



Wake Forest Board of Commissioners

Meeting Agenda

May 21, 2019 at 7:00 PM

All items listed are for discussion and possible action.

Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator Mickey Rochelle at 919-435-9455 or mrochelle@wakeforestnc.gov or Town Clerk Deeda Harris at 919-435-9413 or dharris@wakeforestnc.gov as soon as possible, but no later than 48 hours before the scheduled event.

Cable & Online Broadcast of Board of Commissioners Meetings

All Board of Commissioners meetings are broadcast live on Spectrum Cable Wake Forest TV 10 (WFTV 10) beginning at 7 p.m. Meetings are also aired online on the Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

Meeting Agendas

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/board-of-commissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's office at 919-435-9413. Citizens may also receive a copy of each month's agenda via email by enrolling in the free E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

Public Hearings

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

Public Comment

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order

Pledge of Allegiance

1. Approval of Agenda

2. Approval of Minutes

- 2.A. Approval of Minutes for Meetings held April 2, 2019 (Work Session and Joint Public Hearing) and April 16, 2019 (Regular Meeting).

[Mins4-2-19ws-draft.pdf](#)

[Draft April 2019 JPH Meeting Minutes.pdf](#)

[mins4-16-19-Agenda-draft.pdf](#)

3. Presentations

- 3.A. Presentation of an Eagle Scout Project conducted by Michael Warriner - study of recycling for the Town of Wake Forest.

[warriner-eagle_scout_presentation-recycling.docx](#)

- 3.B. Proclamation Recognizing June 1, 2019 as "Gun Violence Awareness Day"

[Gun_Violence_Awareness_Day-2019.docx](#)

4. Public hearings / Public Comment

- 4.A. Public Hearing to receive public comment on the proposed FY 2019 - 2020 Budget

[2019-2020 Budget Public Hearing_summary.pdf](#)

- 4.B. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- 5.A. Approval of resolution authorizing installment purchase agreement with BB&T Governmental Finance
[GF IPA resolution_summary.pdf](#)
[Analysis of Proposals - 2019 IPA.pdf](#)
[Resolution Approving Financing Terms_BB&T.docx](#)
[Proposal - Wake Forest Vehicles and Equipment \(BB&T\).pdf](#)
- 5.B. Approval of Budget Ordinance Amendment # 4 - FY 2018 - 2019
[Budget Ordinance Amendment_summary.pdf](#)
[Budget Amendment # 4.pdf](#)
- 5.C. Approval of a petition requesting contiguous annexation submitted by Capital City Stow-N-Go LLC for property located at 2601 Cliff Lane, being Wake County Tax PINs 1739-53-6578, 1739-53-9473, 1739-53-4432 and 1739-53-4625
[052119 BOC Agenda Summary.docx](#)
[Wilson Annexation Petition_Cliff Lane.pdf](#)
[Wilson Annexation Map_Cliff Lane.pdf](#)
[Wilson Property Legal Description_Cliff Lane.pdf](#)
[Public Hearing Resolution.docx](#)
[CERTIFICATE OF SUFFICIENCY.docx](#)
- 5.D. Approval of a Resolution Accepting a Gift of Three Interpretive Panels for the Ailey Young House from the Wake Forest College Birthplace Society
[Ailey-Young_panel-donation-Summary.docx](#)
[Resolution2019-190_Gift.docx](#)
[Ailey Young House Signage Grant - signed Award.pdf](#)
[\(PROOF 2\) INTERPRETIVE SIGNS Ailey Young 36 x 24.pdf](#)
- 5.E. Appointment of Members to the Cemetery Advisory Board (Russell O'guinn & Bob Prindiville)
[CAB_appontments-May2019-summary.docx](#)
[Resolution2019-x_CAB_Appointments_May2019.docx](#)

6. Legislative Items

- 6.A. Consideration of Waiver of the Code of Ordinances – Sec. 20-2. Public Consumption, Possession, etc., of Alcohol for the Irish Music Festival - 2019
[Irish_festival-summary.docx](#)

[Irish_festival_application.pdf](#)

[Resolution2019-x_Open_Container_Waiver__Irish_Music_Festival_2019.docx](#)

7. Planning Items

- 7.A. Consideration of Action of LEGISLATIVE CASE RZ-19-03, Wake Union Ph. 3 Townhomes: Request filed by Rialto Capital Management to rezone approximately 7.9 acres located at the intersection of Wake Union Church Road and Capital Blvd. from Conditional Use Highway Business (CU HB) to Residential Mixed Use Conditional District (RMX CD), being Wake County Tax PINs 1831-75-1080 (portion) and 1831-61-7698 (portion).

[052119 BOC Agenda Summary Revised.pdf](#)

[RZ-19-03 PB Written Recommendation to BOC.pdf](#)

- 7.B. Consideration of Action on LEGISLATIVE CASE RZ-19-04, Wake Union Ph. 3 Multifamily: Request filed by Rialto Capital Management to rezone approximately 18.77 acres located at the intersections of Kearney Road, Wake Union Church Road and Capital Blvd. from Conditional Use Highway Business (CU HB) to Residential Mixed Use Conditional District (RMX CD), being Wake County Tax PINs 1831-53-7516, 1831-75-1080 (portion) and 1831-61-7698 (portion).

[052119 BOC Agenda Summary Revised.pdf](#)

[RZ-19-04 PB Written Recommendation to BOC.pdf](#)

- 7.C. Consideration of Action of LEGISLATIVE CASE RZ-18-18: a Zoning Map Amendment request filed by Mitchell Design Group to rezone 9.16± acres located at 2601 Cliff Lane from Rural Holding District (RD) to Highway Business Conditional District (HB-CD), being Wake County Tax Pin Numbers 1739-53-6578, 1739-53-9473, 1739-53-4432 and 1739-53-4625.

[Case RZ-18-18-rezoning-summary.docx](#)

[Attachment A_Legal Description.pdf](#)

[Ordinance_RZ-18-18 2601 Cliff Lane.docx](#)

[Consistency Statement_RZ-18-18 2601 Cliff Ln.docx](#)

[PB Written Recommendation.pdf](#)

- 7.D. Consideration of Action of LEGISLATIVE ITEM TA-19-01 Text amendment to the Unified Development Ordinance for the purpose of amending Section 12.4.1.C.1: Establishment of Flood Hazard Areas.

[TA-19-01 BOC Agenda Summary.docx](#)

[TA-19-01 PB Report to the BOC.pdf](#)

[TA-19-01 Consistency Statement.docx](#)

[UDO Ordinance TA-19-01.docx](#)

8. Administration and Financial Items

9. Public Services Items

- 9.A. Approval of a Contract to Kimley-Horn & Associates for the Construction Engineering and Inspection services of U-5118BA: Ligon Mill Widening LAPP Project
[U-5118BA-Summary Sheet- CEI Contract -BOC Mtg 5-21-19.docx](#)
[U-5118BA_Resolution to Award- CEI Contract -BOC Mtg 5-21-19.docx](#)
[KHA_Contract Amendment 5 - Ligon Mill Widening U-5118BA.pdf](#)
[U-5118 BA_ Concurrence with Estimate_CEI, CA, CMT_Cost.pdf](#)

10. Parks and Recreation Items

11. Public Safety Items

12. Other Business

- 12.A. Wake County Tax Releases
[Wake_Co_tax_releases-April.pdf](#)
[Wake_Co_tax_releases-May.pdf](#)
- 12.B. Monthly Report
[April 2019.pdf](#)
- 12.C. Commissioner Reports
- 12.D. Closed Session: N.C.G.S 143-318.11(a)(6) Personnel - Annual Evaluation of Town Manager & Town Attorney

13. Adjournment