete and submit the Board of Commissioner Public Comment Form on the [Town website](#) or email Town Clerk [Terry Savary](#) by 9 a.m. the day of the meeting. Then, during the Public Comment portion of the meeting, Mayor Jones will recognize you and invite you to the podium at which time you will have 3-5 minutes to speak. Thank you for your cooperation.

Call to Order

Pledge of Allegiance

1.Approval of Agenda

2.Approval of Minutes

- 2.A. June 7, 2022 Work Session
June 21, 2022 Regular Meeting
[DraftBOCWSEMinutesJun202207.pdf](#)
[DraftBOCMinutesJun202221.pdf](#)

3.Presentations

- 3.A. Consideration of a Resolution of Appreciation for the Service of Bonnie Johnson on the July 3rd Independence Day Celebration and Children's Parade events
[Agenda Item_Bonnie Johnson.docx](#)
[Resolution 2022-xx Resolution for Bonnie Johnson July 3rd and 4th Event Committees.docx](#)
- 3.B. Consideration of a Resolution of Appreciation for the Service of William R. Brown on the July 3rd Fireworks and July 4th Children's Parade event committees
[Resolution 2022-xx Resolution for William R. Brown July 3rd and 4th Event Committees.docx](#)
[Agenda Item_William R. Brown.docx](#)
- 3.C. Proclamation Recognizing the 95th Birthday of Dorothy Mae Parker Jackson
[Proclamation_RecognizingThe95thBirthdayOfDorothyMaeParkerJackson_Jul202205.pdf](#)
- 3.D. Resolution Recognizing Claudia Bradley on her Retirement
[Resolution2022-xxAppreciationForTheServicesOfClaudiaBradleyJul202219.pdf](#)

4.Public Hearings / Public Comment

- 4.A. Public Hearing on a petition requesting contiguous annexation submitted by RP HV Lakeside LLC and Tri Point Homes Holdings INC for property associated with Holding Village Phase 10 located at 0 Dr. Calvin Jones Hwy and 0 Friendship Chapel Road being Wake County PINs 1840-46-5430 and 1840-36-9255 and adjacent right-of-way being approximately 29.16 acres. (AN-22-03)
[071922 BOC Agenda Summary.pdf](#)

[Draft Ordinance \(AN-22-03\).docx](#)
[Attachment A Legal Description AN-22-03.pdf](#)
[Attachment B Annexation Map AN-22-03.pdf](#)
[Attachment C Annexation Petition AN-22-03.pdf](#)

- 4.B. Public Hearing on LEGISLATIVE CASE RZ-22-01, Wake Union, a rezoning filed by Kinley-Horn to rezone 71.46± acres located at 0 Wake Union Church Road, 0 and 12415 Capital Boulevard, and 0 Kearney Road, being Wake County Tax PINs 1831644698, 1831751080, 1831646036, and 1831537516, from Conditional Use Highway Business (CU HB) to Residential Mixed- Use Conditional District (RMX-CD) and Neighborhood Mixed-Use Conditional District (NMX-CD).

[BOC Agenda Summary RZ-22-01.pdf](#)
[RZ-22-01 Staff Report.pdf](#)
[Attachment A - Neighborhood Meeting Minutes.pdf](#)
[Attachment B - Application.pdf](#)
[Attachment C - Maps.pdf](#)
[Attachment D - RZ-99-08 Approval Letter.pdf](#)
[Attachment E - RZ-05-13 Approval Letter.pdf](#)
[Attachment F - Planning Board Recommendation and Plan Consistency Analysis.pdf](#)
[Attachment G - Transportation Impact Analysis Executive Summary and NCDOT Review Report.pdf](#)
[Attachment H - Recorded Brownfields Agreement.pdf](#)
[Ordinance RZ-22-01 Wake Union.docx](#)
[Exhibit 1 - Legal Description.pdf](#)
[Exhibit 2 Consistency Statement RZ-22-01.pdf](#)
[Exhibit 3 - Proposed Conditional District Master Plan.pdf](#)

- 4.C. Public Hearing on TA-22-03: Unified Development Ordinance Text Amendment to update Chapters 1 and 8

[TA-22-03 Summary.pdf](#)
[TA-22-03 Staff Report.pdf](#)
[TA-22-03 Ordinance.docx](#)
[Attachment A - TA-22-03 Application.pdf](#)
[Attachment B - Proposed Changes.pdf](#)
[Attachment C - Plan Consistency Analysis.pdf](#)
[Attachment D - Planning Board Recommendation.pdf](#)
[Exhibit 1 - UDO Chapter 1.pdf](#)
[Exhibit 2 - UDO Sections 8.6 - 8.9.pdf](#)
[Exhibit 3 - Consistency Statement.pdf](#)

- 4.D. Public Hearing to receive public comment on the proposed bond orders authorizing \$23,720,000 Roadway and Transportation Bonds, \$24,430,000 Parks and Recreation Bonds, \$14,350,000 Greenway Improvement Bonds and \$12,500,000 Parking Facilities Bonds

[Public Hearing_Bond Referendum_summary.pdf](#)

[Adopted Order_Notice of Referendum-Wake Forest 2022 Referendum.DOC](#)

[Public Hearing_Call Referendum-Wake Forest 2022 Referendum.DOC](#)

[Form of Ballot Question-Wake Forest 2022 Referendum.DOCX](#)

- 4.E. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5.Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- 5.A. Approval of Appointments to Citizen Advisory Boards
[Resolution2022-34AdvisoryBoardAppointmentsPRCRJul202219.pdf](#)
- 5.B. Approval of an NCDOT Municipal Concurrence Package to enact a speed ordinance on a section of SR 2044 (Ligon Mill Road) between SR 4428 (Song Sparrow Dr.) and US 1 (S. Main St).
[Attachment_A_Summary_Ligon_Mill_Ordinance.docx](#)
[Attachment_B_Resolution_Ligon Mill_Concur_Speed Change.docx](#)
[Attachment_C_Ordinance_Ligon Mill_Speed Change.docx](#)
[Attachment_D_SR 2044 \(Ligon Mill Rd\) Municipal Concurrence Package.pdf](#)

6.Legislative Items

7.Planning Items

- 7.A. Consideration of a petition requesting contiguous annexation submitted by RP HV Lakeside LLC and Tri Point Homes Holdings INC for property associated with Holding Village Phase 10 located at 0 Dr. Calvin Jones Hwy and 0 Friendship Chapel Road being Wake County PINs 1840-46-5430 and 1840-36-9255 and adjacent right-of-way being approximately 29.16 acres (AN-22-03)

7.B. Consideration of LEGISLATIVE CASE RZ-22-01, Wake Union, a rezoning filed by Kimley-Horn to rezone 71.46± acres located at 0 Wake Union Church Road, 0 and 12415 Capital Boulevard, and 0 Kearney Road, being Wake County Tax PINs 1831644698, 1831751080, 1831646036, and 1831537516, from Conditional Use Highway Business (CU HB) to Residential Mixed- Use Conditional District (RMX-CD) and Neighborhood Mixed-Use Conditional District (NMX-CD).

7.C. Consideration of TA-22-03: Unified Development Ordinance Text Amendment to update Chapters 1 and 8

8.Administration and Financial Items

9.Public Services Items

10.Parks and Recreation Items

11.Public Safety Items

12.Other Business

12.A. Department Monthly Report
[June 2022 Monthly Report.pdf](#)

12.B. CIP Project Tracker
[CIP Project Tracker Q4_ FY2021-2022.pdf](#)

12.C. Strategic Plan
[Strategic Plan Working Document_ Q4 April-June 2022.pdf](#)

12.D. Wake County Tax Release
[KP-TSAVARY-TXREP-WF-JULY2022-MTG.pdf](#)

12.E. Commissioner Reports

13.Adjournment