



Wake Forest Board of Commissioners
Meeting Agenda
October 20, 2020 at 7:00 PM
All items listed are for discussion and possible action.

Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator Mickey Rochelle at 919-435-9455 or mrochelle@wakeforestnc.gov or Town Clerk Deeda Harris at 919-435-9413 or dharris@wakeforestnc.gov as soon as possible, but no later than 48 hours before the scheduled event.

Cable & Online Broadcast of Board of Commissioners Meetings

All Board of Commissioners meetings are broadcast live on Spectrum Cable Wake Forest TV 10 (WFTV 10) beginning at 7 p.m. Meetings are also aired online on the Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

Meeting Agendas

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/board-of-commissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's office at 919-435-9413. Citizens may also receive a copy of each month's agenda via email by enrolling in the free E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

Public Hearings

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

Public Comment

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order

Pledge of Allegiance

1. Approval of Agenda

2. Approval of Minutes

- 2.A. Approval of Minutes for Meetings held September 1, 2020 (Board of Commissioners Work Session and Joint Public Hearing), September 3, 2020 (Joint Public Hearing) and September 15, 2020, (Board of Commissioner Regular Meeting)
[mins-9-1-20-draft.pdf](#)
[Draft Sept 3 2020 Quasi Judicial JPH Meeting Minutes.pdf](#)
[mins-9-15-20-Agenda-draft.pdf](#)

3. Presentations

- 3.A. Proclamation Recognizing November 2020 as “National American Indian Heritage Month”
[Native Am. Indian Heritage Month Nov 2020.docx](#)
- 3.B. Proclamation Recognizing November 2020 as "Lung Cancer Awareness Month"
[Lung_Cancer_Awareness.pdf](#)
- 3.C. Proclamation Recognizing November 28, 2020 as "Small Business Saturday" in the Town of Wake Forest.
[small_Business_Saturday2020_proclamation.docx](#)

4. Public hearings / Public Comment

- 4.A. Public Hearing on the intent to permanently close a portion of Seventh Street
[Seventh_Street_Closure_Summary_10202020.docx](#)
[SEVENTH_STREET_CLOSURE_ORDER_RESOLUTION_10202020.docx](#)
[Metes_and_Bounds.docx](#)
[Abandonment_Plat.pdf](#)
- 4.B. Public Hearing to receive public input on capital needs for inclusion in the five-year Capital Improvements Plan (CIP) update for FY 2021-2026
[First CIP Public Hearing FY 2021-2026_summary.pdf](#)
[CIP Schedule 2021 \(Tentative\).doc](#)

- 4.C. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speaker.

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- 5.A. Approval of a Resolution Approving the Falls Lake Nutrient Strategy
[UNRBA_IAIA_Approval_Request-summary.docx](#)
[FallsLake_Nutrient_October2020.pdf](#)
[IAIA Core Principles-UpdatedFinal7-17-2020.docx](#)
[Resolution2020-XX_UNRBA_IAIA_Approval.docx](#)
- 5.B. Approval of Budget Ordinance Amendment # 1 for FY 2020 -2021
[Budget Ordinance Amendment_summary.pdf](#)
[Budget Ordinance Amendment # 1_FY 2020 - 2021.pdf](#)
- 5.C. Approval of a Contract for Supplemental CEI Funds on Stadium Drive (U-5515)
Complete Streets Project
[BOC_Summary_Stadium_CEI_10202020.docx](#)
[Scope and Fee Estimate.pdf](#)
[BOC_Resolution_with_STEWART_CEI_102020.docx](#)
- 5.D. Appointment of Randy Bright and Edward G. Bond, Jr. to the Wake Forest Fireman's Relief Fund
[Appointment to the Firemans Relief Fund 2020- Bond and Bright.docx](#)
[resolution2020-x_Firemens_relief_fund_trustee_appointments-Bond_Bright.docx](#)
- 5.E. Approval of an Ordinance Repealing Chapter 12, Article Vi. Cemetery Board From The Code of Ordinances of the Town Of Wake Forest, NC
[adv_board_ordinance_amendments-summary.pdf](#)

[CAB_Repeal_2531934.2.docx](#)

- 5.F. Approval of an Ordinance Repealing Chapter 12, Article VI. Wake Forest Cultural Resources Advisory Board from the Code of Ordinances of the Town Of Wake Forest, NC

[adv_board_ordinance_amendments-summary.pdf](#)
[CRAB_Repeal_2531935.2_.docx](#)

- 5.G. Approval of an Ordinance Repealing Chapter 12, Article IV Greenways Advisory Board From The Code Of Ordinances Of the Town Of Wake Forest

[adv_board_ordinance_amendments-summary.pdf](#)
[GAB_Repeal_2531936.2_.docx](#)

- 5.H. Approval of an Ordinance Amending Chapter 18, Article II. Human Relations Council of the Code of Ordinances of the Town Of Wake Forest, NC

[adv_board_ordinance_amendments-summary.pdf](#)
[HRC_Rewrite_2531937.2_.doc](#)

- 5.I. Approval of an Ordinance Amending Chapter 25 – Public Art of the Code of Ordinances of the Town Of Wake Forest, NC

[adv_board_ordinance_amendments-summary.pdf](#)
[PAC_Rewrite_2531942.3_.docx](#)
[REDLINE_-_PAC_-_PAC_Rewrite.pdf](#)

- 5.J. Approval of an Ordinance Amending Chapter 22, Article II. Parks and Recreation Advisory Board of the Code of Ordinances of the Town of Wake Forest, NC

[adv_board_ordinance_amendments-summary.pdf](#)
[RAB_Rewrite_2531938.3_.doc](#)
[REDLINE_-_RAB_-_RAB_Rewrite.pdf](#)

- 5.K. Approval of an Ordinance Amending Chapter 2, Article IV. Wake Forest Technology Advisory Board of the Code of Ordinances of the Town Of Wake Forest, NC

[adv_board_ordinance_amendments-summary.pdf](#)
[TAB_Rewrite_2531940.3_.doc](#)
[REDLINE_-_TAB_-_TAB_Rewrite.pdf](#)

- 5.L. Approval of an Ordinance Amending Chapter 34 - Vegetation of the Code Of Ordinances of the Town Of Wake Forest, NC

[adv_board_ordinance_amendments-summary.pdf](#)
[UFB_Rewrite_2531944.3_.docx](#)

[REDLINE_-_UFB_-_UFB_Rewrite.pdf](#)

- 5.M. Approval of an Ordinance Repealing Chapter 18, Article III Youth In Government Advisory Board From The Code of Ordinances of the Town of Wake Forest, NC

[adv_board_ordinance_amendments-summary.pdf](#)

[YIG_Repeal_2531941.2_.docx](#)

6. Legislative Items

- 6.A. Ordinance to allow forklift operations in the Renaissance Area

[Chapter 30-163 Amendments BOC Agenda Summary.pdf](#)

[Draft Amendment Sec. 30-163 Forklift Operation In Downtown Area.pdf](#)

[Draft Ordinance Sec. 30-163 Forklift Operation in Downtown Area.docx](#)

- 6.B. Consideration of an Ordinance Amending the Code of Ordinances Chapter 8- Buildings and Building Regulations, Article V. – Nonresidential Building Code, Sec. 8-272. – Vacant Storefront Windows

[Chapter 8-272 Amendments BOC Agenda Summary.pdf](#)

[Draft Amendment to Sec. 8-272.pdf](#)

[Draft Ordinance to Amend Sec. 8-272.docx](#)

7. Planning Items

- 7.A. Consideration of Action of QUASI-JUDICIAL CASE SP-19-44, Wake Preparatory Academy, a Major Subdivision and Site Master Plan request filed by Womble Bond Dickinson for a proposed K-12 charter school on approximately 35 acres located at 0 Harris Road, being Wake County Tax PIN: 1841-39-2412 (portion).

[Case Summary_CASE SP-19-44 - Wake Preparatory Major Subdivision and Site Master Plan.pdf](#)

[Attachment A - Application and Statement of Justification.pdf](#)

[Attachment B - Wake Preparatory Maps.pdf](#)

[Attachment B1 - Revised Wake Preparatory Maps.pdf](#)

[Attachment C1 - Neighborhood Meeting Information 06.24.20.pdf](#)

[Attachment C2 - Second Neighborhood Meeting Information 08.10.20.pdf](#)

[Attachment D1 - Traffic Impact Analysis Information.pdf](#)

[Attachment D2 - TIA Appendix.pdf](#)

[Attachment D3 - MTSA Memorandum and Funding Letter.pdf](#)

[Attachment E - Major Subdivision and Site Master Plan.pdf](#)

[Attachment F - Kirkland Appraisals Impact Analysis.pdf](#)

[Attachment G - Schooldev Presentation.pdf](#)

[Attachment H - Schooldev Handout Binder.pdf](#)

[Attachment I-SP-19-44 Wake Preparatory Academy Staff Report.pdf](#)

[Attachment J-Town of Wake Forest Presentation 09.03.20.pdf](#)

8. Administration and Financial Items

9. Public Services Items

10. Parks and Recreation Items

11. Public Safety Items

12. Other Business

12.A. Wake County Tax Releases

[Wake_Co_Tax_Releases-Sept.pdf](#)

[Wake_Co_Tax_Releases-Oct.pdf](#)

12.B. Monthly Report

[Sept 2020-Mthly-rpt.pdf](#)

12.C. CIP Tracker & Strategic Plan Updates - October 2020

[CIP Project Tracker Q1_FY2020-2021.pdf](#)

[Strategic Plan Working Document_Q1July_Sept2020.pdf](#)

12.D. Town Advisory Board Annual Reports

[Advisory_Board_annual_rpt-2020_final.pdf](#)

12.E. Commissioner Reports

13. Adjournment