



**Wake Forest Board of Commissioners
Meeting Minutes**

The Wake Forest Board of Commissioners met on **Tuesday, February 21, 2023, at 6:00 p.m.** in the Board Room at Wake Forest Town Hall, 301 S Brooks Street.

Mayor Jones called the meeting to order at 6:00 p.m.

Mayor Jones led everyone in the Pledge of Allegiance.

Council Members Present: Mayor Vivian A. Jones, Commissioner Jim Dyer, Commissioner Chad Sary, Commissioner Keith Shackelford, and Commissioner Adam Wright.

Commissioner Members Absent: Commissioner Nick Sliwinski.

Staff Members Present:

Town Manager Kip Padgett
Assistant Town Manager Candace Davis
Assistant Town Manager Allison Snyder
Town Clerk Theresa Savary
Planning Director Courtney Tanner
Assistant Planning Director Jennifer Currin
Downtown Development Manager Jennifer Herbert
Planner II Emma Linn

Chief Financial Officer Aileen Staples
Senior Budget Analyst Benjamin Blevins
Police Chief Jeff Leonard
Fire Chief Ron Early
Police Captain Brandon High
Police Captain Julius Jefferson

1. Approval of Agenda

1.A. Approval of Agenda

ACTION:

Mover: Commissioner Wright moved to approve the agenda as presented.

Secunder: Commissioner Dyer.
Vote: Motion carried 4-0.

2. Approval of Minutes

- 2.A. Approval of Minutes:
- January 3, 2023 Work Session
 - January 17, 2023 Regular Meeting
 - January 20, 2023 BOC Retreat

ACTION:

Mover: Commissioner Wright moved to approve the minutes as presented.
Secunder: Commissioner Dyer.
Vote: Motion carried 4-0.

3. Presentations

3.A. Presentation of Proclamation Proclaiming March 2023 as Developmental Disabilities Awareness Month

Mayor Jones recognized March 2023 as Developmental Disabilities Awareness Month.

**PROCLAMATION
RECOGNIZING MARCH 2023 AS
"DEVELOPMENTAL DISABILITY AWARENESS MONTH"**

WHEREAS: *A Developmental Disability is a diverse group of chronic conditions that are due to mental or physical impairments that arise before adulthood.*

WHEREAS: *The condition is likely to continue indefinitely and limits the individual in 3 or more of the following areas: Self-care, Receptive and expressive language, Learning, Mobility, Self-direction, Capacity for independent living, and Economic self-sufficiency.*

WHEREAS: *The condition creates the individual's need for a combination of special, interdisciplinary services, individualized/person-centered supports, and other forms of long-term assistance that are individually planned and coordinated.*

WHEREAS: *The disability experience is a natural part of life and is valued as a part of our rich diversity.*

WHEREAS: *Disability is a social construct. The 'problem' is not the medical condition that resides within the individual, but the 'problem' is that society does not create welcoming, supporting, and inclusive environments, policies, and/or systems for all, to promote equality and acceptance in all areas of life, including schools, places of employment, and in our communities.*

WHEREAS: *The most effective way to increase awareness is through everyone's openness to learn and acknowledge that there are systemic barriers that reduce the likelihood of those with disabilities enjoying equitable experiences and living independent, productive lives within their communities.*

WHEREAS: *Policies must be developed, attitudes shaped, and equitable experiences be offered to all individuals, including those with developmental disabilities.*

WHEREAS: *Citizens should do all in their power to:*

- *Recognize the value of the disability experience in our lives and the valued role it has in our rich diversity.*
- *Recognize the barriers presented to those with disabilities across all aspects of their lives.*
- *Create ways to include everyone; especially those with developmental disabilities, to be fully included in all aspects of life.*
- *Understand the losses (financial, spiritual, human rights, contributions to community, and otherwise) when our communities segregate and create barriers for those with disabilities.*
- *Demand policymakers no longer invest in segregation and create inclusive, equitable policies and systems for all. And,*

NOW, THEREFORE, *I Vivian A. Jones, Mayor of the Town of Wake Forest do hereby proclaim March 2023 as: "DEVELOPMENTAL DISABILITIES AWARENESS MONTH" and galvanize efforts that will lead our communities and policy makers to create real system changes so people with developmental disabilities will enjoy equitable, inclusive lives.*

3.B. Proclamation 2023 Year of the Trail

Mayor Jones presented a Proclamation Recognizing 2023 Year of the Trail to Debra Ludas.

PROCLAMATION 2023 YEAR OF THE TRAIL

Whereas, North Carolina's and Wake Forest's natural beauty is critical to our residents' quality of life, health, and economic wellbeing; and

Whereas, the trails, parks, greenways, and natural areas in Wake Forest welcome all and provide a common ground for residents of all ages to access our diverse natural, cultural, historic resources; and

Whereas, the trails that span across North Carolina vary from less than a mile in length to the Mountains-to-Sea Trail that stretches more than 1,000 miles from the mountains to the coast. They are rugged footpaths, bikeways along abandoned railroad corridors, canoe trails, and bridle trails. They are trails through state parks, footpaths, and greenways through our neighborhoods; and

Whereas, trails offer quality-of-life benefits as natural resources integral to climate education and protection, resiliency efforts, outdoor workshops, alternative transportation, and as sites for social and cultural events; and

Whereas, the North Carolina Trails Program is dedicated to helping residents, organizations, and agencies plan, develop and manage all types of trails ranging from greenways and trails for hiking, biking and horseback riding to paddle trails and off-road vehicle trails; and

Whereas, North Carolina boasts many trails that celebrate the arts, history and culture; and Wake Forest's trails are an expression of our local community character and pride; and

Whereas, the North Carolina General Assembly designated 2023 as the Year of The Trail in North Carolina in order to promote and celebrate the state's extensive network of trails that showcase our beauty, vibrancy and culture; and

Now, Therefore, I, Mayor Vivian Jones, do hereby proclaim 2023 as the Year of The Trail in Wake Forest, and commend its observance to all citizens.

3.C. Presentation on the "Neuse River Trails" by Neuse River Hawks

Debra Ludas a member of the Neuse River Hawks provided a brief overview of what the Neuse River Hawks organization does in the Wake Forest community. Ms. Ludas said to learn more about the organization you can find them on Facebook.

4. Public hearings / Public Comment

4.A. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the

appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff, and other speakers.

Mayor Jones asked if anyone wished to speak.

The following citizen provided public comment:

- Margaret Watkins, 407 Belmellen Ct., Wake Forest, NC, asked the Board to revisit the age requirement for youth participation on Town of Wake Forest advisory boards. Mayor Jones commented there are numerous opportunities for younger students to get involved in the community.

No one else came forward to speak. Mayor Jones closed the public comment.

5. Consent Agenda

5.A. Consideration of a petition requesting contiguous annexation submitted by Site Investments, LLC for property associated with Ligon Park Subdivision located at 0 Ligon Mill Road, 9606 Ligon Mill Road, 9602 Ligon Mill Road, and 9604 Ligon Mill Road being Wake County PINs 1739-86-8083, 1739-85-7729, 1739-85-8765 and 1739-85-9634 being approximately 7.093 acres.

5.B. Consideration of Waiver of the Code of Ordinances – Sec. 20-2. Public Consumption, Possession, etc., of Alcohol for Friday Night on White for the 2023 Series dates from 5 PM to 9 PM. The FNOW 2023 series dates are April 14, May 12, June 9, July 14, August 11, and September 8.

5.C. Approval of Budget Ordinance Amendment # 2 - FY 2022 – 2023.

5.D. Consideration of a petition requesting contiguous annexation submitted by Optimal Equity Group, LLC for property associated with Forestville Road Townhomes located at 1109 Forestville Rd. and 1129 Forestville Rd. being Wake County PINs 1749-67-2831 and 1749-67-0589 being approximately 8.197 acres.

ACTION:

Mover: Commissioner Dyer moved to approve the consent agenda as presented.

Seconder: Commissioner Wright.

Vote: Motion carried 4-0.

6. Legislative Items

No Legislative Items presented.

7. Planning Items

No Planning Items presented.

8. Administration and Financial Items

Consideration of approval of 2023-2028 Capital Improvements Plan (CIP) Update

ACTION:

Mover: Commissioner Wright moved to approve 2023-2028 Capital Improvements Plan (CIP) Update as presented.

Secunder: Commissioner Sary.

Vote: Motion carried 4-0.

9. Public Services Items

No Public Service Items presented.

10. Parks and Recreation Items

No Public Service Items presented.

11. Public Safety Items

No Public Safety Items presented.

12. Other Business

12.A. Department Monthly Report

Received.

12.B. CIP Project Tracker

Received.

12.C. Strategic Plan

Received.

12.D. Wake County Tax Release

Received.

12.E. Commissioner Reports

Commissioner Sary congratulated Mayor Jones on her speech at the Town of Wake Forest 2023 State of the Town Address & Dinner, he'll attend the North Carolina League of Municipalities Town & State Dinner on Wednesday, February 22, 2023.

Commissioner Shackelford commended Mayor Jones on a fantastic job at the Town of Wake Forest 2023 State of the Town Address & Dinner. He said in recognition of the 2023 Year of the Trail he will be out on the greenway trails in Wake Forest.

Commissioner Wright said it was a great evening at the Town of Wake Forest 2023 State of the Town Address & Dinner. He attended the Youth Leadership Wake Forest.

Commissioner Dyer attended Youth Leadership Wake Forest, he commented on the Town of Wake Forest 2023 State of the Town Address & Dinner being well attended and received, he'll attend the North Carolina League of Municipalities Town & State Dinner on Wednesday, February 22, 2023, and will attend the Human Relations Council and Veteran's Coffee.

Mayor Jones was elected Chair of CAMPO, attended the NC Mayor's meeting, and was invited to be a member of Imagine Wake.

Town Manager Padgett had no updates.

12.D. Ordinance Prohibiting the Possession of Weapons on Town Property

Wake Forest Board of Commissioners

Tuesday, February 21, 2023

Page 8 of 8

ACTION:

Mover: Commissioner Wright moved to approve an ordinance prohibiting the possession of weapons on Town property as presented.

Secunder: Commissioner Sary.

Vote: Motion carried 4-0.

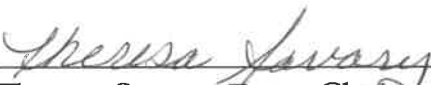
13. Adjournment

With no further business to discuss, the meeting was adjourned at 6:26 p.m.

Duly approved in open session this 21st day of March 2023.

(ATTEST)


Vivian A. Jones, Mayor


Theresa Savary, Town Clerk

