



Wake Forest Board of Commissioners Meeting Minutes

The Wake Forest Board of Commissioners met on **Tuesday, March 21, 2023**, at 6:00 p.m. in the Board Room at Wake Forest Town Hall, 301 S Brooks Street.

Mayor Jones called the meeting to order at 6:00 p.m.

Mayor Jones led everyone in the Pledge of Allegiance.

Council Members Present: Mayor Vivian A. Jones, Commissioner Jim Dyer, Commissioner Chad Sary, Commissioner Keith Shackelford, Commissioner Adam Wright, and Commissioner Nick Sliwinski.

Commissioner Members Absent: None

Staff Members Present:

Town Manager Kip Padgett
Assistant Town Manager Candace Davis
Assistant Town Manager Allison Snyder
Town Attorney Hassan Kingsberry
Town Clerk Theresa Savary
Planning Director Courtney Tanner
Assistant Planning Director Jennifer Currin
Planner II Emma Linn
Chief Financial Officer Aileen Staples
Assistant Finance Director Samantha Sanchez

Senior Budget Analyst Benjamin Blevins
Strategic Performance Manager Lisa Hayes
Engineering Director Joe Guckavan
Assistant Stormwater Engineer Nick Nolte
Police Chief Jeff Leonard
Fire Chief Ron Early
Police Captain Brandon High
Police Captain Julius Jefferson

1. Approval of Agenda

1.A. Approval of Agenda

ACTION:

Mover: Commissioner Dyer moved to approve the agenda as presented.

Second: Commissioner Wright.

Vote: Motion carried 5-0.

2. Approval of Minutes

2.A. Approval of Minutes:

- February 7, 2023 Work Session
- February 21, 2023 Regular Meeting

ACTION:

Mover: Commissioner Wright moved to approve the minutes as presented.

Second: Commissioner Shackelford.

Vote: Motion carried 5-0.

3. Presentations

3.A. Proclamation Recognizing March 29, 2023 as "Vietnam War Veterans Day"

Mayor Jones recognized March 29, 2023 as "Vietnam War Veterans Day".

PROCLAMATION

RECOGNIZING MARCH 29, 2023 AS "VIETNAM WAR VETERANS DAY"

IN THE TOWN OF WAKE FOREST, NORTH CAROLINA

WHEREAS, the Vietnam War lasted almost 20 years, spanning the period between November 1955 and April 1975 with nearly 3 million American soldiers serving in uniform in Vietnam, and more than 58,000 sacrificing their lives to protect our nation's freedom; and

WHEREAS, of the more than 700,000 veterans living in North Carolina, today more than 250,000 served in the Vietnam War; and

WHEREAS, North Carolina is proud and humbled to be the home of these brave veterans, who continue to serve our state as stellar citizen leaders in their workplaces, communities, homes, and churches; and

WHEREAS, Vietnam War Veterans Day is an opportunity to commemorate the 1,627 North Carolinians killed or missing in Vietnam, who made the ultimate sacrifice to protect and honor their home state and nation;

WHEREAS, the men and women who served North Carolina and the United States during the Vietnam War deserve the utmost respect and gratitude from their fellow Americans for their heroic and selfless actions;

NOW THEREFORE, I Vivian A. Jones, Mayor of the Town of Wake Forest do hereby proclaim March 29, 2023, as "VIETNAM WAR VETERANS DAY" in the Town of Wake Forest and commend its observance to all citizens.

4. Public hearings / Public Comment

4.A. Public hearing on a petition requesting contiguous annexation submitted by Optimal Equity Group, LLC for property associated with Forestville Road Townhomes located at 1109 Forestville Rd. and 1129 Forestville Rd. being Wake County PINs 1749-67-2831 and 1749-67-0589 being approximately 8.197 acres.

Mayor Jones asked if anyone wished to speak.

The following citizen provided public comment:

- Kenneth Christie, 1111 Golden Poppy Ct., Wake Forest, NC spoke about his concerns with the dam.
- Kimberly Glenn, 129 Woodstaff Ave., Wake Forest, NC spoke about her concerns regarding the impact that the removal of trees with deep root systems will have on the retaining wall.
- Heather Groves, 6636 Penfield St., Wake Forest, NC spoke on behalf of the Bridgeport Community to contest the annexation of the land into the Town of Wake Forest.
- Doreen Anderson, 6628 Penfield St., Wake Forest, NC addressed the buffers that are currently designed.
- Wanda Mukherjee, 1208 Chilmark Ave., Wake Forest, NC questions what happens if, in the middle of this project, they can't complete the improvements on the dam.
- Developer Robert Shaar stated he appreciates all the feedback and concern he's heard. Mr. Shaar stated when he bought the property the seller never disclosed

this was on the dam safety watch list. He said the remediation for the pond is to fill it.

No one else came forward to speak. Mayor Jones closed the public comment.

4.B. Public Hearing to receive public input for the FY 2023-2024 Annual Operating Budget

Mayor Jones asked if anyone wished to speak.

The following citizen provided public comment:

- Dorothy Pearce, 309 Berwick Ct., Wake Forest, NC spoke about the need for affordable housing. She asked as they work on the budget for next year that they include resources and funds from the town to implement the Housing Affordability Plan.

No one else came forward to speak. Mayor Jones closed the public comment.

4.C. Public hearing on and consideration of a petition requesting contiguous annexation submitted by Site Investments, LLC for property associated with Ligon Park Subdivision located at 0 Ligon Mill Road, 9606 Ligon Mill Road, 9602 Ligon Mill Road, and 9604 Ligon Mill Road being Wake County PINs 1739-86-8083, 1739-85-7729, 1739-85-8765 and 1739-85-9634 being approximately 7.093 acres.

Mayor Jones asked if anyone would like to speak. No one came forward to speak. Mayor Jones closed the public hearing.

ACTION:

Mover: Commissioner Sary moved to approve the petition requesting contiguous annexation for property located at 0 Ligon Mill Road, 9606 Ligon Mill Road, 9602 Ligon Mill Road, and 9604 Ligon Mill Road.

Seconder: Commissioner Sliwinski.

Vote: Motion carried 5-0.

4.D. Continuation of Public Hearing on LEGISLATIVE CASE RZ-22-06, Harris Road Subdivision; rezoning filed by Church Street Company to rezone 68.28± acres located at 0 Harris Road, being Wake County Tax PIN 1841392412, from Rural Holding District (RD) to Highway Business Conditional District (HB CD), Neighborhood Business

Conditional District (NB CD), and General Residential 10 Conditional District (GR10 CD).

Assistant Planning Director Jennifer Currin stated staff is recommending Case RZ-22-06, Harris Road Subdivision be continued to the April 18, 2023, Board of Commissioners meeting or the May 2, 2023, Board of Commissioners Work Session.

Mayor Jones asked if anyone wished to speak.

The following citizen provided public comment:

- Angela DiPaolo, 929 Barnford Mill Rd., Wake Forest, NC stated she represents a group and a petition signed by 3,258 people opposing the development of the 68.28 acres of property at 0 Harris Rd. She read a statement summarizing some of their concerns.
- John-Henry Praught, 1125 Wendy Ct., Wake Forest, NC stated he has several concerns regarding the proposed development. He expressed concern about the traffic impact.

No one else came forward to speak. Mayor Jones closed the public comment.

ACTION:

Mover: Commissioner Sary moved to continue Case RZ-22-06, Harris Road Subdivision to the May 2, 2023, Board of Commissioners Work Session.

Secunder: Commissioner Wright.

Vote: Motion carried 5-0.

Commissioner Sary commented that continuing the case to May 2, 2023, will allow time for staff to meet with NCDOT. He asked when this comes back to the board, he'd like to see the original plan and the changes that were made. Commissioner Sary suggested the owner reach out to the neighborhood they met with and send them an email of the changes from the plan.

5. Consent Agenda

5.A. Resolution by the Town of Wake Forest Authorizing Execution of Opioid Settlements and Approving the Supplemental Agreement for Additional Funds Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation

5.B. Approval of Appointments to Citizen Advisory Boards

ACTION:

Mover: Commissioner Sliwinski moved to approve the consent agenda as presented.

Secunder: Commissioner Wright.

Vote: Motion carried 5-0.

6. Legislative Items

6.A. Consideration of resolution declaring the intent of the Board of Commissioners to consider closing a portion of ROW abutting Caddell St.

Assistant Stormwater Engineer Nick Nolte spoke regarding the request to abandon a portion of the right-of-way along Caddell St.

ACTION:

Mover: Commissioner Dyer moved to approve the resolution declaring the intent of the Board of Commissioners to consider closing a portion of ROW abutting Caddell St. as presented.

Secunder: Commissioner Wright.

Vote: Motion carried 5-0.

7. Administration and Financial Items

7.A. Consideration of Memorandum of Understanding with Triangle Real Estate Company_353 S. White Street Project

Strategic Performance Manager Lisa Hayes provided a presentation regarding the objective of the Memorandum of Understanding, key items, and the proposed timeline of the 353 S. White Street Project.

ACTION:

Mover: Commissioner Wright moved to approve the Memorandum of Understanding as presented.

Secunder: Commissioner Dyer.

Vote: Motion carried 5-0.

7.B. Consideration of approval of amendment to Electric Rate Schedules

ACTION:

Mover: Commissioner Sary moved to approve the amended Electric Rate Schedules as presented.

Secunder: Commissioner Dyer.

Vote: Motion carried 5-0.

8. Planning Items

No Planning Items presented.

9. Public Services Items

No Public Service Items presented.

10. Parks and Recreation Items

No Parks and Recreation Items presented.

11. Public Safety Items

No Public Safety Items presented.

12. Other Business

12.A. Department Monthly Report

Received.

12.B. CIP Project Tracker

Received.

12.C. Strategic Plan

Received.

12.D. Wake County Tax Release

Received.

12.E. Commissioner Reports

Commissioner Dyer attended the Wake Forest Chamber of Commerce Business After Hours, he attended a celebration for the 100th Anniversary of Wake Forest Elementary School, and he attended a reception for board members of The Wake Forest Birthplace committee.

Commissioner Wright attended a tour of the public/private partnership development in Cary, NC, STEM Saturday will be held on Saturday, April 29, 2023, from 10:00 a.m. to 2:00 p.m.

Commissioner Sliwinski attended the celebration for the 100th Anniversary of Wake Forest Elementary School, attended the Northeast Community Coalition meeting, and he invited the town to the easter egg hunt on Saturday, April 1, 2023, at 10:00 a.m. at Joyner Park.

Commissioner Shackelford attended the Wake Forest Chamber of Commerce Reverse Raffle Event, he attended a celebration for the 100th Anniversary of Wake Forest Elementary School, and he attended a reception for board members of The Wake Forest Birthplace committee.

Commissioner Sary to attend the Triangle J Council of Government (TJCOG) Board Delegates meeting on Wednesday, March 22, 2023, he's excited that FNOW is coming back on Friday, April 14, 2023.

Mayor Jones attended the celebration for the 100th Anniversary of Wake Forest Elementary School, she attended the Wake Forest Chamber of Commerce Reverse Raffle Event, attended a tour of public/private partnership development in Cary, attended the Film Festival at the Renaissance Centre, and she congratulated Isaac Duque, Debbie Dunn, and the Renaissance Centre Team.


Town Manager Padgett reminded the board of the upcoming Special Called Board of Commissioners meeting on Thursday, March 23, 2023, at 6:00 p.m.

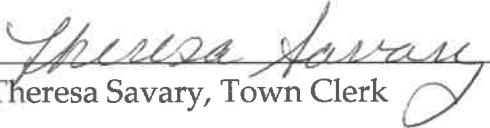
13. Adjournment

With no further business to discuss, the meeting was adjourned at 7:12 p.m.

Duly approved in open session this 18th day of April 2023.

(ATTEST)


Vivian A. Jones, Mayor


Theresa Savary, Town Clerk



