



**Wake Forest Joint Public Hearing and Planning Board
Meeting Agenda
February 05, 2019 at 7:30 PM
All items listed are for discussion and possible action.**

Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator Mickey Rochelle at 919-435-9455 or mrochelle@wakeforestnc.gov or Town Clerk Deeda Harris at 919-435-9413 or dharris@wakeforestnc.gov as soon as possible, but no later than 48 hours before the scheduled event.

Cable & Online Broadcast of Board of Commissioners Meetings

All Board of Commissioners meetings are broadcast live on Spectrum Cable Wake Forest TV 10 (WFTV 10) beginning at 7 p.m. Meetings are also aired online on the Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

Meeting Agendas

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/board-of-commissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's office at 919-435-9413. Citizens may also receive a copy of each month's agenda via email by enrolling in the free E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

Public Hearings

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

Public Comment

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

1. Joint Public Hearing

- 1.A. LEGISLATIVE CASE RZ-18-19, 1633 S. Main Street: Request filed by FLM Engineering, Inc. to rezone 0.51± acres located at 1633 S. Main Street from General Residential 3 (GR3) to Neighborhood Business Conditional District NB-CD), being Wake County Tax Pin Number 1840-03-7253 and approval of the associated 1633 S. Main Street Site Master Plan.

[1633S.MAIN_ST MAPS.pdf](#)

[1633 S Main St_Master Plans.pdf](#)

[1633 S Main St_Neighborhood Meeting Transcript.pdf](#)

[1633 S. Main Street Master Plan Review Application.pdf](#)

[1633 S. Main Street Rezoning Plan Review Application.pdf](#)

[1633 S. Main Street_Legal Description.pdf](#)

[RZ-18-19 Staff Report 012919 Revised.pdf](#)

- 1.B. LEGISLATIVE: TA-18-07, Public hearing to consider amending the Wake Forest Unified Development Ordinance (UDO), specifically, Chapter 6 Subdivision and Infrastructure Standards, Chapter 9 Parking and Driveways and Chapter 17 Definitions

[Chapter 6_9 Attachment.pdf](#)

[JOINT PUBLIC HEARING STAFF REPORT TA-18-07.pdf](#)

2. Regular Business

- 2.A. Approval of Agenda

- 2.B. Approval of Minutes

[Draft December 2018 PB Meeting Minutes .pdf](#)

3. New Business

- 3.A. LEGISLATIVE CASE RZ-18-19, 1633 S. Main Street: Request filed by FLM Engineering, Inc. to rezone 0.51± acres located at 1633 S. Main Street from General Residential 3 (GR3) to Neighborhood Business Conditional District NB-CD), being Wake County Tax Pin Number 1840-03-7253 and approval of the associated 1633 S. Main Street Site Master Plan.

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- 3.B. LEGISLATIVE: TA-18-07, Consideration to amend the Wake Forest Unified Development Ordinance, specifically, Chapter 6 Subdivision and Infrastructure Standards, Chapter 9 Parking and Driveways and Chapter 17 Definitions.

[Chapter 6_9 Attachment.pdf](#)

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- 3.C. Review of Code of Ethics for Advisory Boards, Commissions and Councils

[Fully Executed - Resolution \(Code of Ethics for Advisory Boards\).pdf](#)

[Code_of_Ethics_for_Advisory_Boards_Commissions_and_Councils \(Eff. 2-1-2019\).pdf](#)

4. Other Business

- 4.A. Upcoming Public Hearings

5. Adjournment