



Wake Forest Board of Commissioners
Meeting Agenda
February 15, 2022 at 6:00 PM
All items listed are for discussion and possible action.

Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator [Mickey Rochelle](#) at 919-435-9455 or Town Clerk [Deeda Harris](#) at 919-435-9413 as soon as possible, but no later than 48 hours before the scheduled event.

Cable & Online Broadcast of Board of Commissioners Meetings

All Board of Commissioners meetings are broadcast live on [WFTV 10](#) beginning at 7 p.m. Meetings are also aired online on the [Public Meetings Portal](#) on the [Town of Wake Forest website](#). Archived meeting videos are also provided and available for one year after the original air date.

Meeting Agendas

The [Board of Commissioners](#) meeting agenda is available to be viewed and downloaded by noon on the Friday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's office at 919-435-9413. Citizens may also receive a copy of each month's agenda via email by enrolling in the free [E-Notifier](#) subscription service.

Public Hearings

When an agenda item is denoted as a [Public Hearing](#), persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

Public Comment

During the Public Comment period, anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item should complete and submit the Board of Commissioner Public Comment Form on the [Town website](#) or email Town Clerk [Deeda Harris](#) by 9 a.m. the day of the meeting. Then, during the Public Comment portion of the meeting, Mayor Jones will recognize you and invite you to the podium at which time you will have 3-5 minutes to speak. Thank you for your cooperation.

Call to Order

Pledge of Allegiance

1. Approval of Agenda

2. Approval of Minutes

2.A. Approval of the meeting minutes from:

-January 4, 2022, work session

-January 18, 2022, regular meeting

[WSMinutesDraft2022Jan04.pdf](#)

[BOCMinutesDraft2022Jan18.pdf](#)

3. Presentations

3.A. Presentation of Proclamation Proclaiming March 2022 as Developmental Disabilities Awareness Month

[Proclamation-DevelopmentalDisabilityAwareness2022.pdf](#)

4. Public Hearings / Public Comment

4.A. Public hearing on a rezoning filed by St. John's Episcopal Church to rezone 5.07± acres located at 834 Durham Road, being Wake County Tax PIN 1831721164, from General Residential 3 (GR3) to Highway Business (HB).

[021522 BOC Agenda Summary RZ-21-13](#)

[RZ-21-13 Staff Report](#)

[Attachment A: Neighborhood Meeting Information](#)

[Attachment B: RZ-21-13 Application](#)

[Attachment C: RZ-21-13 Maps](#)

[Attachment D: Consistency Analysis - RZ-21-13](#)

[Attachment E: Planning Board Recommendation](#)

[Ordinance RZ-21-13](#)

[Exhibit 1: Legal Description](#)

[Exhibit 2: Consistency Statement](#)

4.B. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect

Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- 5.A. Authorization to Waive Wake Forest Town Ordinance 20-2.
(Public Consumption, Possession, etc. of Alcohol)
(Amend RESOLUTION 2021-140; previously adopted 11/16/2021)

[Resolution2022-05-Resolution_for_Open_Container_Waiver_FNOW_Series_2022.pdf](#)
[Resolution2022-05AttachmentA_FINAL__2021_WEBSITE_VENUE_MAP_SIGN_24x36 \(003\).jpg](#)
[ATTACHMENT_B_2022_Series_Friday_Night_on_White_Alcohol_Ordinance_Waiver_Request \(1\).docx](#)

- 5.B. Approval of Budget Ordinance Amendment # 2 - FY 2021-2022
[Budget Ordinance Amendment_summary.pdf](#)
[Budget Ordinance Amendment #2.pdf](#)

- 5.C. Appointment of an Alternate Member to CAMPO Executive Committee
[CAMPO Appointment.docx](#)

6. Legislative Items

7. Planning Items

- 7.A. Consideration of a rezoning filed by St. John's Episcopal Church to rezone 5.07± acres located at 834 Durham Road, being Wake County Tax PIN 1831721164, from General Residential 3 (GR3) to Highway Business (HB).
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8. Administration and Financial Items

8.A. Consideration of approval of FY 2022 - 2027 Capital Improvements Plan Update

[CIP Update Approval_summary.pdf](#)

[1st Year Funding - 2022.pdf](#)

[resolution 2022 - CIP Update 2022-2027.doc](#)

9. Public Services Items

10. Parks and Recreation Items

11. Public Safety Items

12. Other Business

12.A. Department Monthly Report

[January 2022 Monthly Report.pdf](#)

12.B. Wake County Tax Release

[TaxReportForWakeForestFEB-2022.pdf](#)

12.C. Commissioner Reports

13. Adjournment