



## Wake Forest Board of Commissioners Meeting Minutes

The Wake Forest Board of Commissioners met on **Tuesday, July 18, 2023**, at **6:00 p.m.** in the Board Room at Wake Forest Town Hall, 301 S Brooks Street.

Mayor Jones called the meeting to order at 6:02 p.m.

Mayor Jones led everyone in the Pledge of Allegiance.

**Council Members Present:** Mayor Vivian A. Jones, Commissioner Jim Dyer, Commissioner Keith Shackelford, Commissioner Adam Wright, and Commissioner Nick Sliwinski.

**Commissioner Members Absent:** Commissioner Sary.

### Staff Members Present:

Town Manager Kip Padgett  
Assistant Town Manager/Chief  
Financial Officer Aileen Staples  
Town Attorney Hassan Kingsberry  
Town Clerk Theresa Savary  
Planning Director Courtney Tanner  
Assistant Planning Director Jennifer  
Currin  
Planner II Emma Linn

Engineering Director Joseph Guckavan  
Public Facilities Manager Mickey  
Rochelle  
Public Facilities Specialist Steven  
Carpenter  
Police Chief Jeff Leonard  
Police Captain Julius Jefferson  
Fire Chief Ron Early

1. Approval of Agenda
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### ACTION:

Mover: Commissioner Dyer moved to approve the agenda as presented.

Second: Commissioner Wright.

Vote: Motion carried 4-0.

2. Approval of Minutes

2.A. Approval of Minutes:

- June 6, 2023 Work Session
- June 20, 2023 Regular Meeting

**ACTION:**

Mover: Commissioner Wright moved to approve the minutes as presented.

Seconder: Commissioner Dyer.

Vote: Motion carried 4-0.

3. Presentations

No Presentations presented.

4. Public hearings / Public Comment

4.A. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 3 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

The following citizen provided public comment:

- David Soper, 1208 Dunn Creek Crossing, Wake Forest, NC 27587 spoke on increasing the Tree Canopy for Wake Forest.

No one else came forward to speak. Mayor Jones closed public comment.

5. Consent Agenda

5.A. Approval to Appoint Second Alternate Commissioner for the North Carolina Eastern Municipal Power Agency (NCEMPA).

[Filed in the Clerk's Office as Resolution 2023-36.] The Board voted on a first and second alternate Commissioner.

- 5.B. Approval of a resolution to schedule the public hearing and certify the sufficiency for a petition requesting annexation submitted by M & EM CO LLC for property associated with Rogers Road Townhomes (Darch Property) located at 0 Rogers Road being Wake County PINs 1749-78-6086, 1749-87-0648, and 1749-78-9397 being approximately 27.00 acres.

[Filed in the Clerk's Office as Resolution 2023-37.]

- 5.C. Approval of the third amendment to the Wake Forest/Raleigh Utility Merger Agreement.
- 5.D. Approval of the authorization for the Town Manager to execute the Intermunicipal Agreement for Stormwater and paving Improvements for Reimbursement.

[Filed in the Clerk's Office as Resolution 2023-38.]

**ACTION:**

Mover: Commissioner Dyer moved to approve the consent agenda as presented.

Seconder: Commissioner Wright.

Vote: Motion carried 4-0.

6. Legislative Items

No Legislative Items presented.

7. Planning Items

No Planning Items presented.

8. Administration and Financial Items

No Administration and Financial Items presented.

9. Public Services Items

No Public Service Items presented.

10. Parks and Recreation Items

No Parks and Recreation Items presented.

11. Public Safety Items

No Public Safety Items presented.

12. Other Business

12.A. Department Monthly Report

Received.

12.B. CIP Project Tracker

Received.

12.C. Strategic Plan

Received.

12.D. Wake County Tax Release

Received.

12.E. Commissioner Reports

Commissioner Shackelford attended a couple of the Wake Forest Fungo baseball games.

Commissioner Sliwinski attended the Ice Cream Social Event at the Corner of N. Main St., and the Wake Forest Fungo baseball game. He thanked Jennie Griggs and the Senior

Center for hosting himself and PRCR Director Ruben Wall for a discussion on the proposed skate park.

Commissioner Wright attended FNOW. He shared that he was able to secure 15 computers from a local business (1-800-PACK RAT) to deliver to the Senior Center for them to offer computer classes in the future.

Commissioner Dyer attended FNOW. He shared that the Purple Heart Banquet will be held Saturday, August 5, 2023, and this year's keynote speaker is Jessica Lynch.

Mayor Jones attended the Ice Cream Social Event and a few of the Wake Forest Fungo baseball games. She thanked the Wake Forest Power Team who went to Danville, Va., to assist in restoring their power after a big storm. She shared that she had been appointed to the NCLM Policy Committee for the upcoming year. She thanked the Fire Department Water Rescue Team for assisting in a recovery search. She visited the Boys & Girls Club.


Town Manager Padgett had no report.


13. Adjournment

With no further business to discuss, the meeting was adjourned at 6:14 p.m.

Duly approved in open session this <sup>19<sup>th</sup></sup> day of <sup>September (TS)</sup> August 2023.

(ATTEST)

  
Vivian A. Jones, Mayor

  
Theresa Savary, Town Clerk

