



**Wake Forest Board of Commissioners**  
**Meeting Agenda**  
**April 16, 2019 at 7:00 PM**  
**All items listed are for discussion and possible action.**

**Notice**

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator Mickey Rochelle at 919-435-9455 or [mrochelle@wakeforestnc.gov](mailto:mrochelle@wakeforestnc.gov) or Town Clerk Deeda Harris at 919-435-9413 or [dharris@wakeforestnc.gov](mailto:dharris@wakeforestnc.gov) as soon as possible, but no later than 48 hours before the scheduled event.

**Cable & Online Broadcast of Board of Commissioners Meetings**

All Board of Commissioners meetings are broadcast live on Spectrum Cable Wake Forest TV 10 (WFTV 10) beginning at 7 p.m. Meetings are also aired online on the Town of Wake Forest website at [www.wakeforestnc.gov](http://www.wakeforestnc.gov). Archived meeting videos are also provided and available for one year after the original air date.

**Meeting Agendas**

The Board of Commissioners meeting agenda is available to be viewed and downloaded at [www.wakeforestnc.gov/board-of-commissioners.aspx](http://www.wakeforestnc.gov/board-of-commissioners.aspx) by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's office at 919-435-9413. Citizens may also receive a copy of each month's agenda via email by enrolling in the free E-Notifier subscription service. For more information visit [www.wakeforestnc.gov/enotifier.aspx](http://www.wakeforestnc.gov/enotifier.aspx).

**Public Hearings**

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

**Public Comment**

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

## Call to Order

### Pledge of Allegiance

#### 1. Approval of Agenda

#### 2. Approval of Minutes

- 2.A. Approval of Minutes for Meetings held March 5, 2019 (Work Session and Joint Public Hearing) and March 19, 2019 (Regular Meeting).

[mins3-5-19-WS-draft.pdf](#)

[Draft March 2019 JPH Meeting Minutes.pdf](#)

[mins3-19-19-draft.pdf](#)

#### 3. Presentations

- 3.A. Discussion of Waiver of Rental Fee to hold Rocket & Stem Day at Joyner Park (Eagle Scout Project)

[Fee-Waiver\\_Eagle\\_Scout\\_Joyner\\_park-summary.docx](#)

[fee waive request.docx](#)

[Chris Eagle Description.docx](#)

[Special\\_Events\\_Application\\_Stem at Joyner.pdf](#)

[WF Rocket Day.jpg](#)

[Joyner Park Layout.jpg](#)

[P&R\\_Fee\\_Waiver\\_resolution.docx](#)

- 3.B. Comprehensive Transportation Plan Update Presentation

[BOC\\_Summary\\_Sheet\\_-\\_Comprehensive Transportation Plan Presentation #2.docx](#)

[BOC Presentation #2 - CTP.pptx](#)

- 3.C. Proclamation Recognizing the Month of May as Physical Fitness and Active Lifestyle Month in the Town of Wake Forest.

[PRCR\\_Dept.\\_May\\_Month\\_of\\_Health\\_\\_Wellness-summary.docx](#)

[Physical Fitness and Active Lifestyle Month 2019.docx](#)

- 3.D. Proclamation Recognizing May 2019 as Building Safety Month

[nat'l\\_building\\_safety\\_month-summary.docx](#)

[Building Safety Month Proclamation-2019.docx](#)

- 3.E. Proclamation Recognizing May 2 as "National Day of Prayer".

[Nat\\_1\\_Day\\_of\\_Prayer-Summary.docx](#)

[national day of PRAYER may 2019.docx](#)

- 3.F. Proclamation Recognizing Peace Officer's Memorial Day and Nat'l Police Week May 12 - 18, 2019

[PeaceOfficersWeekMay2019.doc](#)

- 3.G. Proclamation Recognizing National Public Works Week (May 19-25, 2019)  
[nationalPublicWorksWeek\\_2019.docx](#)

#### **4. Public hearings / Public Comment**

- 4.A. Public Hearing on the Amendment of Annexation Agreement with the City of Raleigh  
[COR-WF\\_PH\\_annexation\\_agreement-summary.docx](#)  
[COR-Wake Forest-Raleigh Annexation Agreement\\_2019.02.20.WF Version.docx](#)  
[EXHIBIT A\\_Boundary Line Map.pdf](#)  
[EXHIBIT B\\_Boundary Line Legal Description.docx](#)  
[AA.WF-COR.1997&2001..pdf](#)  
[COR-Annexation\\_hearing\\_set-4-16-19.pdf](#)
- 4.B. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

#### **5. Consent Agenda**

*(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)*

- 5.A. Approval of the Town of Wake Forest Emergency Operations Plan  
[EOP-summary.docx](#)  
[DRAFT Emergency Operations Plan 04.01.2019.pdf](#)  
[DRAFT Emergency Operations Plan\\_Resolution\\_04.01.2019 8.pdf](#)
- 5.B. Approval of the Greenway Art Master Plan  
[GAP-summary-4-16-19.docx](#)  
[JH-WAKEFOREST-PAMP07-FINAL-set1.pdf](#)  
[greenway\\_public\\_art\\_plan-Aug2016\\_resolution.docx](#)  
[JH-WAKEFOREST-PAMP07-FINAL-set2-opportunities.pdf](#)  
[JH-WAKEFOREST-PAMP07-FINAL-set2a-opportunities.pdf](#)  
[JH-WAKEFOREST-PAMP07-FINAL-set3-inventory.pdf](#)  
[JH-WAKEFOREST-PAMP07-FINAL-set4-inventory2.pdf](#)

[JH-WAKEFOREST-PAMP07-FINAL-set5-inventory3.pdf](#)  
[JH-WAKEFOREST-PAMP07-FINAL-set6-inventory4.pdf](#)  
[JH-WAKEFOREST-PAMP07-FINAL-set7-appendix.pdf](#)

- 5.C. Approval of a resolution authorizing the Town Manager to execute Ailey-Young Dam Restoration contract with Fluvial Solutions, Inc.  
[AileyYoungDam\\_Agenda Item Packet.pdf](#)  
[DRAFT\\_Notice of Award\\_AileyYoungDam.pdf](#)  
[DRAFT\\_Notice to Proceed\\_AileyYoungDam.pdf](#)  
[Resolution\\_Ailey\\_Young\\_Dam.docx](#)
- 5.D. Appointment of Candidates to the Cultural Resources Advisory Board.  
[CRAB\\_appontments-April2019-summary.docx](#)  
[resolution2019-x\\_adv\\_board\\_appontments\\_CRAB\\_April\\_2019.doc](#)
- 5.E. Appointing Mayor Jones as the Voting Delegate for the NCLM City Vision Conference  
[NCLM\\_voting\\_delegate-Summary.docx](#)  
[Resolution2019-x-NCLM\\_CityVision\\_voting\\_Delegate.docx](#)

## **6. Legislative Items**

- 6.A. Consideration of Amending the Code of Ordinances Chapter 30 - Traffic and Vehicles; Article VI. - Traffic Schedules Sec. 30-243. - Schedule II, parking prohibited between certain hours.; to provide residential controlled parking along W. Sycamore Ave.  
  
[WSycamore\\_parking-summary.docx](#)  
[Option1.pdf](#)  
[Option2new.pdf](#)  
[Ord2019-x-Controlled\\_Residential\\_Parking\\_WSycamore.docx](#)
- 6.B. Approval of a 2nd Reading of an Ordinance for Speed Zone Enactment for 40 mph Speed Zone on Durham Rd (NC 98 Bus)  
[resolution2019-x\\_Durham\\_Road\\_LowerSpeedLimitConcurrence\\_to\\_NCDOT\\_April\\_2019.doc](#)  
[04\\_Durham\\_NC98Bus\\_DOT\\_Attachments.pdf](#)

## **7. Planning Items**

- 7.A. Consideration of a waiver request submitted by McAdams to a 6-month waiting period in order to resubmit a text amendment application denied by Board of Commissioners on December 18, 2018.  
[041619 BOC Agenda Summary.docx](#)  
[2019-03-22 Floodplain Amendment Memo.pdf](#)  
[Text Amendment Waiting Period Waiver Resolution 041619.docx](#)

- 7.B. Consideration of Denial of LEGISLATIVE CASE RZ-18-17, Devon Square: Request filed by Tony Tate Landscape Architecture to rezone approximately 67.65 acres located at 13120 and 13130 Capital Blvd. from Conditional Use Highway Business (CU HB) to Highway Business Conditional District (HB CD) and Residential Mixed Use Conditional District (RMX CD), being Wake County Tax PINs 1841-18-7608 and 1841-08-8239.

[041619 BOC Agenda Summary.pdf](#)  
[Inconsistency Statement\\_RZ-18-17 Devon Square.pdf](#)  
[Applicant's Draft Consistency Statement.pdf](#)  
[Ordinance\\_RZ-18-17 Devon Square.docx](#)  
[Attachment A- LEGAL DESCRIPTION.pdf](#)  
[Attachment B- Devon Square Rezoning Conditions.pdf](#)  
[Attachment C- Devon Square Subdivision Master Plan.pdf](#)  
[Devon Square PB Recommendation to BOC 040219.pdf](#)

- 7.C. Consideration of Approval of LEGISLATIVE CASE RZ-18-14, Soule Property: Request filed by Tom Anhut to Rezone 32.93± Acres located at 0 Wall Road from Conditional Use General Residential 5 (CU GR5, RZ-96-06) and Rural Holding District (RD) to General Residential 10 Conditional District (GR10-CD) and Rural Holding District (RD) being Wake County Tax Pins: 1842-41-7677 and 1842-40-8901 and approval of the associated Soule Property Master Plan.

[041619 BOC Agenda Summary.pdf](#)  
[Consistency Statement RZ-18-14.pdf](#)  
[Ordinance\\_RZ-18-14 Soule Property.docx](#)  
[Attachment A Legal Description RZ-18-14.pdf](#)  
[Attachment B Soule Property Subdivision Master Plan.pdf](#)  
[PB Report to BOC RZ-18-14.pdf](#)

## **8. Administration and Financial Items**

- 8.A. Consideration of approval of Resolution establishing an Irrevocable Trust for Other Post-Employment Benefits (OPEB) and Law Enforcement Officer Special Separation Allowance (LEOSSA)

[OPEB\\_LEOSSA Trust\\_summary.pdf](#)  
[Resolution 2019-XX - OPEB Trust for AGPIP.docx](#)  
[Town of WF OPEB - Trust Template - AGPIP - Wyrick Updates 3.13.19 - 1081316v2\\_4.10.2019.docx](#)  
[Resolution 2019-XX - LEOSSA Trust for AGPIP.docx](#)  
[Town of WF - LEOSSA Trust Template - Wyrick Updates 3.13.19 - 1081352v1\\_4.10.19.docx](#)

- 8.B. Consideration of approval of resolution authorizing application of ABC permit for Friday Night on White

[FNOW ABC permit\\_summary.pdf](#)  
[Resolution 2019-xx FNOW ABC Permit.docx](#)

## **9. Public Services Items**

**10. Parks and Recreation Items**

**11. Public Safety Items**

**12. Other Business**

12.A. Wake Co. Tax Releases

[WakeCo\\_Tax\\_Releases\\_March2019.PDF](#)

12.B. Monthly Report

[Apr 2019.docx](#)

12.C. Commissioner Reports

12.D. Closed Session: N.C.G.S. 143-318.11 (a) 3 Consultation with attorney (Steven F. Meyer v. Town of Wake Forest Case # 5:16-cv-348-FL)

**13. Adjournment**