



**Wake Forest Board of Commissioners**  
**Meeting Agenda**  
**December 17, 2019 at 7:00 PM**  
**All items listed are for discussion and possible action.**

**Notice**

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator Mickey Rochelle at 919-435-9455 or [mrochelle@wakeforestnc.gov](mailto:mrochelle@wakeforestnc.gov) or Town Clerk Deeda Harris at 919-435-9413 or [dharris@wakeforestnc.gov](mailto:dharris@wakeforestnc.gov) as soon as possible, but no later than 48 hours before the scheduled event.

**Cable & Online Broadcast of Board of Commissioners Meetings**

All Board of Commissioners meetings are broadcast live on Spectrum Cable Wake Forest TV 10 (WFTV 10) beginning at 7 p.m. Meetings are also aired online on the Town of Wake Forest website at [www.wakeforestnc.gov](http://www.wakeforestnc.gov). Archived meeting videos are also provided and available for one year after the original air date.

**Meeting Agendas**

The Board of Commissioners meeting agenda is available to be viewed and downloaded at [www.wakeforestnc.gov/board-of-commissioners.aspx](http://www.wakeforestnc.gov/board-of-commissioners.aspx) by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's office at 919-435-9413. Citizens may also receive a copy of each month's agenda via email by enrolling in the free E-Notifier subscription service. For more information visit [www.wakeforestnc.gov/enotifier.aspx](http://www.wakeforestnc.gov/enotifier.aspx).

**Public Hearings**

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

**Public Comment**

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

## **Call to Order**

### **Pledge of Allegiance**

#### **1. Approval of Agenda**

#### **2. Approval of Minutes**

- 2.A. Approval of Minutes for meetings held November 5, 2019 (Work Session and Joint Public Hearing) and November 19, 2019 (Regular Meeting)

[mins-11-7-19-WS-draft.pdf](#)

[Draft November 2019 JPH Meeting Minutes.pdf](#)

[mins11-19-19-draft.pdf](#)

#### **3. Presentations**

- 3.A. Recognition of John Pelosi, outgoing Public Art Commission Chair

[Pelosi\\_recognition-summary.docx](#)

[John\\_pelosi\\_recognition.docx](#)

- 3.B. Proclamation Recognizing the Service of Miranda Strider-Allen, Northern Wake Senior Center Director

[Miranda-recognition-summary.docx](#)

[miranda\\_strider-allen.docx](#)

- 3.C. Resolution Recognizing Roger ("Chip") Russell on his Retirement

[Agenda\\_Item\\_Summary\\_-\\_Russell.docx](#)

[Resolution2019-xx APPREC \(Roger Russell\).doc](#)

- 3.D. Proclamation Recognizing December 5 2019 as "Ted Wilder Day" in the Town of Wake Forest, NC.

[Ted\\_wilder-summary.docx](#)

[Ted Wilder-25th-yr.docx](#)

- 3.E. Introduction of Advisory Board Candidates (BOA, DRB, PB)

#### **4. Public hearings / Public Comment**

- 4.A. Public Hearing on the the intent to permanently close a portion of Wrigley Drive

[Wrigley\\_Drive\\_closure-summary.docx](#)

[ROW Abandonment Metes and Bounds.pdf](#)

[Wrigley\\_Drive\\_CLOSURE\\_ORDER\\_RESOLUTION\\_12172019.docx](#)  
[Wrigley Drive ROW Abandonment Plat.pdf](#)

- 4.B. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

## 5. Consent Agenda

*(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)*

- 5.A. Approval of a resolution to accept a petition requesting contiguous annexation submitted by Ledgerrock Properties LLC for property located at 0 NC 98 Bypass, being Wake County Tax PIN 1840-87-0994 and adjacent right-of-way
- [121719 BOC Agenda Summary.pdf](#)  
[AN-19-09 Annexation Petition.pdf](#)  
[Ledgerrock Annexation Plat.pdf](#)  
[Ledgerrock Annexation Legal Description.pdf](#)  
[CERTIFICATE OF SUFFICIENCY.docx](#)  
[PUBLIC\\_HEARING\\_RESOLUTION.docx](#)

## 6. Legislative Items

- 6.A. Appointment of Members to the Various Advisory Boards & Commissions of the Town of Wake Forest
- [Adv\\_board\\_appointment-summary.docx](#)  
[CAB\\_cover.pdf](#)  
[CAB packet.pdf](#)  
[CRAB\\_cover.pdf](#)  
[CRAB recommendations.pdf](#)  
[CRAB packet.pdf](#)  
[GAB\\_cover.pdf](#)  
[GAB recommendations.pdf](#)

[GAB packet.pdf](#)  
[HPC\\_cover.pdf](#)  
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[TAB\\_cover.pdf](#)  
[TAB recommendations.pdf](#)  
[TAB packet.pdf](#)  
[UFB\\_cover.pdf](#)  
[UFB packet.pdf](#)

## **7. Planning Items**

7.A. Consideration of Action of QUASI-JUDICIAL CASE SP-19-36, Legacy Heritage, a Major Site Master Plan request filed by Goldberg Companies, Inc. for a multi-family development on 24.35 acres located at 0 Friendship Chapel Road being Wake County Tax PIN: 1840-86-1809  
[CASE\\_SP-19-36-Legacy\\_Heritage-info-for-packet.docx](#)

7.B. Consideration of a request from Wake Electric to waive the application review fee for the electric vehicle car charging stations located at 100 South Franklin Street

[Summary\\_Wake Electric Fee Waiver.docx](#)  
[Resolution\\_Wake Electric Fee Waiver.docx](#)

## **8. Administration and Financial Items**

8.A. Consideration of approval of resolution providing for the sale and issuance of \$3,710,000 General Obligation Refunding Bonds, Series 2019  
[2019 GO Refunding Bonds Sale and Issuance\\_summary.pdf](#)  
[LGC Approval Letter\\_12.3.2019.pdf](#)  
[Issuance Resolution-Wake Forest 2019 GO Refunding Bonds \(PP\).doc](#)

[Form of Bond-Wake Forest 2019 G.O.R. \(PP\).docx](#)

**9. Public Services Items**

**10. Parks and Recreation Items**

**11. Public Safety Items**

**12. Other Business**

12.A. Wake County Tax Releases  
[Wake\\_Co-tax\\_releases.pdf](#)

12.B. Monthly Report  
[Nov 2019-monthly-rpt.docx](#)

12.C. Installation of Commissioners-elect

12.D. Resolutions of Appreciation for Outgoing Commissioners  
[outgoing\\_commissioners\\_appreciation-summary.docx](#)  
[RESOLUTION2019-x-Greg\\_Harrington-appreciation-Dec2019.docx](#)  
[RESOLUTION2019-x-Brian\\_Pate-appreciation-Dec2019.docx](#)  
[RESOLUTION2019-x-Anne\\_Reeve-appreciation-Dec2019.docx](#)

12.E. Oaths of Office for Commissioners-elect  
[Oath\\_of\\_Office\\_Summary.docx](#)  
[sample-oath.docx](#)

12.F. Approval of the 2020 Meeting Dates of the Board of Commissioners and Planning Board  
[2020\\_Meeting\\_Dates-Summary.docx](#)  
[2020\\_BOC-JPH\\_Meeting\\_Schedule.pdf](#)

**13. Adjournment**